



## WaterWise Hotel Partner Application

### ***Customer Information:***

Property Name: \_\_\_\_\_  
Physical Address: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Parent Company (if applicable): \_\_\_\_\_  
Main Phone Number: \_\_\_\_\_  
Web Address: \_\_\_\_\_  
General Manager: \_\_\_\_\_  
General Manager Phone Number & Email: \_\_\_\_\_  
Primary Contact for WaterWise Hotel Partnership application: \_\_\_\_\_  
Title: \_\_\_\_\_  
Primary Contact Phone Number & Email: \_\_\_\_\_  
Austin Water Utility Account No. or Water District Name: \_\_\_\_\_

### ***Property Information:***

Type of Facility (please check one):  
Hotel/Motel      Inn      Bed & Breakfast      Cabin      Other  
(Please describe) \_\_\_\_\_  
Number of Staff: full-time \_\_\_\_\_ part-time \_\_\_\_\_  
Total Building Size (in square feet): \_\_\_\_\_  
Year Constructed: \_\_\_\_\_  
Date of Most Recent Renovation (if applicable): \_\_\_\_\_  
Number of Guest Rooms/Units: \_\_\_\_\_  
Total Guest Room Area (in square feet): \_\_\_\_\_  
Number of Restaurants: \_\_\_\_\_  
Number of Meeting/Conference Facilities: \_\_\_\_\_  
Total Conference Area (in square feet): \_\_\_\_\_  
Total Amount of Landscaped Area (in square feet): \_\_\_\_\_

**Qualifying Measures Implemented:**

Measure	Documentation Required	Points	Check (✓) if implemented
<b>Required Measures</b>			
Successfully complete irrigation compliance inspection	Provide assessment date	N/A	
Have operational rain or soil moisture sensor		N/A	
Facilities built prior to 10/1/2010 must have toilets that flush at no more than 1.6 gallons per flush and urinals that flush at no more than 1.0 gallon per flush. <i>(City code requires that facilities built on or after 10/1/2010 have toilets that use no more than 1.28 gpf and urinals that use no more than 0.5 gpf.)</i>		N/A	
Use a preventative maintenance schedule for equipment that uses water to find and repair leaks, clean, and adjust to maximize efficiency.	Submit copy of current schedule and current year inspection dates.	NA	
Offer towel and linen reuse program	Provide copy of guest room signage	N/A	
Implement year-round policy of only serving water by request in hotel restaurants.	Submit a copy of SOP requiring this measure and a copy of any signage	N/A	
<b>Supplemental Measures (must select at least 4 points)</b>			
Staff orientation and training materials clearly state the facility's water conservation policies and procedures for implementation	Submit copy of materials.	1	
Retrofit guest rooms, public restrooms, and staff areas in facilities built prior to October 1, 2010, with WaterSense labeled tank-type toilets or flush valve toilets with non-adjustable valves that use an average of 1.28 gallon per flush and/or urinals that use no more than 0.5 gallon per flush.	Provide brand name and model information of toilets/urinals installed	3	
Have WaterSense labeled low-flow or soap-up showerheads that use 2 gallons per minute or less installed in all guest rooms	Provide manufacturer and model information	2	
Reduce cooling tower blowdown to every five cycles (for towers installed prior to 1/1/08)	Provide copy of cooling tower schedule and date of cooling tower installation	2	
Reduce cooling tower blowdown to at least every eight cycles (for towers installed on or after (1/1/08)	Provide copy of cooling tower schedule and date of cooling tower installation	1	
Use reclaimed water for cooling tower makeup water		2	

