

# Liquid Waste Haulers Stakeholders Meeting

**November 7, 2007**

Presented by:

**City of Austin**

Special Services Division

Industrial Waste



City of Austin



Austin Water Utility

# Purpose of Meeting

- **History**
- **Refresher of Rules**
- **Permitting**
- **Grease/Grit Traps**
- **Disposal**
- **Manifest**
- **Enforcement**



# History

- **The City of Austin (COA) received an Administrative Order from the U.S. EPA on April 29, 1999.**
- **The Administrative Order, or A.O., requires that the City of Austin perform a series of activities designed to result in an improved wastewater collection system free from sanitary sewer overflows.**



# Preventing SSOs

## Determine what causes an SSO?

- The build-up of solids and fats, oils and greases (FOG) in the wastewater collection system is a major concern.



## What is Special Services Division (SSD) doing to prevent SSOs?

- Created a Special Billing Program.
- Minimum grease trap cleaning schedules.
- Prohibited use of certain enzymes, bacteria and other agents in grease traps.
- Fats, Oils, and Greases (FOG) limit based on a single grab sample.
- *Obtained the liquid waste hauler program*



# Transporter Regulations

Requirements for haulers are based on three (3) different regulating entities:

## State



Texas Administrative Code, Title 30, Part 1, Chapter 312, Subchapter G

Texas Administrative Code, Title 30, Part 1, Chapter 312, Subchapter B

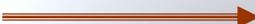
Texas Administrative Code, Title 30, Part 1, Chapter 330, Subchapter A

## Health



City of Austin, Code of Ordinances, Chapter 15-5 Private Sewage Facilities, Article 2 Liquid Waste Haulers.

## Wastewater



City of Austin, Code of Ordinances, Chapter 15-10 Wastewater Regulations, Article 9 Regulation of Liquid Waste Haulers



# Who is Regulated?

## WHO

- **Persons**
- **Companies**
- **Municipalities**
- **State / Federal agencies**
- **Persons/facilities who receive waste from transporters**

## DOING

## WHAT?

**Collecting, generating and/or transporting:**

- **Sewage sludge**
- **Water treatment sludge**
- **Domestic septage**
- **Chemical toilet waste**
- **Grit trap waste**
- **Grease trap waste**

# Who Regulates You?

## City of Austin (COA)

### ➤ Special Services Division (SSD)

- ❖ Industrial Waste

### ➤ Health

## Texas Commission on Environmental Quality (TCEQ)

### ➤ Registration and Reporting Section

- ❖ Industrial Hazardous Waste and Municipal Solid Waste

- ❖ Land Application and Beneficial Use and Municipal Land Use.



# GENERATOR

- Means a person who causes, creates, generates, stores, or otherwise produces liquid waste.
- This **does not** mean a person storing liquid waste in a mobile tank or fixed storage tank for temporary storage.



# Generators Responsibility

**A person who produces hauled liquid waste commits an offense if the person fails to have the waste removed or transported by a liquid waste hauler holding a permit.**



**§ 15-5-22 Use of Permitted Liquid Waste Hauler Required.**

# TRANSPORTER

Persons, municipalities, state, federal agencies that transport sewage sludge, water treatment sludge, domestic septage, chemical toilet waste, or grease trap waste.



# Waste Storage

- Transporters who store waste in a mobile closed container (container on wheels) must not store waste for more than four (4) days.
- Temporary storage is defined as storage of waste at a fixed or permanent site for more than four (4) days, and up to thirty (30) days.
- Transporters who temporarily store waste at a fixed or permanent site must obtain approval from TCEQ in writing prior to engaging in such activities.
- Temporary Storage of waste must not exceed 30 days.



# RECEIVER

**A public or private location where liquid waste may be discharged from a vehicle.**



Persons who engage in the secondary transportation of waste shall transfer the waste at a registered or permitted Type V transfer station only.

# Approved Receiving Station

**A facility to receive a discharge of liquid waste includes:**

- **A wastewater treatment plant owned or operated by the City's water and wastewater utility;**
- **A private waste management facility authorized to receive and process liquid waste that discharges into the POTW;**
- **A prior COA approved designated point of entry from a wholesale wastewater customer into the sanitary sewer system;**
- **A landfill or other waste management facility permitted to receive waste for final disposal under the laws and regulations of the State of Texas; and**
- **A prior COA approved designated point of entry into the POTW.**



# Permitting Process

- Be permitted and registered with TCEQ  
[http://www.tceq.state.tx.us/permitting/registration/sludge/Am\\_I\\_Regulated.html](http://www.tceq.state.tx.us/permitting/registration/sludge/Am_I_Regulated.html)
- Obtain a Liquid Waste Hauler Permit from the City of Austin
  - ❖ Call SSD and have a permit application emailed to you; or
  - ❖ Obtain the permit application from online at [http://www.ci.austin.tx.us/water/downloads/wwwssd\\_iw\\_lwhpermitapp.doc](http://www.ci.austin.tx.us/water/downloads/wwwssd_iw_lwhpermitapp.doc)
- Complete and submit permit application and fee
- Have each vehicle inspected and obtain appropriate sticker

# Permit Application



Austin Water Utility - Special Services Division  
3907 S. Industrial Drive,  
Austin, Texas 78744-1070  
(512) 972-1060 FAX (512) 972-1260

