



CREATE AWAY

AFTER SCHOOL PROGRAM



DOUGHERTY
ARTS CENTER

FALL 2020



All Parents & Guardians should also read the AUSTIN PARKS & RECREATION YOUTH PROGRAMS PARENT HANDBOOK, available online at: austintexas.gov/Create-Away

Dear Create Away Families,

Welcome to the Dougherty Arts School's new Create Away After School Program for Fall 2020. We are so excited to have your child participating in our program!

This Program Specific Handbook provides information that you will need to be prepared for your child's participation in Create Away. This handbook is a supplement and does not replace the Austin Parks and Recreation Department's handbook (*see the link above*), but does provide Dougherty Arts Center's online program specific information.

All participants are required to have a completed **Dougherty Arts Center Create Away After School On-Line Program Permission and Waiver form** on file before the program starts. A copy of this form is included in this packet for your convenience, and a copy can also be found online as well. (austintexas.gov/Create-Away)

We will email you with details about Curbside Supply Kit Pickup dates and times!

Our low teacher-to-student ratio (1:6) allows for virtual classrooms with 2 instructors and up to 12 students so every student will get individual attention from program staff and have a chance to socialize with peers of their age group.

Our virtual classrooms take a process-balanced approach to instruction in order to allow children to feel confident in themselves as well as with others while learning new skills. Students will have the opportunity to exercise their cognitive abilities through creative problem-solving while working with a variety of artistic media.

This year, we will be exploring the theme of Storytelling through visual, performing, and digital arts. We will tell and be told of stories from different times, places, cultures, and settings. We will examine the process of building a story, sharing with others, and how stories may change over time.

We look forward to an amazing session and hope to bring our community closer through the practice and celebration of art! Thank you for joining us during this trying time.

Best Regards,

Create Away Program Specialists



The City of Austin is proud to comply with the Americans with Disabilities Act. If you require assistance for participation in our programs or use of our facilities, please call 512-974-3914 or Relay Texas 7-1-1.



DOUGHERTY ARTS CENTER

1110 BARTON SPRINGS RD, AUSTIN, TX 78704

www.austintexas.gov/dac

512-974-4040 | DACSchool@austintexas.gov

Dougherty Arts School MISSION & PHILOSOPHY

The Dougherty Arts School is dedicated to providing quality multi-disciplinary arts education programs for all ages. Our goal is to educate students so they may become skilled workers, innovative leaders, and professional artists who make valued contributions to society. Our youth programs are based on a process-balanced teaching method. This method emphasizes the process of creating, as well as the final product. It is the individual success of every student that makes this type of teaching method valuable. The students will come to understand and embrace the artistic process, developing in self-esteem and confidence. There are no right or wrong answers, only the individual's artistic point of view.

Local Standards of Care

The City of Austin, Parks and Recreation Department owns and operates the Dougherty Arts Center and its programs. The Dougherty Arts School Programs are run by the Austin City Council through the **Local Standards of Childcare Ordinance No. 20200220-055** which is updated annually. PARD is not licensed by the state.

Table of Contents

Welcome Letter	2
Site & Contact Info	3
Program Information	4
Program Staff	6
Waiver/Permission Form	8

Creativity Club Program Contacts

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Guiniviere Webb , Dougherty Arts Center Manager, Guiniviere.Webb@austintexas.gov	974-4019
Registration Office , Dougherty Arts Center, DACSchool@austintexas.gov	974-4040

*Most Dougherty Arts Center staff is currently teleworking.
The best way to contact us is via email.*

Program Information

Create Away After School Program

FOR AGES 5* – 12

**(5-year-olds must be enrolled in kindergarten)*

Students will be grouped by age in their Zoom rooms.

Create Away is a digital after school program held over Zoom where elementary-aged students can connect with others, socialize with peers, and flex their creative skills under the guidance of our Arts Instructors who specialize in various visual, performing, and digital arts mediums. The goal of Create Away is to give students a supportive virtual environment to come together, have fun, and foster creative expression from home.

Starting in September, Create Away will run from 3:30pm to 5:30pm, Monday through Thursday. 5-year-olds may register if enrolled in kindergarten. Create Away lesson plans are based on TEKS (Texas Education Knowledge and Skills) in the arts. This program will be free but will require registration and a completed waiver to attend. A basic supply kit will be provided.

