CITY OF AUSTIN
Development SERVICES DEPARTMENT
One Texas Center | 505 Barton Springs Road, Austin, Texas 78704 | Phone: 512.978.4000

Streets and Drainage Site Plan Application

PURPOSE: This application is for obtaining a site plan permit for Streets and Drainage Projects including Capital Improvement Projects (CIP). For the following information, please visit http://www.austintexas.gov/page/land-use-applications#site: See Streets and Drainage Site Plan Overview and Review Procedures for site plan general information and review procedures; see Streets and Drainage Site Plan Application Instructions for instructions on completing this application and submittal requirements.

This application is a fillable PDF that can be completed electronically. To ensure your information is saved, click here to Save the form to your computer (note that Internet Explorer supports the "Save" button), then open your copy and continue.

The Tab key may be used to navigate to each field; Shift + Tab moves to the previous field. The Enter key activates links, emails, and buttons. Use the Up & Down Arrow keys to scroll through drop-down lists and check boxes, and hit Enter to make a selection.

The application must be complete and accurate prior to submittal. ***If more space is required, please complete the last section as needed***, and check the Additional Space box at the top of that section.

All information is required (if applicable).

For Office Use Only

Development Review Type: _____

Application Accepted By: _____

Case Manager: _____

☐ ***NOTE:*** *If this box is checked, then additional space was required to complete this application, and the applicant has completed the Additional Space section at the end.*

Section 1: Project Information

Project Name: _____

Project Street Address (or range):

_____

_____

Zip: _____

—OR—

If project address cannot be defined, such as utility lines, provide the following information:

Approximate distance: _____ direction: Select from the intersection of: _____ and: _____

on the: Select side

Description of Proposed Development:

_____

_____

_____

_____

Provide either Legal Description or Subdivision Reference:

○ Legal Description:

_____

_____

○ Subdivision Reference

Name: _____

_____

_____

_____

_____

Block(s): _____ Lot(s): _____ Outlot: _____

Plat Book: _____ Page Number: _____

Document Number: _____ Case Number: _____

Deed Reference of Deed Conveying Property to the Present Owner

Volume: _____ Document Number: _____

Page(s): _____ Sq. Ft.: _____ or Acres: _____

Tax Parcel Number(s): _____ _____ _____

Section 2: Applicant/Agent Information

Applicant Name: _____

Firm: _____

Applicant Mailing Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Phone 1: _____ Type 1: Select

Phone 2: _____ Type 2: Select Phone 3: _____ Type 3: Select

Section 3: Owner Information

☐ Same as Applicant Owner Name: _____

Owner Signature: _____

Firm: _____

Owner Mailing Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Phone 1: _____ Type 1: Select

Phone 2: _____ Type 2: Select Phone 3: _____ Type 3: Select

Section 4: Engineer Information

☐ Not Applicable ☐ Same as Applicant Name: _____

Firm: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Phone 1: _____ Type 1: Select

Phone 2: _____ Type 2: Select Phone 3: _____ Type 3: Select

Section 5: Other Professional/Trade Information

☐ Not Applicable ☐ Same as Applicant Type: Select an Option

Name: _____

Firm: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Phone 1: _____ Type 1: Select

Phone 2: _____ Type 2: Select Phone 3: _____ Type 3: Select

Section 6: Property Attributes

Is this a S.M.A.R.T. Housing Project? ☐Yes ☐No (If Yes, submit a copy of the Pre-Certification letter from Neighborhood Housing and Community Development.)