Permit No.: \_\_\_\_\_  
Date Paid: \_\_\_\_\_  
Amount: \_\_\_\_\_  
Approved: \_\_\_\_\_  
Issued \_\_\_\_\_  
Permit Duration:  
From \_\_\_\_\_  
To \_\_\_\_\_  
*For Office Use Only*

## Application to Operate as a Liquid Waste Transporter

New  Renewal  Additional Vehicle  Reinspection

**NOTE: APPLICATIONS MUST BE FILLED OUT COMPLETELY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED**

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Mailing Address:  Same \_\_\_\_\_

Business Telephone No.: \_\_\_\_\_ FAX: \_\_\_\_\_

Business Owner's Name: \_\_\_\_\_

Responsible Official:  Same \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_ Email: \_\_\_\_\_

Duly Authorized Representative: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_ Email: \_\_\_\_\_

Contact:  Same \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_ Email: \_\_\_\_\_

Type(s) of Waste to be transported: **(check all applicable)**

\_\_\_\_ (0) Wastewater Treatment Plant Sludge \_\_\_\_\_ (3) Food Service Grease Trap

\_\_\_\_ (1) Septic Tank/Sewage/Holding Tank \_\_\_\_\_ (4) Chemical Toilet

\_\_\_\_ (2) Grit/Mud/Oil/Lint Trap\*\*

\*\*See Ordinance requirements under Section 15-5-42

Required Attachments:

- Certificate of insurance for all permitted vehicles (\$250,000, \$500,000, \$100,000) or \$500,000 Combined Single Limit filed with the City Clerk.
- The list of all employed drivers with their corresponding Driver's License Numbers.
- Proof of State Transporters Registration (TCEQ letter).
- The list of Vehicles with their corresponding VIN and License Numbers.
- Copy of the current Spill Contingency Plan as required by **Texas Water Code Section 26.039** and **Subchapter G and Title 30 Texas Administrative Code (TAC), Chapter 327**

## Applicant Information:

- Contact Information
- Type of Waste
- Driver's License Numbers
- Vehicle VIN & License Numbers
- Certificate of Insurance
- Copy of State Registration
- Spill Contingency Plan

**§15-5-41 Permit Required**  
**§15-5-42 Permit Application**

# State Registration

- Persons who plan to transport liquid waste shall apply for registration and receive a registration prior to commencing operations.
- Maintain a copy of the registration at the place of business and in each vehicle.
- Registration expires August 31 of the year which it expires.
- Application for renewal shall be submitted by June 15 of the year registration expires.
- A new registration application is required to be submitted within 15 days of the following:
  - ❖ Change in ownership of the operating entity; or
  - ❖ Determination that operations or management methods are no longer adequately described by current registration; or
  - ❖ Failure of the registrant to submit an annual summary report.



The commission issues authorization stickers like this one for all registered motor transport vehicles. A fee of \$10.00 is charged for each motor transport vehicle.

# Insurance

- A copy of a vehicle insurance policy insuring the public against bodily injury and property damage for each permitted vehicle with a minimum:
  - ❖ Combined single limit of \$500,000; or
  - ❖ Split limit of \$250,000 for each person, \$500,000 for each occurrence, and \$100,000 property damage.
  
- A notice of cancellation clause stating that the policy may not be cancelled or amended before the 30<sup>th</sup> day after the COA received written notice of cancellation, amendment, or non-renewal.
  
- A permit may not be issued until the owner or operator has provided proof of insurance.

**§15-5-45 Insurance Required**



# Spill Contingency Plan

## Develop a Written Procedure that includes:

- Protocol that inspects for leaks during collection.
- Protocol that Inspects the transport vehicle for leaks.
- List containment materials present on vehicle.
- List absorbent materials present on vehicle.
- List tools for repairs and other spill response equipment.
- Describe protocol for reporting discharges, spills, and releases.
- Include telephone numbers for TCEQ, Health, Watershed, and SSD.
- List the required information in reporting spills should contain the waste type, estimated volume, address or location of incident, and any action taken.



**Texas Water Code Section 26.039**  
**30 TAC § Chapter 327.3 Spill Prevention and Control**  
**§15-5-26 Discharge or Spill**

# Spill Response

## Transporter Response-

- The responsible party must be available at site of discharge or spill;
- Abate the spill with a container of sufficient volume;
- Minimize impact to public health and the environment;
- Collect released waste;
- Disinfect the spill; and
- Provide, upon request, a description of the spill incident, action taken and/or planned response actions.
- Within 24 hours of a discharge/spill, the hauler must notify local authorities of the discharge or spill and take any action required.

**Texas Water Code Section 26.039**

**30 TAC § Chapter 327.3, Spill Prevention and Control**

**§15-5-26 Discharge or Spill**





# Inspection

- The permit will expire annually from the date of issuance. Therefore, an inspection must be completed every year of operation.
- Make arrangements in advance with a specialist in the SSD office for the inspection.
- Please keep the appointment.
- Inspections are conducted after the application has been approved and the permit fee is paid.
- Inspection stickers are to be placed on the drivers side on either the door or on the trailer.
- Tell us if you are dumping at Walnut Creek Wastewater Treatment Plant after passing inspection.
- A re-inspection fee is required if the vehicle fails the initial inspection.



