



Grease Trap Abandonment Requirements for Properties Receiving Wastewater Service from the Austin Water Utility

The requirements below apply to any person that abandons a grease trap or grease interceptor located on a property that receives wastewater service from the Austin Water Utility (refer to the bottom of the page for information regarding similar requirements when the grease trap to be taken out of service is connected to a septic tank system or other on-site sewage facility). Prior to abandoning any grease trap or grease interceptor at a property that receives wastewater service from the Austin Water Utility, the following requirements must be met:

- OBTAIN APPROVAL LETTER** from the Austin Water Utility's Special Services Division (SSD). Contact a representative from the the SSD's Pretreatment Program at (512) 972-1060 to make arrangements for obtaining this approval. This approval is required as a prerequisite to obtaining a plumbing permit.
- APPLY FOR A PLUMBING PERMIT** at the City Of Austin Development Assistance Center (DAC). The DAC is in the One Texas Center building located at 505 Barton Springs Road. More information, including online access to the plumbing permit application, is available online at: www.austintexas.gov/department/development-assistance-center. You may also contact the DAC by phone at (512) 978-4000. Bring a copy of the SSD approval letter, and pay the applicable fees.
- COMPLETE THE FOLLOWING PRE-INSPECTION ACTIONS:**
 1. Have each grease trap to be abandoned pumped out completely by a liquid waste hauler with a current permit from the City of Austin. The manifest or "trip ticket" document provided by the hauler, along with the SSD approval letter, shall be posted on site or made available during abandonment inspections. For a current list of liquid waste haulers that have City of Austin and State of Texas permits please visit the SSD's Liquid Waste Hauler Program website at: www.austintexas.gov/department/liquid-waste-hauler-program
 2. The top cover of each grease trap to be abandoned shall be removed or crushed into the empty tank, and all influent and effluent piping shall be completely removed or cut and capped off in both directions. The grease trap shall be backfilled no higher than the top vertical edges of the tank. All fill material shall be less than 3 inches in diameter and free of any organic or construction debris. Examples of acceptable fill materials include: sand; sandy loam; pea gravel; crushed limestone base; or clean Class III soils. Clay soils should be avoided due to their high shrink/swell characteristics.
- ARRANGE FOR, OBTAIN AND PASS THE FOLLOWING INSPECTIONS:**
 1. Once the pre-inspection actions are completed, contact the City of Austin Building Inspection Division of the Planning and Development Review Department (PDRD) to schedule an initial inspection with a Plumbing Inspector at (512) 978-4000. For more information on scheduling these inspections, visit: www.austintexas.gov/page/how-schedule-building-inspection
 2. After the initial plumbing inspection is passed and all required work is completed, a final plumbing inspection is required to close out the permit.

Please note that these requirements do not apply to any grease traps connected to a septic tank system or other on-site sewage facility. Prior to abandoning any such grease trap, contact the Austin Water Utility's On-Site Sewage Facilities Program (OSSF) at (512) 972-0050 for more information regarding the applicable requirements, fees and inspections. The applicable OSSF program forms are available online at: www.austintexas.gov/department/ossf-program-forms