



Application | Artbox Program

Please read in full the Artbox Program Guidelines and Design Guidelines, before submitting this application.

Community applicants must be arts organizations that provide full project management services. Applicant organizations must pay the artist a stipend of \$750, plus \$250 for materials. Individual artists and residents should work through an organization that serves as the applicant.

Applicant organizations are responsible for all aspects of creating an Artbox. They manage community engagement, select the artist, oversee the design/artwork, obtain all City approvals and permits, supervise the onsite installation, install anti-graffiti coating, photograph and document the completed work, and assist with ongoing maintenance. A suggested project budget is \$2500 to cover these services and the artist's stipend and materials. The applicant is encouraged to obtain a sponsor and/or raise funds for the project, as needed.

City of Austin departments and programs may also serve as an applicant, for City-sponsored installations.

Applicant Information

Organization Name _____

Mailing Address: _____

Designated representative:

Name: _____ Date: _____

Email: _____ Phone: _____

Conformance to Design Requirements

Please check all boxes below to indicate that the proposed artwork meets the City's criteria.

Must be suitable for public viewing by all ages, and contain no offensive/objectionable content.

Does not include fields of solid white or color.

Fully covers all surfaces of the box with complex or overall patterning.

Does not contain copyrighted or trademarked images, or artwork copied or appropriated from another artist's work.

- Does not contain commercial logos, advertisements, text, or promotional content.
- Reflects the character, culture and/or history of the surrounding neighborhood or district

Artist Information

Please Note: The applicant organization, not the City, will handle all communications with the artist. However, artist's name and information may be included on the City website and in program materials.

Artist Name: _____

Email: _____ Phone: _____

Artist Website/Social Media (if available): _____

Cabinet Location

Please contact Austin Transportation Department at katherine.gregor@austintexas.gov for a list of eligible cabinets and their locations. Please identify the location by the cross streets of the intersection (e.g. South Lamar @ Oltorf).

Applicant Signature

By signature below, applicants agree to the following:

- The artwork approved and installed on City property (traffic signal or utility cabinet in right of way) shall become the property of the City of Austin.
- The artwork may be removed at any time without notification, for example if the cabinet needs to be replaced or repaired, as determined by Austin Transportation Department (ATD).
- The City of Austin has the right to paint over/replace the artwork, if it deteriorates due to weather, vandalism, graffiti, damage to the cabinet, or for any other reason as determined by ATD.

Signature _____ Date _____

Submission

Please email this completed application form to katherine.gregor@austintexas.gov.

The City will provide in response: 1) a template to use in submitting the proposed artwork, and 2) instructions for engaging the community in the artist and artwork selection process. Installation can occur ONLY after the applicant is notified that the final artwork has been reviewed and approved by Austin Transportation Department. ATD also must provide a temporary use of right of way permit (TURP) for date of the installation. Please allow up to 30 days for staff review and approvals. Thank you for your interest in this program!