**§15-5-44 Permit Fee**  
**§15-5-46 Term and Renewal**  
**§15-5-25 Vehicle Requirements and Inspection**

# Inspection Checklist

## MUST HAVES

- All trucks must have a valid license plate.
- Letters and numbers of at least 3 inches in height on both sides of the vehicle. On tractor/trailer vehicles, these markings must be on the trailer.
- Equipped with a sight glass or other approved visual device.
- Each vehicle must be sufficiently loaded (at least half full).



# Denying a Permit

Your permit may be denied if:

- The application is missing documents.
- An applicant has committed an offense.

What happens then?

- A written explanation will be sent by certified or registered mail.

City of Austin  
Austin Water Utility - Special Services Division  
3907 S. Industrial Drive,  
Austin, Texas 78744-1070  
(512) 972-1060 FAX (512) 972-1260

Permit No.: \_\_\_\_\_  
Date Paid: \_\_\_\_\_  
Amount: \_\_\_\_\_  
Approved: \_\_\_\_\_  
Issued: \_\_\_\_\_  
Permit Duration:  
From \_\_\_\_\_  
To \_\_\_\_\_  
For Office Use Only

Application to Operate as a Liquid Waste Transporter  
 Renewal  Additional Vehicle  Reinspection

NOT TO BE FILLED OUT COMPLETELY. INCOMPLETE APPLICATIONS

Business Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Business Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_  
Business Owner's Name: \_\_\_\_\_  
Responsible Official:  Same  Other  
Phone: \_\_\_\_\_ FAX: \_\_\_\_\_  
Duly Authorized Representative: \_\_\_\_\_  
Phone: \_\_\_\_\_ FAX: \_\_\_\_\_ Email: \_\_\_\_\_  
Contact:  Same  Other  
Phone: \_\_\_\_\_ FAX: \_\_\_\_\_ Email: \_\_\_\_\_

Type(s) of Waste to be transported: (check all applicable)  
 (0) Wastewater Treatment Plant Sludge  (3) Food Sludge  
 (1) Septic Tank/Sewage/Holding Tank  (4) Chemical  
 (2) Grit/Mud/Oil/Lint Trap\*\*

\*\*See Ordinance requirements under Section 15-5-42

Required Attachments:

- Certificate of insurance for all permitted vehicles (\$250,000, \$500,000, \$100,000) or \$500,000 Combined Single Limit filed with the City Clerk.
- The list of all employed drivers with their corresponding Driver's License Numbers.
- Proof of State Transporters Registration (TCEQ letter).
- The list of Vehicles with their corresponding VIN and License Numbers.
- Copy of the current Spill Contingency Plan as required by Texas Water Code Section 26.039 and Subchapter G and Title 30 Texas Administrative Code (TAC), Chapter 327

# Appeal

- **An applicant may appeal the decision**
- **The appeal must be submitted in writing.**



# Loads

- No mixing of incompatible waste. Grease trap, grit trap, hold haul waste or chemical residues cannot be mixed with sewage.
- Incompatible waste must **NOT** be transported without first emptying and cleaning the vehicle.
- Transporters may mix incompatible wastes **provided** the disposal facility is authorized to store, process, or dispose of such mixed wastes.
- A separate vehicle must be used exclusively for the collection of petroleum or other chemical residues.
- A liquid waste hauler **shall complete a manifest for each load of hauled liquid waste.**
- May have multiple manifests per load in the tank.
- A liquid waste hauler may not knowingly accept and transport a hazardous waste.

**30 TAC §312.144 Transporters—Vehicle and Equipment  
§15-5-24 Mixing of Incompatible Waste prohibited**



# Grease Traps

- **All fats, oils, or grease waste, other liquid waste, semi-solid or solid and residue must be removed from the grease trap; and**
- **The grease trap must be cleaned the earlier of:**
  - ❖ **at least every three months; or**
  - ❖ **when 50 percent or more of the wetted height of the grease trap, as measured from the bottom of the grease trap to the invert of the outlet pipe, contains grease and solids.**



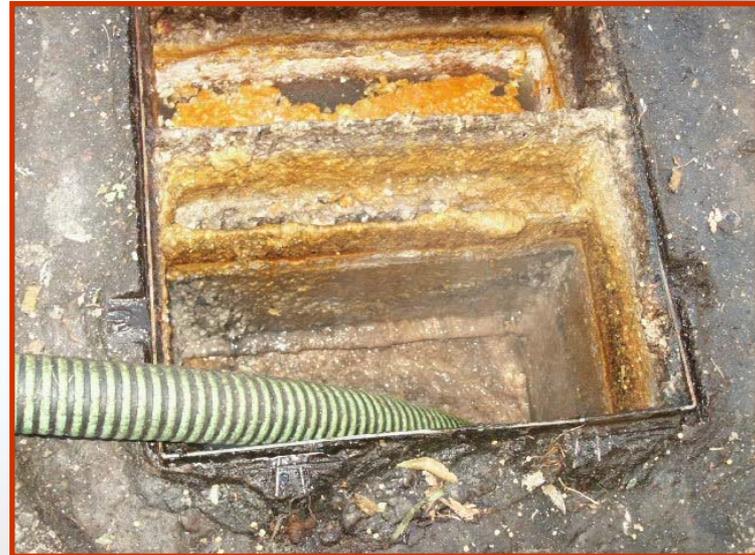
# Grease Traps

- The cleaning frequency may be extended, upon approval from the city, if it is determined that the frequency does not contribute to or cause a violation.
- The liquid waste hauler cleaning the grease trap **MUST** dispose of the waste in accordance with federal, state, and local regulations.
- An increased cleaning frequency may be established for the cleaning of grease traps in order to protect the POTW or sanitary sewer.