Program Hours

Create Away will meet weekly, Monday through Thursday, from 3:30pm to 5:30pm.

Theme

Our Program Theme for Fall 2020 is **STORYTELLING**.

DAILY SCHEDULE

3:30 – 4:00 Arrival / Homework / Greetings / Check-Ins

4:00 – 5:00 **ARTS LESSON**

5:00 – 5:30 Wrap-Ups / Presentations / Closing Activities

Students will rotate through different arts lessons which focus on different disciplines of art, including:

- 2-Dimensional Art
- 3-Dimensional Art
- Performing Art
- Music
- Digital Art
- Mixed Media

Waiver/Permission Form

A completed waiver/permission form is **REQUIRED** to be on file in order to participate in Create Away! This form is available online and is included at the end of this packet for your convenience. Please read it carefully before signing! You can turn completed forms in to DACSchool@austintexas.gov.

Preparing Your Child for Class

Supervision

Program staff members will not and are not expected to act in a supervisory capacity for enrolled students. Parents and guardians retain full supervisory responsibilities for any and all activities that occur during the program. *(See Permission/Waiver form, page 8.)*

PARTICIPANT ATTENDANCE

Attendance is not mandatory. Attendance is the responsibility of participants and their families.

Enrollment & Attendance

Enrollment is set on a per session basis and attendance is the responsibility of the student and parent or guardian.

Zoom Account

Please set up a Zoom account with your student's name so Instructors know who they are letting into the rooms. Only registered participants may participate in the program. <https://zoom.us/signup>

Zoom Classroom Links

Links to your student's Zoom classroom will be sent to your registered email address on the Friday before the program session begins. Sometimes our correspondence can get filtered into spam, so check there too.

If you would like to receive Zoom links and program correspondence to a different email address than the one you used to sign up for the program, please let us know at your earliest convenience.

Supplies & Equipment

Equipment required for virtual programs, such as a computer, tablet, internet access, headset, earphones, microphone, webcam, etc., are the responsibility of your household and will not be provided by the program.

Free basic art supply kits will be available for pickup on specific dates per session. We will inform you of the pickup dates and times via email. Waiver/Permission forms must be turned in order to receive supplies.



FALL 2020 SESSIONS

Session 1: September 14 – October 29

Registration Opens September 1
10am for Residents, 1pm for Non-Residents

Session 2: November 2 – December 17

Registration Opens October 14
10am for Residents, 1pm for Non-Residents

Appropriateness

Ensure that your child is appropriately dressed while they attend the Create Away program. Use an appropriate Zoom background or check the surrounding area to make sure that there is nothing inappropriate in view.

If program staff notice something on your child's video that is not appropriate, they will turn off the student's video until the issue is resolved.

Behavior

Appropriate behavior for participants is expected. Program staff will review appropriate and inappropriate behaviors with all participants. Bullying, including cyberbullying, during a session or outside of a session is not appropriate. Issues and consequences will be addressed with participant and parent and may include but are not limited to temporary or permanent removal from the program.

Photo & Video Policy

PARD and Dougherty Staff may take screenshots of students during the program. These images are for department use and may be included in newsletters, presentations, brochures, fliers, public service announcements, City of Austin websites, and other public media uses.

Staff will announce if they are going to take a screen shot or start recording the Zoom room before they do so. If you do not want your child to be captured in a screen shot or video/audio recording, it is your responsibility to prevent this by turning off the camera or microphone.

Videos

Classes occasionally view media related to topics of study. All books or media clips are previewed by Program Specialists to evaluate content and suitability for students.



REGISTRATION QUESTIONS?

Contact the Dougherty Art School's Registration Office with questions or concerns regarding registration or enrollment.

EMAIL: DACSchool@austintexas.gov

Professional Program Staff

All instructors for youth programs are artists in their own right, have been screened, approved, and received the appropriate training before the start of the program. We will also continue training and professional development throughout the semester.

Required staff training includes: CPR/AED certification, first aid certification, curriculum development, lesson planning, the 40 Developmental Assets®, positive behavior intervention, social emotional learning, online teaching strategies, the City of Austin Parks and Recreation Department youth program policies, Dougherty Arts Center site policies, and emergency site/program procedures.

