



## Part 1: Zero Waste Event Rebate Application Form

This form starts the rebate process and confirms eligibility of the diversion services at your event. Notification that you are eligible does not constitute an offer, and does not guarantee funding. Please familiarize yourself with the Zero Waste Event Rebate Overview to be sure you remain eligible for the rebate as you prepare for your event.

Please submit this completed form to: [eventrecycling@austinrecycles.com](mailto:eventrecycling@austinrecycles.com)

### Applicant Information:

**Applicant Name:** \_\_\_\_\_

**Sponsoring/Producing Organization:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_

**Email:** \_\_\_\_\_

### Event Information:

**Official Title of Event:** \_\_\_\_\_

**Event Location/Address:** \_\_\_\_\_

**Event Date/Time:** \_\_\_\_\_ **Event Service Provider:** \_\_\_\_\_

**Will there be paid staff dedicated to diversion services at the event?\*** ☐ YES ☐ NO

**Please estimate the following information for your event:**

**# of attendees expected:** \_\_\_\_\_ **# of volunteers expected:** \_\_\_\_\_ **# of vendors:** \_\_\_\_\_

**# of recycling containers\*\*:** \_\_\_\_\_ **# of trash containers\*\*:** \_\_\_\_\_ **# of compost containers\*\*:** \_\_\_\_\_

\*Paid staff is required for evening events or if alcohol is being served/sold

\*\*An equal number of trash, recycling and/or composting containers is highly recommended

## Eligibility Checklist:

Please check the following criteria of eligibility. Applicant must meet all eligibility requirements in order to qualify for the rebate.

- ☐ Outdoor event in Austin city limits, open to the public.
- ☐ Anticipate a minimum of 500 attendees/spectators.
- ☐ Applicant will submit itemized invoices and/or receipts, after the event, that include cost of diversion services, size of dumpsters and weight in pounds of all services; including trash, recycling, composting and staff hired.
- ☐ Event will not distribute or allow single-use carryout bags, Styrofoam or glass in City of Austin parks, facilities or on public rights of way.
- ☐ Proper permitting from the City of Austin.
- ☐ **Part 1 Zero Waste Event Rebate Application Form** must be submitted at least 10 business days prior to event date.
- ☐ Event will provide recycling of plastic bottles, aluminum cans, and cardboard. Other items will be accepted if discussed pre-event with ARR staff.
- ☐ Paid staff to monitor diversion efforts if event is in the evening or the event will sell or serve alcohol.
- ☐ Applicant is not eligible for more than two Zero Waste Event Rebates per calendar year. List all Zero Waste Event Rebates received and dates received:  
  
Rebate: \_\_\_\_\_ Date received: \_\_\_\_\_  
Rebate: \_\_\_\_\_ Date received: \_\_\_\_\_
- ☐ The Zero Waste Event Rebate may not exceed \$750 per event.
- ☐ Rebate recipient is a registered vendor with the City of Austin.
- ☐ Zero Waste Event Rebates are available on a first come, first served basis; there will be no reservation system.

## Execution:

I am an authorized representative of the event, and agree on behalf of the event to the eligibility requirements in this application and in the **Zero Waste Event Rebate Overview**. The information provided in this application is true and correct to the best of my knowledge. I understand and agree to all rules, terms and conditions of this rebate

### APPLICANT

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed name and title: \_\_\_\_\_

Organization Name: \_\_\_\_\_