Install a rainwater harvesting system of at least 1,000 gallons in capacity and use the water for supplemental irrigation.	Participate in Rainwater Harvesting Rebate (pre-approval is required) or submit receipts for system purchase	2	
Use plants that are native and/or adapted to Central Texas in at least 50 percent of landscaped areas and reduce irrigation in those areas.	Submit site plan showing landscaped areas and plant materials	2	
Use at least two inches of mulching material in all landscape beds; adding another inch annually or as needed to maintain a constant two inch covering.		1	
Use reclaimed water for outdoor irrigation		3	
Use Consortium for Energy Efficiency (CEE) Tier 3 rated air-cooled ice machine(s).	Provide manufacturer and model information	2	
Use Energy Star labeled commercial dishwasher(s)	Provide manufacturer and model information	1	
Use CEE Tier 1B rated connectionless (pressureless) food steamer(s).	Provide manufacturer and model information	1	
Have pre-rinse spray valves using no more than 1.28 gallons per minute on all dishwashing stations		2	
Use automatic or foot-controlled kitchen and bar faucets		2	
Install laundry water recycling system	Participate in Commercial Process Rebate Program (pre-approval is required) or submit information about system installed	3	
Install ozone laundry system	Participate in Commercial Process Rebate Program (pre-approval is required) or submit information about system installed	3	
Use laundry machines with maximum water usage of 2 gallons per pound of clothes	Provide manufacturer and model information	2	
Install high-efficiency coin-operated washing machines in guest areas	Participate in WashWise Washer Rebate Program (pre-approval is required) or provide manufacturer and model information	2	

**Collateral material:**

Austin Water offers free collateral material, such as pillow cards and shower hangers for the towel/linen reuse measures, to its WaterWise Hotel Partners. Please indicate if you are interested in receiving these materials for use in your facility:    yes       no

**Program Terms and Conditions:**

These terms and conditions apply to all participants in Austin Water's WaterWise Hotel Partner Program. Austin Water reserves the right to change terms and conditions at any time. Applicants are responsible for reviewing the website to ensure they have met all current program criteria prior to submitting an application, and for contacting Austin Water if they have questions about

program requirements or eligible equipment. By applying to become a WaterWise Hotel Partner applicants agree to the following:

- Before Partnership can be granted, each property must successfully complete a verification inspection to ensure that conservation measures have been implemented as stated. WaterWise Hotel Partners agree to participate in any additional inspections that may be required because of increases in water usage, reports that conservation measures have not been maintained, or other such reasons. These facilities will be given advance notice of any required inspections.
- Upon awarding of Partnership, applicants will be granted use of program logos to be used on the facility's website, in advertising materials, in guest room signage, and in other similar ways.
- All WaterWise Hotel Partner Program materials and logos are the property of Austin Water and are intended only for use by designated properties. These materials and logos may not be modified or distributed to other entities without permission from Austin Water.
- WaterWise Hotel Partners agree to display the designation certificate in a public area of the property where it is easily visible to guests.
- If a property is no longer willing to maintain the conditions for Partnership or if its Partnership designation is revoked or not renewed upon expiration, that property will return the designation certificate to Austin Water and remove all program logos, signage, and other materials from the property, website, advertising and any other place where they may be found. Austin Water will remove that property from its list of WaterWise Hotel Partners on its website and from any other listing of Partner facilities that it maintains.

**Customer Agreement:**

As an authorized agent for \_\_\_\_\_ (property name):

- I have read and I understand all program guidelines and materials included in this application.
- I accept the Terms and Conditions of Austin Water's WaterWise Hotel Partner Program.
- I have implemented all indicated qualifying measures and to the best of my knowledge, this application contains no false or misleading information.
- I am ready to schedule a verification inspection at this property.
- I understand that if I receive more than two single-day water waste events (Official Warning and/or Citation) during a calendar year after applying for or becoming a WaterWise Hotel Partner, my Partnership eligibility will be revoked for at least one year.
- I understand that this is a voluntary program. If I am no longer willing or able to maintain the conditions for Partnership, I may end my participation at any point by notifying Austin Water in writing, returning the Partner certificate, and removing all program logos, signage and other materials from my facility, website, and advertising materials.

**Manager's Printed Name:** \_\_\_\_\_

**Manager's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

***Submit your completed application  
by mail to: Austin Water Conservation  
P.O. Box 1088  
Austin, TX 78767  
Or fax to: (512) 974-3504***