# Grease Traps

- Each grease trap pumped **MUST** be fully evacuated.
- When the trap volume is greater than the tank capacity on the vacuum truck, the transporter **MUST** arrange for additional transportation capacity so that the trap is fully evacuated within **24-hours**.



# Grit Traps

- All oil and grease waste **MUST** be completely removed from grit traps (state requirement).
- The hauler **MUST** dispose of the waste removed from a grit trap in accordance with federal, state, and local regulations.
- An increased cleaning frequency may be established for the cleaning of grit traps to protect the POTW or the sanitary sewer system.



# Grit Traps

When the trap volume is greater than the tank capacity on the vacuum truck, the transporter **MUST** arrange for additional transportation capacity so that the trap is fully evacuated within **24-hours**.



# Approved Discharge Sites

- A person shall dispose of liquid waste only by discharge or deposit at an approved receiving station.
- A liquid waste hauler may not discharge hauled liquid waste at a facility not authorized by the City or the state to store, process, treat, or dispose of the waste.



# Approved Discharge Sites

- **The SSD may require that a liquid waste hauler provide a signed, written statement from an operator:**
  - **Identifying the rule, permit or other document issued by the regulating state agency that permits an operator's facility to receive a specific hauled liquid waste; and**
  - **The operator's agreement to receive the liquid waste hauler's hauled liquid waste.**



# Discharging at the City Approved Receiving Station

- **The City operates an approved receiving station for hauled liquid wastes at the Walnut Creek Wastewater Treatment Plant.**
- **Hauled liquid wastes that are accepted at the approved receiving station include:**
  - ❖ Septic tank waste
  - ❖ Chemical toilet waste
  - ❖ Waste activated sludge from small residential wastewater treatment plants approved by the City of Austin.



# Physical Operation of Receiving Station

The discharge procedures are as follows:

- The driver must pull up to the Receiving Station and turn in paperwork.
- The receiving station operator will review trip-ticket manifest records, check permit status and verify the account for available disposal credits.
- If authorization to discharge is granted, the driver will pull the vehicle forward and connect to the standpipe.
- The hauler will need a hose with sufficient length and either a three, four or six inch female cam and groove coupling to connect to the standpipe.



The headworks building has two parallel discharge stations.

# Physical Operation of Receiving Station

- Truck tanks should be equipped with a three or four inch valve positioned at about mid-tank level in order to relieve some of the volume from their tanks in case the main discharge line becomes plugged.
- The Receiving Station operator will collect samples during discharge.
- No connection shall be made to the Walnut Creek WWTP disposal site UNTIL the paperwork is approved and sufficient available volume to discharge is confirmed by operator.



A physical connection to one of the standpipes is required in order to discharge.

# Operating Rules of Walnut Creek

1. All manifest are completed before entering the Dumping Station.
2. All drivers **MUST** abide by the rules set by Austin Water Utility.
3. The dumping station is **NOT** a truck wash.
4. Drivers **MUST** clean up any mess before leaving the haulers station.



**Using the disposal option of Walnut Creek WWTP is a privilege not a right.  
Be Polite!!**

# Disposal Fee

- **Treatment and disposal fees are required.**
- **The fees are based on vehicle load and the following factors:**
  - ❖ **Treatment cost for normal strength liquid waste;**
  - ❖ **Treatment cost for extra strength liquid waste;**
  - ❖ **Cost of receiving station operation and maintenance;**
  - ❖ **Capital cost for receiving station and treatment facilities;**
  - ❖ **Administrative costs associated with the regulation of liquid waste haulers; and**
  - ❖ **Cost of liquid waste discharge sampling, monitoring, and testing.**



# Fee Collection Procedures

- A database system is now used for the collection of disposal fees. Under this system, disposal fees must be paid in advance and are credited to the customer's account on a per gallon basis.
- These volume-based disposal credits are then available to the customer's entire fleet.
- Charges against each customer's prepaid disposal balance are done by the receiving station attendant based on a per load basis and applied as 100% of the truck's discharge capacity.
- No account can be activated until the hauler has obtained all necessary permits as described above.

Details	Address/Contact	Application	Vehicle	Book		
			<b>Vehicle</b>	<b>Date</b>	<b>Volume</b>	<b>R</b>
			<a href="#">2EX-552</a>	10/23/2007 13:01	3200	
			<a href="#">2EX-472</a>	10/23/2007 10:37	3355	
			<a href="#">2EX-472</a>	10/22/2007 18:31	3355	
			<a href="#">2EX-472</a>	10/22/2007 12:28	3355	
			<a href="#">2EX-552</a>	10/20/2007 14:34	3200	
			<a href="#">2EX-552</a>	10/20/2007 12:26	3200	
			<a href="#">2EX-472</a>	10/19/2007 14:46	3355	
			<a href="#">2EX-474</a>	10/19/2007 14:32	2555	
			<a href="#">2EX-472</a>	10/19/2007 08:58	3355	
			<a href="#">2EX-474</a>	10/18/2007 16:17	2555	

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[8](#) [9](#) [10](#) ▶

**Receipt** **Load** **Manifest**

**Payment is to be made at the Customer Services Division office in person, by mail, or over the phone.**

**Payment options include cash, check, credit card, money order or combinations thereof.**

# REQUIRED RECORDS

## Your Proof of “Cradle to Grave”

- A person discharging or proposing to discharge liquid waste **MUST** maintain written reports, information, or other documentation showing:
  - ❖ The nature and concentration of pollutants in the liquid waste; and
  - ❖ The origin of the waste including:
    - ✓ The name, address, and telephone number of the generator;
    - ✓ The nature or operations conducted by the generator; and
    - ✓ Other information the director determines necessary to identify the liquid waste discharged and to implement the provisions of this chapter.



