

Smart Commute Rewards – Parking Exception

The Smart Commute Rewards Program has this requirement:

In instances when an employee takes and logs a sustainable commute, he or she agrees to not drive, park, or leave parked, any motorized vehicle within a one-mile radius of employee's work site during employee's scheduled work hours while participating for any commuter reward or prize, except when the employee lives within one mile of their work location and leaves their car parked at home or is the driver of a carpool or vanpool.

There may be instances where an employee is both taking a sustainable commute and leaving a personal vehicle parked at their worksite that would necessitate an exception to the above requirement thus allowing the employee to participate fully in the program without the threat of disciplinary action.

Example

Employee drives alone to work but brings their bike with them and at the end of the day leaves their car parked while they bike home. The next day employee bikes to work and at the end of the day drives home alone bringing their bike with them. In this example, an exception can be granted if the employee rides greater than 5 miles on their bike, one-way.

Process

Each individual employee wishing to request an exception shall send their request in an email to SmartCommute@AustinTexas.gov and allow 3 business days for a response. In the body of the email the employee shall outline their specific commuting situation and describe their need for an exception.

Exception requests will be reviewed by Austin Transportation Department (ATD) staff and granted on a case-by-case basis. Approval or denial of an exception will be provided to the employee via email. ATD staff will also add the name, employee ID number, and email address to a spreadsheet listing everyone that has been granted an exception.