

# NOTICE OF SERVICES!

The Small & Minority Business Resources Department (SMBR) will be adhering to a modified schedule of our operations and transition to a tele-work environment due to concerns related to COVID-19 and to ensure social distancing. We expect this modified schedule to be in effect through March 28<sup>th</sup>. This means that SMBR staff will be addressing questions and providing customer service to you and to our customers through phone-calls and emails and allowing our employees to tele-work. We are doing this in an effort to maintain the health and safety of our employees and the community at large.

## WHILE OUR PHYSICAL OFFICE MAY BE TEMPORARILY CLOSED TO THE PUBLIC, OUR SERVICES WILL CONTINUE!

If you are interested in our MBE/WBE/DBE Certification Services, please visit us at:

- <http://www.austintexas.gov/department/certification-overview>
- <https://austintexas.mwdbe.com/>

If you have questions related to our MBE/WBE/DBE Program Requirements, please visit us at:

- <http://www.austintexas.gov/page/minority-women-disadvantaged-business-enterprise-contract-compliance-forms>

Thank you for your patience and understanding as we navigate this extraordinary time. If you have questions, you may reach our main line at (512) 974-7600.