# 5 Part Manifest

- A liquid waste hauler **MUST purchase** a manifest book containing form manifests with not less than four copies of each document.
- A liquid waste hauler **MUST** maintain the completed original of each manifest in the manifest book and provide copies to each entity.
- The generator, liquid waste hauler, and operator **MUST** retain a copy of each manifest available for inspection, for **not less than three (3) years** from the date the ticket was completed.
- A liquid waste hauler shall return a manifest book to the **Customer Service (TAPS) no later than the 30<sup>th</sup> day after all manifests in the book have been used.**
- A liquid waste hauler shall return a manifest book no later than the second working day after a written request from SSD has been received.

City of Austin / Travis County  
Austin Water Utility  
Manifest / Trip Ticket for Hauled Liquid Waste

Number: \_\_\_\_\_

<b>Generator Info</b>	Name: _____ Address: _____ City: _____ State: _____ Zip Code: _____ Phone: _____ Indicate the waste type (must check one) and, if applicable, the interceptor (or trap) capacity: <input type="checkbox"/> Wastewater Treatment Plant Sludge <input type="checkbox"/> Food Service Grease Interceptor (or Trap) Capacity = _____ (gal.) <input type="checkbox"/> Chemical Toilet <input type="checkbox"/> Septic Tank / Sewage Holding Tank Capacity = _____ (gal.) <input type="checkbox"/> Wastewater from Sanitary Sewer System <input type="checkbox"/> Oil / Mud / Oil / Liner Interceptor (or Trap) Capacity = _____ (gal.) <input type="checkbox"/> Other - Specify Source and Type of Waste: _____				
	Gallons Removed: _____ Date Removed: _____ As the representative for the generator of this waste, I certify that the information provided is true and correct, and that this waste is to be transported to a facility authorized by the Texas Commission on Environmental Quality (TCEQ) to receive these wastes. Printed Name: _____ Signature: _____				
<b>Transporter Info</b>	Business Name: _____ Address: _____ City: _____ State: _____ Zip Code: _____ Phone: _____ TCEQ Registration No.: _____ Vehicle License No.: _____ COA Permit No.: _____ Gallons Transported: _____ Date Relinquished: _____ As the representative for the transporter of this waste, I certify that the information provided is true and correct, and that this waste was collected in accordance with Title 30 of the Texas Administrative Code, Chapter 312, Subchapter G and the Austin City Code. Printed Name: _____ Signature: _____				
<b>Transfer Info</b>	Note: This section is for documenting transfers of wastes between vehicles operating under the same TCEQ Registration Number. The transfer of waste to any secondary transporter must be at a Type V facility that is either permitted by or registered with the TCEQ. 1. Was this waste transferred to the vehicle identified above from a previous transporter vehicle? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, indicate the previous Manifest / Trip Ticket No. here: _____ 2. Is this waste being transferred from the vehicle identified above to a different (new) transporter vehicle? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, complete the section below for the vehicle accepting this waste and initiate a new Manifest / Trip Ticket including the new "Transporter Info" and the original "Generator Info" (duplication of the generator's signature would not be required). New Manifest / Trip Ticket No.: _____ New Vehicle License No.: _____ Gallons Transferred: _____ Transfer Date: _____ As the representative for the transporter receiving this transferred waste, I certify that the information provided is true and correct. Printed Name: _____ Signature: _____				
<b>Receiver Info</b>	Facility Name: _____ Address: _____ City: _____ State: _____ Zip Code: _____ Phone: _____ Check One: <input type="checkbox"/> Disposal Site    TCEQ Type I or Type V Permit No.: _____ <input type="checkbox"/> Permitted Transfer Station    OR TCEQ Registration No.: _____ <input type="checkbox"/> Registered Transfer Station Gallons Received: _____ Date Received: _____ Time Received: _____ As the representative for the facility receiving this waste, I certify that: • The TCEQ has authorized this facility to accept the waste specified under "Generator Info" above; • The waste was received by this facility on the date and time indicated; and • The waste has been transferred, recycled or disposed of as required by the TCEQ authorization for this facility. Printed Name: _____ Signature: _____				

AWU 03/2008    WHITE - Austin Water Utility; YELLOW - Generator (Initial); GREEN - Generator (Final); PINK - Receiver; GOLD - Transporter  
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**§15-5-31 Manifest Required**  
**§15-5-32 Delivery and Maintenance of Manifests**

# Manifest Parts

## Generator

City of Austin / Travis County  
Austin Water Utility (512-972-1060)  
**Manifest / Trip Ticket for Hauled Liquid Waste** Number: 1010

