



## Instructions to Aquatic Division Applicants

All applicants **MUST** apply online prior to being interviewed.

The employment website is: [www.austincityjobs.org](http://www.austincityjobs.org)

Once you have arrived at this page, you will see 'Welcome to the career site for the City of Austin!' On the left hand side of the page in **WHITE** you will see **SEARCH POSTINGS**.

Click on this link and then choose Parks and Recreation as the department.

Then click **SEARCH**.

The following postings will be listed under 'Search Results'.

- MuniProg, Paraprofessional -- **Lifeguard** (Temporary Part-Time "Summer 2012" Openings)
- MuniProg, Paraprofessional -- **Water Safety Instructor** (Temporary Part-Time "Summer 2012" Openings)
- MuniProg, Paraprofessional -- **Swim Team Coach** (Temporary Part-Time "Summer 2012" Openings)
- MuniProg, Paraprofessional -- **Cashier** (Temporary Part-Time "Summer 2012" Openings)
- MuniProg, Paraprofessional -- **Supervisor - Aquatics** (Temporary "Summer 2012" Openings)

These positions may not be the first listed on the results, so please look at all of the postings to find the correct one. **Please only apply for ONE posting!** You may inquire about more than one position at the time of interview. Please only apply for a posting that you qualify for.

### PLEASE READ THE POSTING FOR FURTHER INFORMATION!

Applicant **MUST** report to the City of Austin Aquatic Office (400 Deep Eddy Ave, Austin, 78703) between the hours of 8:00 am - 5:00 pm Monday through Friday within 7 days of submitting your online application.

Applicant **MUST** bring their Driver's License and Social Security Card (actual card; no copies will be accepted). The Driver's license may be substituted by a Passport, state issued ID or School ID AND Birth Certificate.

Your application will not be processed until you bring in the picture ID/proof of birth and Social Security card. Upon presenting your ID, you will be interviewed on-site and interviewer will review the certifications and training that are required for employment.

**\*\*All 15-16 year olds require that a parent /guardian be present during the interview.**

**\*\*All 15, 16 and 17 year olds require parent /guardian signatures at the time of interview.**



<http://www.ci.austin.tx.us/parks>

The City of Austin is proud to comply with the Americans with Disabilities Act.  
If you require assistance for participation in our programs or use of our facilities, please call 974-9332.