A minimum of two(2) DAC staff members will be stationed in each Zoom classroom every day.

Ethics

Because of a potential conflict of interest, our staff cannot be hired by a participant's parent/guardian for babysitting or private lessons. City of Austin employees may accept thank you gifts under \$50 which are not cash/gift cards nor intended to improperly influence our work.

Program Staff

Meet our Teaching Artists!

KEVAN was born and raised in Colorado, and studied Film/Video at Massachusetts College of Art in Boston. He has lived in NY, LA, and SF, and moved to Austin in 2019. These days he is happiest spending time painting, drawing on his iPad, taking photos, and going on backpacking trips.



DIGITAL

KYLE has been teaching Digital Arts at the DAC since 2014. He has a BS degree in Illustration and Graphic Design. When not at the DAC, he spends his time creating illustrations, character designs, and comic books.

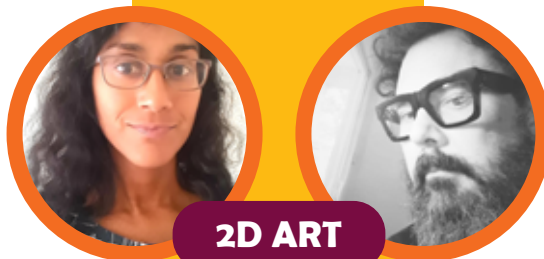
JON has worked at the DAC since 2013. He has a degree in Art Education from Texas State University and enjoys sculpture, painting, and drawing. He also likes being active outdoors, animals, and tacos.



3D ART

JULES is originally from Baltimore, Maryland and received a Sculpture BFA from the Rhode Island School of Design in 2018. Her arts practice is interdisciplinary ranging from painting and video installation to public movement workshops.

PLUMERIA has a degree in Community and Regional Planning with a concentration in Landscape Architecture from UT Austin. For her personal art practice, she prefers photography and watercolors. She previously taught in Austin, Leander, Seattle, and Honolulu and sidelines in event photography.



2D ART

GEORGE is a visual artist who began his career as a painter and printmaker after earning a BFA from Villanova University. He knows the importance of revealing your own passion for what you do and teach.

ANNIE is a recent graduate of St. Edward's University. Originally from Portland, Oregon, she came to Texas for school and loves the sunshine. Annie plays ukulele, writes her own songs, and wants to be an actor when she grows up.



THEATRE

ADAM is a local theatre maker, comedian, and personality. A graduate of the University of Texas at El Paso, he was born and raised in east Austin. Adam specializes in puppetry, clowning, and physical comedy, as well as raising a magical unicorn that loves mac & cheese.

MATT loves to draw, sing, and work with kids. He has taught at DAC since 2016. He earned his Bachelor of Fine Arts in Drawing and Painting from the University of North Texas in Denton in 2006. Matt also works as a substitute for AISD during the school year.



MUSIC

NIKKI graduated in 2020 from the University of North Texas with a B.A. in Anthropology with a focus in Ethnomusicology, the study of music and culture. When not teaching, she likes to sing and play all types of music, especially jazz. She loves to be outdoors!

CLAIRE attended the Kansas City Art Institute and attained her BFA there in Photography and Art History. In her free time, she likes to create puppets and friendly monsters from fiber and soft sculpture materials, take playful portraits, and always takes time to explore new materials and mediums.



MIXED MEDIA

SYDNEY has been with DAC since Summer 2017. She graduated from Texas State University with a General Studies degree with focuses in Art, Psychology, and Mass Communication. In her free time, she enjoys drawing, pour painting, and taking her dog, Harvey, to the park.

COUNSELORS

BENNY worked as an activity specialist for Totally Cool Totally Art, before starting at the DAC. He received his Bachelor's Degree in Art History at the University of North Texas. He is a visual artist and musician. He loves making art and movies.



AHMAD is a graphic designer who specializes in brand identity. He studied Visual & Critical Studies at the School of Visual Arts and received his AAS in Video Production from the Art Institute of NYC. Ahmad joined PARD in 2017 as a volunteer coach.



PORAN received a Bachelor's degree in Visual Arts – Painting. She has participated in several exhibitions and art shows in Houston, Dallas and Austin. She loves animals and birds, and has a little dog. Her favorite hobbies include watching movies with her husband, reading, and crafting.



