



# SEO Draft Rules

## Public Safety Plans-AFD

Rule: A fire safety plan will be provided based on the following basic requirements and complexity of the Event with the tier system in mind:

(References: 4-20-50, B (3) Public Safety Plan; 4-20-52 Fire Safety, IFC 2015 Chapter 4)

- Establish minimum standards per IFC chapter 4, section 404
  1. Identify procedures for reporting a fire or other emergency.
  2. Identify procedures for notifying staff and public/attendees of emergencies
  3. Identify procedures for evacuation including those who may need assistance.
  4. Site plan must be accurate and indicate all required life safety elements previously noted.
  5. List of site specific hazards
  6. Identification and assignment of personnel responsible for implementing safety plans. (not in code....just a good idea)
  7. Weather related events-
    - a. Notification
    - b. Rules of when to evacuate
    - c. Plans
- Part of site plan. Specific requirements from 403.12.2
  1. Emergency vehicle ingress and egress.
  2. Fire protection.
  3. Emergency egress or escape routes.
  4. Emergency medical services.
  5. Public assembly areas.
  6. The directing of both attendees and vehicles, including the parking of vehicles.
  7. Vendor and food concession distribution.
  8. The need for the presence of law enforcement.
  9. The need for fire and emergency medical services personnel.
- Determination of when required
  1. Required for all events and to be approved by AFD during review process.



AUSTIN CENTER  
FOR EVENTS

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## Follow Up: Rain Plans

- Submit proposed rain plans with the ACE initial application to allow for proper review.\*
- Tents included in the proposed rain plan will be approved during the review process.

*\*Last minute rain plans may not be approved due to inspector availability.*

## Follow Up: Emergency Tent Requests

Emergency/ last minute stand-alone tent requests will be considered if AFD has the necessary resources and personnel to accommodate the request and the following requirements are met:

- Weekend and Monday events: requests must be submitted by the Thursday before the event
- Week day events (Tuesday – Friday): requests must be submitted a request the day before the event



## SEO Draft Rules EMS

Section (of the ordinance)	Rule	What do customers need to do to follow the rule?	Notes/questions
4-20-50-C	Event organizers and Austin-Travis County EMS will utilize the Austin-Travis County Emergency Medical Services Resource Matrix to determine the resources required for an event.	The event organizer will need to identify what resources are required based on the matrix or provide written explanation of why their event should not have to provide the suggested or required resources. Final determination will be made by Austin-Travis County EMS Special Events personnel after considering the information provided by the event organizer.	
4-19-50-B-4 4-19-50-D	At least 45 days before the first day of an event, the event organizer shall provide an estimate of attendees and medical assets available at an event that are not employed by Austin-Travis County EMS.	The information must include: <ul style="list-style-type: none"><li>• Number of first aid personnel</li><li>• A breakdown of the level of care that can be provided (e.g. – ALS or BLS)</li><li>• A breakdown of the level of certification each provider holds</li><li>• An overview of the number of personnel scheduled if there</li></ul>	



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		<p>is more than 1 start or end time for 1<sup>st</sup> aid personnel</p> <ul style="list-style-type: none"> <li>• The location of fixed 1<sup>st</sup> aid tents and the number of personnel staffing each location</li> <li>• The number of mobile 1<sup>st</sup> aid teams the number of personnel staffing each mobile team</li> <li>• The number of AED's that will be present at each fixed or mobile 1<sup>st</sup> aid location</li> <li>• A written plan for contacting EMS for off-site transport needs (e.g. – 911, through Command Post, etc.)</li> </ul>	
<p>4-19-50-B-4 4-19-50-D</p>	<p>Within 7 days of the first day of an event, the event organizer shall provide an estimate of attendees and medical assets available at an event that are not employed by Austin-Travis County EMS.</p>	<p>The information must include:</p> <ul style="list-style-type: none"> <li>• Number of first aid personnel</li> <li>• A breakdown of the level of care that can be provided (e.g. – ALS or BLS)</li> <li>• A breakdown of the level of certification each provider holds</li> <li>• An overview of the number of personnel scheduled if there is more than 1 start or end time for 1<sup>st</sup> aid personnel</li> </ul>	<p>This is a final check of the safety plan for events that haven't nailed down assets 45 days out.</p>



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		<ul style="list-style-type: none"><li>• The location of fixed 1<sup>st</sup> aid tents and the number of personnel staffing each location</li><li>• The number of mobile 1<sup>st</sup> aid teams the number of personnel staffing each mobile team</li><li>• The number of AED's that will be present at each fixed or mobile 1<sup>st</sup> aid location</li></ul> <p>A written plan for contacting EMS for off-site transport needs (e.g. – 911, through Command Post, etc.)</p>	



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4-19-50-B-4	Within 30 days of the conclusion of the last event day, the promoter must furnish a report that provides (by day if applicable) information related to the patients presenting to first aid, evaluated/treated, transported by EMS to a hospital, or referred to further care that is not a hospital for events that have a first aid presence other than ATCEMS Special Event units. The format of the report will be available on the EMS and ACE websites. If no first aid	The information must include: <ul style="list-style-type: none"><li>• Number of patients evaluated</li><li>• Primary complaint of each patient (e.g. – chest pain, injury, etc.)</li><li>• Patients transported via EMS to a hospital</li><li>• Patients referred to further care that was not located at a hospital</li><li>• <b><u>NO</u></b> patient identifying information should be included (e.g. - name, home address, SSN)</li></ul>	