



OFFICE OF SPECIAL EVENTS
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<http://austintexas.gov/parkevents>

APPLICATIONS FOR FILMING/COMMERCIAL PHOTOGRAPHY

Cemetery Requirements for Approved Permits

<http://www.austintexas.gov/department/cemeteries>

Cemetery Operations

- The Cemetery Manager, personnel or City Staff retain the right to suspend filming if necessary to protect the general public, staff and facility.
- Filming or photography within the cemetery will not interfere with normal cemetery operations, or disrupt the peaceful ambience of the cemetery. Loud noises and noisy activities are not appropriate.
- Show reverence and respect for the deceased and for their surviving families and loved ones.
- Appreciate the memorials as they are. Do not add to, take away from, or modify a memorial in any way, even if you have exceptionally good taste. If it's not yours, don't touch it.
- Any service that occurs in the immediate vicinity has a superior right and all filming shall be suspended until the service and family members have left the cemetery. This also includes removal of any filming equipment, personnel, and/or devices.
- Cemetery Opens at 7:00 AM and Closes at 7:00 PM, all equipment and staff may only work/film during these hours.
 - IF the City approves of filming before/after hours, the organizer is required to hire and pay for any/all personnel/security the City deems necessary to complete the project with supervision.

Markers/Headstones

- No **headstones, names or recognizable images (of names) of monuments** of cemetery property may be collected in filmed/photographed footage.
 - IF PARD first approves, then written permission is required from the owner of any structure on any cemetery lot that is to be photographed for the purpose of publishing.
- Cemeteries are collections of privately owned outdoor memorial and sculpture. Stay on designated walkways, off cemetery lots and do not touch any memorials or artifacts.

Grounds

- Site must be returned to in same or better condition.
- Do not litter, drink alcohol or smoke.
- Trucks, vehicles, etc, will park ONLY in designated areas approved by the City.
 - Crew/support personnel may be required to park outside of the park grounds and walk and/or hand carry in any required equipment to minimize impact to the cemetery grounds or patrons.
- All **pedestrian activity** should be focused explicitly away from and in complete respect of the plots on site. Crew, staff, characters, etc must take the path PARD dictates which provides the most respect to the plot and history of the sites.
- **Tents** may NOT:
 - Be placed under any trees.
 - Be placed over, near or in proximity to any markers, headstones or unmarked sites.
 - Unutilized land (only), rights of way or roadways as approved by PARD may only be used.