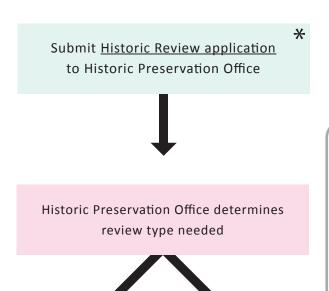


HISTORIC REVIEW PROCESS

Applications for Certificates of Appropriateness

Required for Historic Landmarks and Contributing Properties and New Construction in Historic Districts (Local)



If the project does not visually affect the property's historic character from an adjacent public street, staff may administratively approve:

- One-story addition with <600 sf gross floor area
- Second-story rear addition to two-story building, if addition is not visible from street
- Pools, decks, and fences

See <u>Land Development Code section</u> <u>25-11-212</u> for more information.

May take up to 5 BUSINESS DAYS

Eligible for administrative approval

Staff approves application

Ineligible for administrative approval

Referral to Historic Landmark Commission for public hearing and review

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The Certificate of Appropriateness
Review Committee provides detailed
feedback on proposed plans.
You are not required to attend, but
many people find the committee's
feedback helpful. You can attend
before or after submitting an
application, and there is no
associated fee.

Proposed project meets applicable historic review standards

Historic Landmark Commission approves application

Certificate of Appropriateness is released

up to
75 DAYS
from date of first
Historic Landmark
Commission meeting

May take

Completed by applicant

Completed by Historic Landmark Commission

Completed by Historic Preservation Office