



City of Austin TEMPORARY EVENT SOUND PERMIT APPLICATION

INSTRUCTIONS:

1. Please legibly fill in all information being requested on this application.
2. Attach a dimensional site/floor plan and stage layout.
3. Attach a copy of general liability insurance.
4. A notification fee, as listed below, may be charged for this application.
5. Hand deliver all requirements listed above to the Development Assistance Center (DAC) 505 Barton Springs Rd., Attn: Viktor Auzenne. You may also submit to viktor.auzenne@austintexas.gov and music@austintexas.gov, or fax to 512-974-2934. Notification fee, if required for this application, will need to be hand delivered to the DAC. For additional information, contact Viktor Auzenne at 974-2941.

DEADLINES:

1. Multi-Day permit applications MUST BE RECEIVED a minimum of 30 days before the start of the first scheduled event or the application will not be processed.
2. 24-Hour permit applications MUST BE RECEIVED a minimum of 21 days before the event or the application will not be processed.
3. The final permit approval/denial determination is made by the Planning Development and Review Department (PDRD) no later than 30 days after the application is submitted.

NOTIFICATION FEE: This fee is required under Section 9-2-54 (Notice of Application) for notification of single-family owners within 600 feet of the site, multi-family use located adjacent to the site, or registered neighborhood organizations whose declared boundaries are within 600 feet of the site.

1. A check in the amount of \$302.00 is due at the time of application for Multi-day permit applications.
2. 24-hour events do not require notification.

PERMIT FEE: If the permit is approved, payment to the City of Austin will be due at the time the permit is picked up. The fees are as follows:

1. \$11.44/day for matters of public interest or political campaign
2. \$22.88/day for a private party
3. \$34.32/day for an advertising event
4. No fee for a charitable organization or government agency

CONTACT INFORMATION	
Applicant Name:	Business Name:
Phone:	Email:
Off-Site Contact Name:	Business Name:
Phone:	Email:
On-Site Contact:	Business Name:
Phone:	Email:



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EVENT INFORMATION

Title:	Venue/Location Name:
Street Address:	Zip Code:
Dates:	Hours of Operation:
Type (Concert, Political/Public Interest, Advertising, Private Party, Other):	
Description of Event and all methods of advertising for Event (pre-sale tickets, social media etc.):	

AMPLIFIED SOUND INFORMATION

Amplified sound must be directed away from residences and comply with all conditions set forth in the Temporary Event Sound Impact Plan. It is strongly recommended to use speakers with pattern control appropriate for the space, speakers mounted at optimum downward angle and directional low frequency subwoofers.

Multi-Day applications may include up to four consecutive days or four days spread out over one month. A maximum of four Multi-Day permits, totaling 16 days may be issued to one site or property per calendar year. Multi-Day permits may not be issued within 30 days from the last event date to a new event date. No more than one permit may be issued for the same site or property during the Spring Festival Season.

Date of Amplified Sound:	Start and End Times:
Date of Amplified Sound:	Start and End Times:
Date of Amplified Sound:	Start and End Times:
Date of Amplified Sound:	Start and End Times:
Source of Amplified Sound (Live Music, DJ, Other):	
Desired SPL of mainspeakers at distance of one yard:	Number and Size of all Speaker Cones:
Sound Mitigation Measures taken:	
Sound Company Contact:	Phone:
Email:	



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INSURANCE

A certificate of commercial general liability insurance with a combined single limit of \$500,000 per occurrence must be provided. The certificate must name the City of Austin as certificate holder and additional insured with a 30 day cancellation notice.

SIGNATURE

Applicant Signature:

Date:

Applicant Printed Name:

City of Austin Use Only

Date Received:

Reviewed By: