



City of Austin OUTDOOR MUSIC VENUE PERMIT APPLICATION

Instructions:

1. Please legibly fill in all information being requested on this application.
2. Attach a dimensional site plan and stage layout.
3. Attach a copy of a Certificate of Occupancy and Load Card.
4. Hand deliver to the Development Service Department (DSD) at 505 Barton Springs Rd. 1st floor, or submit to soundpermits@austintexas.gov. Notification fee must be hand delivered to the DSD if notice will be prepared by the City of Austin. For additional information, contact 978-4000.

Investigation: The Music Office is required under Section 9-2-50 (Music Office Review) in Chapter 9-2 of the sound ordinance to conduct an appropriate level evaluation, based on the type of permit being requested and the potential impact to the surrounding community. This investigation may include on-site inspections including sound measurements, discussions with nearby residents and business owners, and any additional research relevant to assessing potential impacts. A Sound Impact Plan (SIP) is then written by the Music Office based on the findings of the investigation.

Timeline: Per City Code, the Music Office is to receive an application from the DSD within three business days of submittal. The Music Office will conduct an appropriate level investigation, prepare a report recommending approval or denial of the application with any appropriate conditions and restrictions, and return it to the Development Services Department (DSD). The final determination will be made by DSD no later than 45 days after the application is submitted.

Fees:

1. Notification fee: \$560.00, due at the time of application if notice is prepared and mailed by City of Austin. Notification fee may be waived for self prepared notice. **Prepared Notice Agreement Form must accompany the application at time of submittal if applicant wishes to self prepare notice.**
2. Sound Impact Evaluation fee: \$200.00, due at the time of application
3. Permit fee: \$281.36, due at the time the permit is picked up



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CONTACT INFORMATION		
Applicant	Name:	Phone:
	Email:	
Business Owner (REQUIRED)	Name:	Phone:
	Email:	
Property Owner	Name:	Phone:
	Email:	
	Street Address (City, State, Zip):	
Venue Manager	Name:	Phone:
VENUE INFORMATION		
Venue Name:	Address/Zip:	
Size (sq. ft.):	Capacity (attach load card):	
District: <input type="checkbox"/> Warehouse Entertainment <input type="checkbox"/> Sixth Street Entertainment <input type="checkbox"/> Other		
Restaurant General (with 51% food sales): <input type="checkbox"/> yes <input type="checkbox"/> no		



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AMPLIFIED SOUND INFORMATION

Amplified sound must be directed away from residences and comply with all conditions set forth in the Sound Impact Plan. Visit www.austintexas.gov/department/musicamplified-sound for information regarding permit requirements.

Responsible Party (in charge of sound):

Phone:

Sound Company:

Phone:

Source of Sound:

SPL of Speakers (at 1 yard):

Number of Speaker Cones:

Size of Speaker Cones:

Sound Mitigation Measures Planned or Implemented:

Proposed Hours of Amplified Sound

Sunday	to	Thursday	to
Monday	to	Friday	to
Tuesday	to	Saturday	to
Wednesday	to		

ENTERTAINMENT DISTRICT ALLOWANCES

Warehouse or Sixth Street Entertainment: Sound equipment may be operated up to 85 decibels between the hours of 10:00 a.m. and 2:00 a.m., unless a more restrictive decibel limit is set forth in the Sound Impact Plan.

Outside either district: Sound equipment may be operated up to 85 decibels or up to 70 decibels at a restaurant general (51% food sales), unless a more restrictive decibel limit is set forth in the Sound Impact Plan. Sound equipment may be operated between the hours of 10:00 a.m. and:

1. 10:30 p.m. Sunday through Wednesday
2. 11:00 p.m. on Thursday
3. 12:00 a.m. midnight Friday or Saturday

Outside either district and within 600ft of a property with residential zoning & use: Sound equipment may be operated up to 85 decibels or up to 70 decibels at a restaurant general (51% food sales), unless a more restrictive decibel limit is set forth in the Sound Impact Plan. Sound equipment may be operated between the hours of 10:00 a.m. and:

1. 8:00 p.m. Sunday through Thursday (extension to 10:00pm possible with Music Office approval)
2. 10:00 p.m. Friday and Saturday (extension to midnight possible with Music Office approval)



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REVOCATION OF PERMIT

As stated in Section 9-2-65 (Revocation of Live Music Permit), the Music Office may recommend that a permit be revoked for repeatedly exceeding the allowable decibel limits, hours of permitted sound amplification, or for other violations of conditions set forth in the Sound Impact Plan. The permit expires at midnight on the first anniversary of the date it was issued. It is the applicant's responsibility to apply for permit renewal prior to expiration. The accountable official may refuse to issue or renew an outdoor music venue permit if the permittee has been convicted of more than two permit violations under Chapter 9-2, or if the property where the sound equipment will be used has received more than two permit violations.

SOUND COMPLIANCE HISTORY

In the past year has any employee, agent or representative of the venue where sound equipment will be located received a citation(s) related to sound permit violations? Please list, if any, how many warnings and citations the venue has received and briefly explain the cause of each (no sound permit, playing past cut-off times, exceeding the decibel limits).

Warnings:

Citations:

NEIGHBORHOOD OUTREACH

Applicant is encouraged to notify the neighborhoods and residents surrounding the proposed event location. A list of all Neighborhood Organizations who are registered with the City of Austin is available at www.austintexas.gov/cr. The Music Office can help you determine the extent of community outreach and notification that your proposed event requires.

Nearby neighbors and businesses you have contacted:

SIGNATURE

Applicant Signature:

Date:

Applicant Printed Name:

City of Austin Use Only

Date Received:

Reviewed By: