



Logging Your Volunteer Hours
on the NWF Website

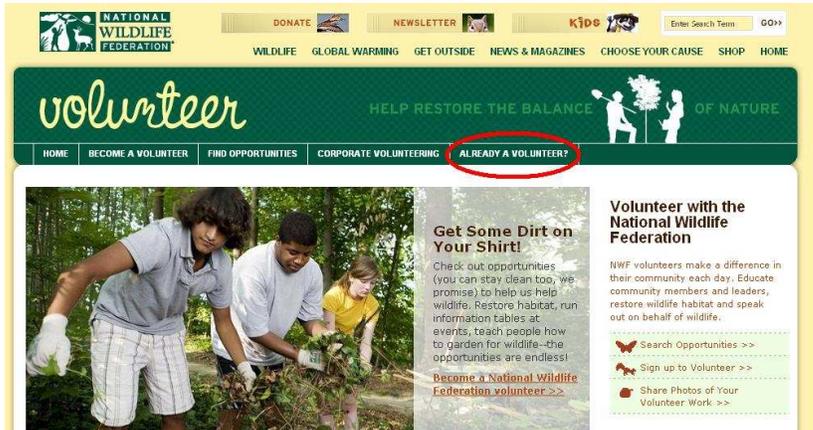
&

Ordering Free Materials from
the NWF Website



Logging Your Volunteer Hours on the NWF Website:

1. Go to www.nwf.org/volunteer
2. Click on the link “Already a Volunteer?”



3. Click the 3rd link down on the list “Log Your Hours”



4. Log In:
 - a. **Username:** Your first name and last name all lowercase (i.e. erincord)
 - b. **Password:** wildlife (all lowercase)

5. Click “Report My Service/Fill Out a Survey”



6. This is the form that you fill out:

Submit

Report service/survey Leave as default

Please select from the following survey(s):
Community Wildlife Habitat Team Member:Survey Data (Default)

Volunteer Survey

*Start Date: 03/20/2012 12:00 PM *End Date: 03/20/2012 2:00 PM

*How many hours did you serve? 2

The following fields are optional:

Location City:
Austin

Location State:
Texas

What type of activity did you participate in?
(please choose an option below. If other please fill out the Other Activity box)
Staff a booth or table (Handed)

Other Activity: (please limit to 30 characters)

How many individuals did you reach: 4

7. Don't forget to click **SUBMIT!**

The dates and hours of service are the most important part of this form. Make sure you fill these out as best you can!

Fill in the location city and state if you can...

Try to identify the type of activity as best you can, if you simply can't fit it into the categories on the list then write what you did in the "Other" box

Use your best guess for "How many individuals you reached" – Did you give information to anyone related to the environment? Did you hand out fliers? This can include casual encounters during a work day as well, as long as you spread the Wildlife Austin message 😊

8. If you want to make another entry simply click the button:



9. If you are done and want to review your hours click “Volunteer Menu” on the left hand column:

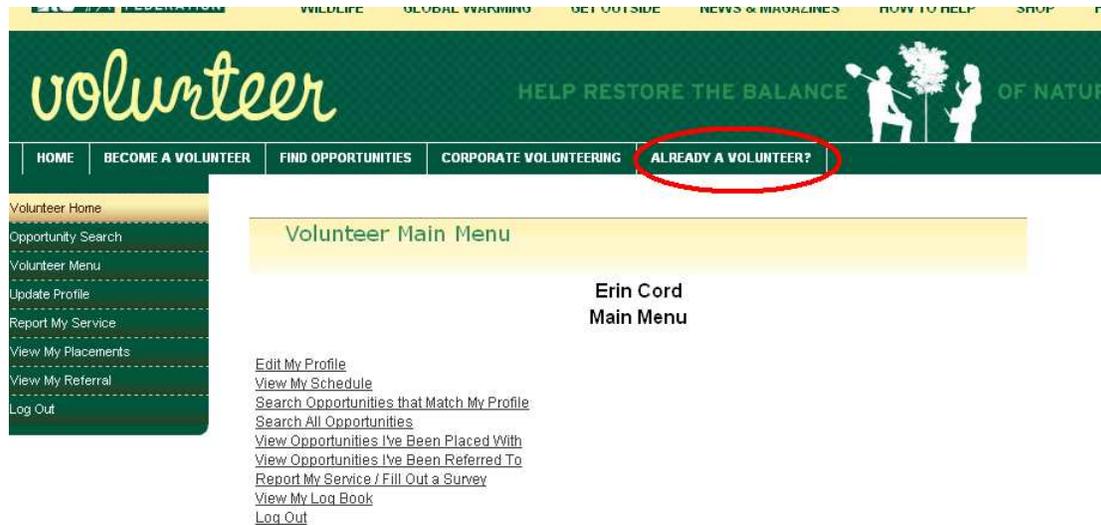


10. To review your completed hours click on “View My Log Book”



Ordering Materials from the NWF Website:

1. To order materials from NWF (pamphlets, etc) click on “Already a Volunteer?” on the top menu bar:



2. Then click on “Order Materials”



3. Most of the items are free! Just shop as usual and check out when finished!



Categories

• Volunteers (incl. Habitat Volunteers)

Search

Advanced search

Some items will require payment with your order. Shopping Cart

Lines in Cart: 0
Units in Cart: 0
Subtotal: \$0.00
[View Shopping Cart](#)
Please call our volunteer help desk if you have any questions at 800-247-7387
x8177 or email at volunteers@nwf.org
Check Out:

Welcome to the NWF Volunteer Order Page

Offer Id: **BE19HFSP-D**
Description: **Spanish Attracting Wildlife Habitat Flyer (Pack of 100)**
Price: **\$6.00**
Order Limit: 3
Availability: In Stock
(as of 3/20/2012 2:18:44 PM)

Spanish Version. This single-sheet, 8-1/2" x 11" informational piece (full-color both sides) describes the components of a wildlife habitat and the steps to certifying your habitat online. NOTE: This piece does not include an application to certify a wildlife habitat. Ordering tip: To order 100 brochures, enter quantity of 1.

Order Qty:

Offer Id: **BE37HF-D**
Description: **Attracting Wildlife Habitat Flyer (Pack of 100)**
Price: **\$6.00**
Order Limit: 3
Availability: In Stock
(as of 3/20/2012 2:18:44 PM)

This single sheet, 8-1/2" X 11" informational piece (full-color both sides) describes the components of a wildlife habitat and the steps to certifying your habitat online. NOTE: This piece does not include an application to certify a wildlife habitat. Ordering tip: To order 100 brochures, enter quantity of 1.

Order Qty:

If you have any questions e-mail me at erin.cord@austintexas.gov or call 512-978-2606