BELLE is currently studying art history and anthropology at the University of Texas! This is her second year at the Dougherty Arts Center. She loves character design, illustration, and painting. Other hobbies of hers include writing to pen pals, cooking soup, and geocaching.



AUGUST is a recent UT grad with an education in History and Museum Studies. He has experience with teaching Shakespeare to children and worked as an instructor for the Stay Creative! Summer Program. He is an avid fan of improvisation activities, Texas history, and board games.



MADI studies Geography and Spanish at Texas State University. They've been practicing art of all varieties since they were a child, but their favorite medium is photography. They like to use their Minolta and Polaroid cameras to document people and the environment.



ELAINE is originally from San Antonio. Her favorite crafting activity is knitting. She graduated from the University of Texas in 2019 with a BA in Sociology and Sustainability. She enjoys learning how we can protect our environment and live on a happier, healthier Earth!



JAMES received BAs in English Lit and History, and an MLitt and MFA in Shakespeare & Performance. Before DAC, he was a theatre teacher for 6 years. He's worked as an actor with Austin Shakespeare, the Emily Ann Theatre, and Penfold Theatre, and more. He lives in Wimberley with his wife, Alyssa.



ARIEL was homegrown in Austin, TX and has been working at DAC since 2013 with the Creativity Club and Explore Arts programs. In her free time, she paints, illustrates, does graphic design, massage therapy, and snuggles her cats (and snake).



CATHERINE started at DAC in 2014. She has a BFA in graphic design from KU, an MA in illustration from SCAD, and has taken early childhood education courses from ACC. Originally from Kansas City, she has lived in Austin for over ten years and likes desserts, mysteries, and cats.



CIDNYE has been with the DAC since 2018 and is excited to be a Specialist with Dougherty's youth programming! She went to school for art and archaeology. In her free time, she is currently experimenting with work in fiber and fabric arts.



MARY ANN received a BFA and MA in Studio Art. She has been with the DAC since 2009 and oversees school and studio operations, curriculum, staff, and program administration. Mary Ann exhibits her fiber art nationally and internationally. Her work has been in several publications.



ADMIN



City of Austin ~ Parks and Recreation Department ~ Museums and Cultural Programs Division

Dougherty Arts Center

Create Away! After School On-Line Program

Permission and Waiver

I, _____ (legal parent or guardians)

give permission for my child/ward, _____, hereafter referred to as "my child," permission to participate in the City of Austin, Parks and Recreation Department, Museums and Cultural Programs Division, Dougherty Arts Center's – Create Away! After School On-Line Program.

I understand and agree:

- I retain full supervisory responsibility for any and all activities that happen as a part of this program.
- Program staff refers to adults who have been screened, approved and trained.
- I will not expect program staff to provide supervision for my child.
- I understand that participation in these events is at my and my child's own risk. While program staff take measures to manage any risk, there is still the risk that something unexpected may happen. If my child gets hurt while participating in any program activity or activity recommended by program staff, I will assume full responsibility.
- If my child is under 13 years of age, I will maintain and supervise any online accounts that they may participate in.
- If my child or I upload any photos or videos of my child, our family and/or their activities, I am giving permission for them to be used and shared publicly.
- I understand that two-way classes or group sessions that my child participates in will be closed and will only allow registered participants and approved staff to participate.
- For all two-way classes, like a zoom class, I will ensure that my child is appropriately dressed and that the computer and camera that they are using does not show inappropriate things in our home. If possible, we will have their back against (or camera facing) a blank or non-descript wall, a wall with their program drawings, use a nature zoom background, or blur the background. If program staff notice something on your child's video that staff determines is not appropriate, they will turn off your child's video until the issue is resolved.
- Appropriate behavior for participants is expected. Program staff will review appropriate and inappropriate behaviors with all participants. Bullying, including cyberbullying, during a session or outside of a session is not appropriate. Issues and consequences will be addressed with participant and parent and may include but are not limited to temporary or permanent removal from the program.
- My child may be in either a screenshot and/or video record. These records may be used by the Parks and Recreation Department for current or future advertisements. Before either a screenshot or a recording happens, I will be notified. If I do not wish for my child to be in the picture or the recording, I will immediately turn off my child's camera and mic. Leaving either of those two on is implied consent. The room will be told when the recording is stopped. It is solely my responsibility to take any necessary steps to prevent my child from being recorded.
- To follow and to ensure that my child follows the Parks and Recreation Electronic Communication Policy that states:
 - Any private (one to one) electronic communication between staff and youths, including the use of social networking websites like Facebook, Instagram, Snapchat, instant messaging, texting, etc is prohibited.
 - All communication between staff and youths must be transparent and public.
 - Example:
 - they may communicate on group sites where anyone who is a member can see the conversation
 - email communication is preferred to be between the parent and program staff/volunteer
 - email communication to the child will include at least two approved volunteers
 - They may communicate in private media set up for two-way classes and discussion groups. Such as a zoom class. These will be always facilitated by at least two approved adults with at least two children and one approved adult in each breakout room. The overall facilitators may join any breakout room at any time.
- It is my responsibility to provide any equipment needed for virtual programs, such as a computer, tablet, internet access, headset, earphones, microphone, digital camera, etc. I also understand that any damage to said equipment is the sole responsibility of the owner of said equipment. I will not hold the City of Austin responsible for any damage that may happen during the program.