<b>Generator Info</b>	Name: <b>The Hot Dog Palace</b>		Address: <b>123 Main Street</b>	
	City: <b>Austin</b>	St.: <b>TX</b>	Zip: <b>78701</b>	Ph.: <b>512-555-555a</b>
	Indicate the waste type (must check one) and, if applicable, the interceptor (or trap) capacity:			
	<input type="checkbox"/> Wastewater Treatment Plant Sludge	<input checked="" type="checkbox"/> Food Service Grease Interceptor (or Trap) Capacity = <u>100</u> (gal.)	<input type="checkbox"/> Septic Tank / Sewage Holding Tank Capacity = _____ (gal.)	
<input type="checkbox"/> Chemical Toilet	<input type="checkbox"/> Wastewater from Sanitary Sewer System		<input type="checkbox"/> Grit / Mud / Oil / Lint Interceptor (or Trap) Capacity = _____ (gal.)	
<input type="checkbox"/> Other - Specify Source and Type of Waste: _____				
Gallons Removed: <b>100</b>		Date Removed: <b>2/1/2006</b>		
As the representative for the generator of this waste, I certify that the information provided is true and correct; and that this waste is to be transported to a facility authorized by the Texas Commission on Environmental Quality (TCEQ) to receive these wastes.				
Printed Name: <b>Frank Wienerman</b>		Signature: <i>Frank Wienerman</i>		

- Name, Address
- City, Zip, Phone
- Check Waste Type
- Gallons Removed
- Capacity of Trap
- Date Removed
- Signature

**§15-5-31 Manifest Required**

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Austin Water Utility (512-972-1060)  
Manifest / Trip Ticket for Hauled Liquid Waste

Number: 1010

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	City: <b>Austin</b>	St.: <b>TX</b>	Zip: <b>78701</b>	Ph.: <b>512-555-555a</b>	
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<input type="checkbox"/> Chemical Toilet		<input type="checkbox"/> Septic Tank / Sewage Holding Tank Capacity = _____ (gal.)			
<input type="checkbox"/> Wastewater from Sanitary Sewer System		<input type="checkbox"/> Grit / Mud / Oil / Lint Interceptor (or Trap) Capacity = _____ (gal.)			
<input type="checkbox"/> Other - Specify Source and Type of Waste: _____					
Gallons Removed: <b>100</b>		Date Removed: <b>2/1/2006</b>			
As the representative for the generator of this waste, I certify that the information provided is true and correct; and that this waste is to be transported to a facility authorized by the Texas Commission on Environmental Quality (TCEQ) to receive these wastes.					
Printed Name: <b>Frank Wienerman</b>			Signature: <i>Frank Wienerman</i>		
<b>Transporter Info</b>	Bus. Name: <b>Bob's Pumping Co.</b>		Address: <b>123 Hauler's Way</b>		
	City: <b>Austin</b>	St.: <b>TX</b>	Zip: <b>78701</b>	Ph.: <b>512-555-555y</b>	
	TCEQ Registration No.: <b>00000</b>		Vehicle License No.: <b>GRS MAN</b>		
	COA Permit No.: <b>111</b>	Gallons Transported: <b>100</b>	Date Relinquished: <b>2/2/2006</b>		
As the waste transporter's representative, I certify that the information provided is true and correct; and that this waste was collected in accordance with Title 30 of the Texas Administrative Code, Chapter 312, Subchapter G and the Austin City Code.					
Printed Name: <b>Robert Doe</b>			Signature: <i>Robert Doe</i>		

## Transporter

- Name, Address
- City, Zip, Phone
- TCEQ Registration #
- COA Permit #
- Vehicle License #
- Date Relinquished
- Signature

**§15-5-31 Manifest Required**

# Manifest Parts

## Receiver

- Name, Address
- City, Zip, Phone
- TCEQ Registration #
- Permit #
- Gallons Received
- Date Received
- Time Received
- Indicate Disposal Site
- Permitted Transfer Station # or
- Registered Transfer Station #

