



RESIDENTIAL WATER / WASTEWATER TAP PERMIT APPLICATION

Service Address: _____

AUSTIN WATER USE ONLY

Date Received: _____ TAP Rep: _____

Mapsco Page: _____ Grid: _____ Building Permit #: _____

WA Tap# **W-** _____ Location: _____ Type/L/D: _____

WW Tap# **W-** _____ Location: _____ Type/L/D: _____

WA Tap# **W-** _____ Location: _____ Type/L/D: _____

WW Tap# **W-** _____ Location: _____ Type/L/D: _____

Jurisdiction: In Out

Connection Method: DI INSP CC RC

Wastewater Zone: E C W

Septic: Yes No

Existing WAWW Private/Other WAWW Other WAWW: _____

Comments/Fee Waiver/Adjustment Type: _____

SR #: _____

Work Order #: _____

CONDITIONS & INSTRUCTIONS

Customer must have an approved Plan Review before the TAP permit can be issued. For properties outside the City limits of Austin, permanent water and/or wastewater service and the installation of a permanent water meter requires passing a final plumbing inspection. Separate applications are required for separate dwellings on same property (detached or not).

This application must be complete before the TAP can be processed / sold

Application processing may take up to 10 business days.

EXPIRATION

The Tap Permit will expire 2 years after the date of issue; refunds will not be processed after the expiration date. To keep the tap permit active after the 2 year period, for properties inside Austin city limits, you must have an active building or plumbing permit. For properties outside the city limits, you must have an active plumbing permit from the City of Austin.

WATER SERVICE INSPECTION AND METER INSTALLATION

- To request water service inspection and meter installation call 512-480-0623.
- Press 1 for English, or 2 for Spanish
- Press 1 for schedule your inspection and meter installation
- Enter your personal identification number (PIN)
- Enter your ten-digit Water permit number
- Enter the Inspection code 626
- If you don't know your permit or PIN number email: AWTAPS@austintexas.gov
- If you do not have a PIN #, complete the [Inspection Agent Letter of Authorization and Request for PIN](#)

Austin Water inspectors will inspect the water service connection and install a water meter upon successful completion of the inspection. Inspection requests are generally inspected within 7 business days after the date of the inspection request.

WASTEWATER SERVICE INSPECTION

- To request a wastewater service inspection call 512-480-0623.
- Press 1 for English, or 2 for Spanish
- Press 1 for schedule your inspection
- Enter your personal identification number (PIN)
- Enter your ten-digit permit Wastewater permit number
- Enter the Inspection code 510

Development Services inspectors will inspect the wastewater service connection of the private property sewer at the point where it connects to the city sewer. Failure to obtain a wastewater inspection will make you liable for all costs associated with verifying that connection procedures are met, other requirements are completed and for billing of services since the connection date.

SEPTIC TANK ABANDONMENT

To connect to Austin Water wastewater service from a septic tank, follow [Austin Water's Procedure for Tank Abandonment](#)

QUESTIONS?

Call 512-972-0000 or visit AustinTexas.gov/Taps