Waiver and Release Statement:

Permissions

By registering for this online program undersigned "I" (whether one or more) jointly and severally state and agree as follows:

Consent for Minors. I am the legal custodial parent or legal guardian of the above-named minor, and I hereby authorize and permit said minor to participate in the Create Away! After School On Line Program and in all activities, events, and programs that are part of or are associated with the program (collectively "Program"). I have read material on the website about this program.

Acknowledgement and Waiver. I realize that participation in the Program entails certain risks of personal injury and property damage. I affirm and agree that I and any above-named minor(s) are participating in the Program voluntarily and knowingly assume all such risks. In consideration of me and/or any above-named minor(s) being allowed to participate in the Program, I hereby, on behalf of myself, any above-named minor(s), and our respective assigns, beneficiaries, heirs, personal representatives, trustees, and other successors or representatives, voluntarily and forever release, waive, and discharge the City, and its employees, volunteers and representatives, from and against, and hereby covenant not to sue any of them regarding, any and all causes of action, claims, damages, injuries, liabilities, or losses (including, without limitation, such that may in any way arise from, be connected with, or relate in any way to the Program or the negligence of the City of Austin, or any of their respective employees or representatives) arising out of or in any way resulting from the Program or our participation in or involvement with the Program or any related activities or programs. In return for sufficient good and valuable consideration, I hereby indemnify, hold harmless, and defend the City of Austin from and against any and all causes of action, claims, damages, injuries, liabilities, or losses that in any way arise out of, are connected with, or result from my or any above-named minor(s) participation in or involvement with the Program or any related activities or programs. Such indemnification and hold harmless terms shall apply and be fully enforceable even if such injury or damage arises out of the negligence of the City of Austin, or any of their respective directors, employees, officers, agents, or representatives and shall include, without limitation, the City of Austin's reasonable attorney's fees associated therewith.

I, on behalf of myself and any above-named minor(s) and our respective assigns, beneficiaries, heirs, successors, and other representatives, agree that the waiver and release, assumption of risk, and indemnification, hold harmless, and defense provisions stated herein are intended to be as broad and inclusive as is permitted by the laws of the State of Texas and that if any portion thereof is held invalid, the balance shall, notwithstanding such invalidity of any portion, continue in full force and effect. I have read this document, fully understand its terms, and understand that I, on behalf of myself and any above named minor(s), am through this document giving up substantial rights, including, among others, the right to sue and undertaking substantial obligations, including, among others, indemnification. I acknowledge that I am agreeing hereto freely and voluntarily and intend this acknowledgement (whether hard copy or electronically transmitted) to be a complete and unconditional release of liability.

Signing below confirms that you have read the program information on the website, above permission statements, that you understand it, and that you agree to be bound by it.

Printed name of Custodial parent/guardian or adult participant

Custodial Parent/guardian Signature

Date

Printed name of 2nd Custodial parent/guardian or adult participant

Custodial Parent/guardian Signature

Date

Please sign one Permission/Waiver form, one per participant and email to dacschool@austintexas.gov 3 business days before the first program day