<b>Transporter Info</b>	Bus. Name: <b>Bob's Pumping Co.</b>		Address: <b>123 Hauler's Way</b>	
	City: <b>Austin</b>	St.: <b>TX</b>	Zip: <b>78701</b>	Ph.: <b>512-555-555y</b>
	TCEQ Registration No.: <b>00000</b>		Vehicle License No.: <b>GRS KID</b>	
	COA Permit No.: <b>111</b>	Gallons Transported: <b>100</b>	Date Relinquished: <b>2/3/2006</b>	
	As the waste transporter's representative, I certify that the information provided is true and correct, and that this waste was collected in accordance with Title 30 of the Texas Administrative Code, Chapter 312, Subchapter G and the Austin City Code. Printed Name: <b>Junior Doe</b> Signature: <i>Junior Doe</i>			
<b>Transfer Info</b>	<b>Note:</b> This section is for documenting transfers of wastes between vehicles operating under the same TCEQ Reg. No. The transfer of waste to any secondary transporter must be at a Type V facility that is either permitted by or registered with the TCEQ.			
	1. Was this waste transferred <i>to</i> the vehicle identified above <i>from</i> a previous transporter vehicle? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, indicate the previous Manifest / Trip Ticket No. here: <b>1010</b>			
	2. Is this waste being transferred <i>from</i> the vehicle identified above <i>to</i> a different (new) transporter vehicle? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If YES, complete the section below for the vehicle <i>accepting</i> this waste and initiate a new Manifest / Trip Ticket including the new "Transporter Info" and <i>the original</i> "Generator Info" (duplication of generator's signature would not be required).			
	New Manifest / Trip Ticket No.:		New Vehicle License No.:	
	Gallons Transferred:		Transfer Date:	
As the representative for the transporter receiving this transferred waste, I certify that the information provided is true and correct. Printed Name: _____ Signature: _____				
<b>Receiver Info</b>	Fac. Name: <b>Landfill USA</b>		Address: <b>10 Pasture Hwy</b>	
	City: <b>Manor</b>	St.: <b>TX</b>	Zip: <b>78653</b>	Ph.: <b>512-555-555z</b>
	Check One: <input checked="" type="checkbox"/> Disposal Site <input type="checkbox"/> Permitted Transfer Station <input type="checkbox"/> Registered Transfer Station		TCEQ Type I or Type V Permit No.: <b>1234567</b> OR TCEQ Registration No. _____	
	Gallons Received: <b>100</b>	Date Received: <b>2/3/2006</b>	Time Received: <b>12:35 PM</b>	
	As the representative for the facility receiving this waste, I certify that: <ul style="list-style-type: none"> <li>The TCEQ has authorized this facility to accept the waste specified under "Generator Info" above;</li> <li>The waste was received by this facility on the date and time indicated; and</li> <li>The waste has been transferred, recycled or disposed of as required by the TCEQ authorization for this facility.</li> </ul> Printed Name: <b>Pete Receiver</b> Signature: <i>Pete Receiver</i>			

**\$15-5-31 Manifest Required**

AWU 04/2006

WHITE - Austin Water Utility YELLOW - (Generator (Initial), GREEN - Generator (Final), PINK - Receiver, GOLD - Transporter

# Transfer of Wastes

## Generator

City of Austin / Travis County  
Austin Water Utility (512-972-1060)  
Manifest / Trip Ticket for Hauled Liquid Waste

Number: 1010

<b>Generator Info</b>	Name: <b>The Hot Dog Palace</b>		Address: <b>123 Main Street</b>	
	City: <b>Austin</b>	St.: <b>TX</b>	Zip: <b>78701</b>	Ph.: <b>512-555-555a</b>
	<b>Indicate the waste type (must check one) and, if applicable, the interceptor (or trap) capacity:</b>			
	<input type="checkbox"/> Wastewater Treatment Plant Sludge	<input checked="" type="checkbox"/> Food Service Grease Interceptor (or Trap) Capacity = <u>100</u> (gal.)		
	<input type="checkbox"/> Chemical Toilet	<input type="checkbox"/> Septic Tank / Sewage Holding Tank Capacity = _____ (gal.)		
<input type="checkbox"/> Wastewater from Sanitary Sewer System	<input type="checkbox"/> Grit / Mud / Oil / Lint Interceptor (or Trap) Capacity = _____ (gal.)			
<input type="checkbox"/> Other - Specify Source and Type of Waste: _____				
Gallons Removed: <b>100</b>		Date Removed: <b>2/1/2006</b>		
As the representative for the generator of this waste, I certify that the information provided is true and correct; and that this waste is to be transported to a facility authorized by the Texas Commission on Environmental Quality (TCEQ) to receive these wastes.				
Printed Name: <b>Frank Wienerman</b>		Signature: <i>Frank Wienerman</i>		

- Name, Address
- City, State, Zip, Phone
- Check Waste Type
- Gallons Removed
- Capacity of Trap
- Date Removed

**§15-5-31 Manifest Required**

# Transfer of Wastes

## Transporter

- Name, Address
- City, State, Zip, Phone
- TCEQ Registration #
- COA Permit #
- Vehicle License #
- Date Relinquished
- Signature

City of Austin / Travis County  
Austin Water Utility (512-972-1060)  
**Manifest / Trip Ticket for Hauled Liquid Waste**

Number: 1010

<b>Generator Info</b>	Name: <b>The Hot Dog Palace</b>		Address: <b>123 Main Street</b>		
	City: <b>Austin</b>	St.: <b>TX</b>	Zip: <b>78701</b>	Ph.: <b>512-555-555a</b>	
	Indicate the waste type (must check one) and, if applicable, the interceptor (or trap) capacity:				
	<input type="checkbox"/> Wastewater Treatment Plant Sludge		<input checked="" type="checkbox"/> Food Service Grease Interceptor (or Trap) Capacity = <u>100</u> (gal.)		
<input type="checkbox"/> Chemical Toilet		<input type="checkbox"/> Septic Tank / Sewage Holding Tank Capacity = _____ (gal.)			
<input type="checkbox"/> Wastewater from Sanitary Sewer System		<input type="checkbox"/> Grit / Mud / Oil / Lint Interceptor (or Trap) Capacity = _____ (gal.)			
<input type="checkbox"/> Other - Specify Source and Type of Waste: _____					
Gallons Removed: <b>100</b>			Date Removed: <b>2/1/2006</b>		
As the representative for the generator of this waste, I certify that the information provided is true and correct; and that this waste is to be transported to a facility authorized by the Texas Commission on Environmental Quality (TCEQ) to receive these wastes.					
Printed Name: <b>Frank Wiernerman</b>			Signature: <i>Frank Wiernerman</i>		
<b>Transporter Info</b>	Bus. Name: <b>Bob's Pumping Co.</b>		Address: <b>123 Hauler's Way</b>		
	City: <b>Austin</b>	St.: <b>TX</b>	Zip: <b>78701</b>	Ph.: <b>512-555-555y</b>	
	TCEQ Registration No.: <b>00000</b>		Vehicle License No.: <b>GRS MAN</b>		
	COA Permit No.: <b>111</b>	Gallons Transported: <b>100</b>	Date Relinquished: <b>2/2/2006</b>		
	As the waste transporter's representative, I certify that the information provided is true and correct; and that this waste was collected in accordance with Title 30 of the Texas Administrative Code, Chapter 312, Subchapter G and the Austin City Code.				
	Printed Name: <b>Robert Doe</b>			Signature: <i>Robert Doe</i>	

