



**OFFICE OF SPECIAL EVENTS**  
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## USER FEES 2019-2020

### PICNIC AREAS/SHELTER SITES & VARIABLE EVENT RATE SITES

USE FEES, PARKING, AND CANCELLATIONS				
Event Size	City of Austin resident, or Austin Energy utility customers :	Non-resident fees, or for commercial activities/events	Events 251-599 which charge admission or collect Registration Fees	Damage Deposit
Under 100 persons	\$60	\$100	n/a	n/a
100-250 persons	\$75	\$125	n/a	\$100
251-399 persons	\$100	\$150	\$150	\$100
400-599 persons	\$150	\$175	\$150	\$100
600-999 person	\$1000 fee + \$250 maintenance fee.	\$1500 fee + \$250 maintenance fee.	n/a	\$500
Any rental with an approved <b>crawfish boil or cookout</b> additional damage deposit				\$100
<p><b>Parking &amp; Parking Fees:</b> Available at most parks. All parking is first-come first-served, fees for parking apply at some sites.</p> <ul style="list-style-type: none"> <li>• Zilker Park→: \$5/car weekends March-September, holidays.</li> <li>• Emma Long and Walter Long→: \$5/car Monday – Thursday and \$1 per pedestrian/bicycle. \$10/car Friday-Sunday, holidays, and \$1 per pedestrian/bicycle.</li> </ul>				
<p><b>Cancellation Policy:</b> Cancellations received <u>greater than 2 weeks</u> from the reservation date may be made without penalty. Cancellations received <u>less than 2 weeks</u> from the reservation date are subject to a charge of one-half (1/2) of the use fees. <u>"No shows"</u> do not receive a refund of fees.</p>				

## SPECIAL EVENT SITE SPECIFIC & OTHER EVENTS OVER 1,000 PERSONS

Property	Per EVENT Day Use Fee* (time frame reflects total time on site per day)	Per Day of Use for Set Up Take Down*	Damage Deposit	Maintenance Fee	Electrical Fee (per event day)	Sound / Alcohol Permit (each)
<b>Auditorium Shores **</b> <b>Vic Mathias Shores (east lawn area)</b> <b>Auditorium Shores (west lawn area)</b> 900 West Riverside Drive 57.3 acres	\$5,000	\$500	\$2,500	\$.10/ person/ day	\$500	\$30
<b>Brush Square Park</b> 409 East 5 <sup>th</sup> Street 1.74 acres	\$500 \$300 (4 hours or less resident) \$400 (4 hours non-resident/ commercial)	\$250	\$750	\$.10/ person/ day	\$150	\$30
<b>Fiesta Gardens West End**</b> 2015 Jesse E. Segovia Street	\$2,500	\$500	\$2,000	\$500 flat fee	\$250	\$30
<b>Walter E. Long</b> 6614 Blue Bluff Road	\$2,500	\$500	\$2,000	\$500 Flat fee	none on site	\$30
<b>Waterloo Park</b> 403 East 15 <sup>th</sup> Street 10.74 acres	\$3,500	\$500	\$2,000	\$.10/ person/ day	\$500	\$30
<b>Wooldridge Square</b> 900 Guadalupe Street 1.77 acres	Subject to approved picnic site use rates. NOT a special event site due to size constraints and parking issues. Extremely limited weekday parking.					\$30
<b>Zilker Metropolitan Park</b> 2100 Barton Springs Road	See rates below based on event size.					\$30
<b>Other Approved Sites for Special Events</b> (1000-10,000 persons)	\$3,000	\$500	\$2,000	\$.10/ person/ day	\$500	\$30
<b>Other Approved Sites for Special Events</b> (10,001+ persons)	\$5,000	\$500	\$2500	\$.10/ person/ day	\$500	\$30
<b>Special events charging admission</b>	All special events, those anticipating 1,000 or more persons, must remit the following park maintenance funds post event: <div style="display: flex; justify-content: space-between;"> <div>\$1 - \$50 ticket value</div> <div>\$1/ticket per event day</div> </div> <div style="display: flex; justify-content: space-between;"> <div>\$51 - \$100 ticket value</div> <div>\$2/ticket per event day</div> </div> <div style="display: flex; justify-content: space-between;"> <div>\$101 and above ticket value</div> <div>\$3/ticket per event day</div> </div>					

- *Set up and take down NOT completed within the contractually allotted time will result in additional take-down day charges for each day the property is not COMPLETELY clear of all event equipment.*
- *Fees are assessed from the current Council Adopted Budget and Fee Schedule.*
- *Final fees, charges, and costs are determined through client discussions, and the contracting process based upon actual utilization (days) and the current adopted fee schedule.*