☐ Smart Growth Zone -OR- ☐ Drinking Water Protection Zone

Watershed: Select an Option Watershed Class: Select an Option

In City of Austin Edwards Aquifer Recharge Zone? ☐Yes ☐No

Land Development Jurisdiction: ☐ Full-Purpose ☐ Limited-Purpose ☐ 2-Mile ETJ ☐ 5-Mile ETJ

Is your project subject to all current watershed protection regulations? ☐Yes ☐No

School District: _____

Principal Street Type (Full-Purpose): ☐ Core Transit Corridor ☐ Urban Roadway

☐ Internal Circulation Route ☐ Suburban Roadway ☐ Hill Country Roadway ☐ Highway

In a Neighborhood Plan? ☐Yes ☐No

If Yes, name of Neighborhood Plan: _____

Electric Utility Provider: _____

Water Provider: _____

Wastewater Disposal Provider: _____

Has there been a Development Assessment? ☐Yes ☐No File Number: _____

Small Project? ☐Yes ☐No

Section 7: Site Area Information

Gross Site Area: Acres _____ -OR- Sq. Ft. _____

Net Site Area: Acres _____ -OR- Sq. Ft. _____

EXISTING ZONING	EXISTING USE	TRACT #	ACRES / SQ FT	PROPOSED USE
			/	
			/	
			/	
			/	

Are any underground storage tanks existing or proposed? ☐Yes ☐No

Section 8: Related Cases

FILE NUMBERS

Zoning Case? ☐ Yes ☐ No _____

Restrictive Covenant? ☐ Yes ☐ No _____

Subdivision? ☐ Yes ☐ No _____

Land Status Report? ☐ Yes ☐ No _____

Existing Site Plan? ☐ Yes ☐ No _____

Section 9: Land Use Site Plan Data - as applicable

Subject to Compatibility Standards? ☐ Yes ☐ No

In Combining District/Overlay Zone? (NCCD, CVC, WO, AO, etc.): ☐ Yes ☐ No

If Yes, please specify: _____

Requires a Green Building Program Rating? ☐ Yes ☐ No (If Yes, attach Letter of Intent.)

Section 10: Waiver / Variance / Etc. - as applicable

☐ Compatibility Standards Waiver - Section(s): _____

☐ Driveway Spacing - Section(s): _____

☐ Environmental - Section(s): _____

☐ Off-Site or Remote Parking ☐ Detention Pond Waiver ☐ Alternative Landscape Compliance

Section 11: Submittal Verification

My signature attests to the fact that the attached application package is complete and accurate to the best of my knowledge. I understand that proper City staff review of this application is dependent upon the accuracy of the information provided and that any inaccurate or inadequate information provided by me/my firm/etc., may delay the proper review of this application.

Please type or print Name below Signature, and indicate Firm represented, if applicable:

	Select	Select	Select
Signature	Month	Day	Year

Name (Typed or Printed)

Firm

Section 12: Inspection Authorization

As owner or authorized agent, my signature authorizes staff to visit and inspect the property for which this application is being submitted.

Please type or print Name below Signature, and indicate Firm represented, if applicable:

	Select	Select	Select
Signature	Month	Day	Year

Name (Typed or Printed)

Firm

Section 13: Acknowledgment Form

I, _____ have checked for any information that may
(Printed Name of Applicant)

affect the review of this project, including but not limited to: subdivision plat notes, deed notes, deed restrictions, restrictive covenants, zoning conditional overlays, and/or Subchapter E design standards prohibiting certain uses and/or requiring certain development restrictions (height, access, screening, etc.) on this property, located at:

(Address or Legal Description):

_____

_____

_____

_____

If a conflict should result with the request I am submitting to the City of Austin due to any of the aforementioned information, it will be my responsibility to resolve it. I also acknowledge that I understand the implications of use and/or development restrictions that are a result of the aforementioned information.

I understand that if requested I must provide copies of any and all of the aforementioned information that may apply to this property.

_____	Select	Select	Select
Applicant's Signature	Month	Day	Year

For Submittal Requirements and Exhibits

Please see Streets and Drainage Site Plan Application Instructions at
http://www.austintexas.gov/page/land-use-applications#site

Section 14: Additional Space (if necessary)

Please use the space below to provide additional information as needed. To ensure the information is referenced to the proper item, include the Section and Field names as well. In addition, please check the Additional Space box below.

☐ Additional space was required to complete this application.

SAVE Form