**§15-5-31 Manifest Required**

# Transfer of Wastes

City of Austin / Travis County  
Austin Water Utility (512-972-1060)  
Manifest / Trip Ticket for Hauled Liquid Waste

Number: 1010

## Donor Truck

➤ Answer Questions # 1 & 2

➤ Enter Manifest Number for Transferred Load to Recipient Truck

➤ Enter Recipient Truck License #

➤ Gallons Transferred

➤ Transfer Date

➤ Printed Name

➤ Signature of Recipient Truck Driver

➤ Leave Receiver Information Blank

## Start Manifest for Recipient Truck

**\$15-5-31 Manifest Required**

Generator Info	Name: The Hot Dog Palace		Address: 123 Main Street		
	City: Austin	St.: TX	Zip: 78701	Ph.: 512-555-555a	
	Indicate the waste type (must check one) and, if applicable, the interceptor (or trap) capacity:				
	<input type="checkbox"/> Wastewater Treatment Plant Sludge <input type="checkbox"/> Chemical Toilet <input type="checkbox"/> Wastewater from Sanitary Sewer System <input type="checkbox"/> Other - Specify Source and Type of Waste: _____		<input checked="" type="checkbox"/> Food Service Grease Interceptor (or Trap) Capacity = 100 (gal.) <input type="checkbox"/> Septic Tank / Sewage Holding Tank Capacity = _____ (gal.) <input type="checkbox"/> Grit / Mud / Oil / Lint Interceptor (or Trap) Capacity = _____ (gal.)		
Gallons Removed: 100		Date Removed: 2/1/2006			
As the representative for the generator of this waste, I certify that the information provided is true and correct; and that this waste is to be transported to a facility authorized by the Texas Commission on Environmental Quality (TCEQ) to receive these wastes.					
Printed Name: Frank Wienerman		Signature: Frank Wienerman			
Transporter Info	Bus. Name: Bob's Pumping Co.		Address: 123 Hauler's Way		
	City: Austin	St.: TX	Zip: 78701	Ph.: 512-555-555y	
	TCEQ Registration No.: 00000		Vehicle License No.: GRS MAN		
	COA Permit No.: 111	Gallons Transported: 100	Date Relinquished: 2/2/2006		
As the waste transporter's representative, I certify that the information provided is true and correct; and that this waste was collected in accordance with Title 39 of the Texas Administrative Code, Chapter 312, Subchapter G and the Austin City Code.					
Printed Name: Robert Doe		Signature: Robert Doe			
Transfer Info	<b>Note:</b> This section is for documenting transfers of wastes between vehicles operating under the same TCEQ Reg. No. The transfer of waste to any secondary transporter must be at a Type V facility that is either permitted by or registered with the TCEQ.				
	1. Was this waste transferred to the vehicle identified above from a previous transporter vehicle? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If YES, indicate the previous Manifest / Trip Ticket No. here: _____				
	2. Is this waste being transferred from the vehicle identified above to a different (new) transporter vehicle? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, complete the section below for the vehicle accepting this waste and initiate a new Manifest / Trip Ticket including the new "Transporter Info" and the original "Generator Info" (duplication of generator's signature would not be required).				
	New Manifest / Trip Ticket No.: 1011		New Vehicle License No.: GRS KID		
Gallons Transferred: 100		Transfer Date: 2/2/2006			
As the representative for the transporter receiving this transferred waste, I certify that the information provided is true and correct.					
Printed Name: Junior Doe		Signature: Junior Doe			
Receiver Info	Fac. Name:		Address:		
	City:	St.:	Zip:	Ph.:	
	Check One: <input type="checkbox"/> Disposal Site <input type="checkbox"/> Permitted Transfer Station <input type="checkbox"/> Registered Transfer Station		TCEQ Type I or Type V Permit No.: _____ OR TCEQ Registration No.: _____		
	Gallons Received:	Date Received:	Time Received:		
As the representative for the facility receiving this waste, I certify that					
<ul style="list-style-type: none"> <li>The TCEQ has authorized this facility to accept the waste specified under "Generator Info" above.</li> <li>The waste was received by this facility on the date and time indicated; and</li> <li>The waste has been transferred, recycled or disposed of as required by the TCEQ authorization for this facility.</li> </ul>					
Printed Name:		Signature:			

# Transfer of Wastes

City of Austin / Travis County  
Austin Water Utility (512-972-1060)  
Manifest / Trip Ticket for Hauled Liquid Waste

Number: 1011

## Recipient Truck

- Record Generator Information (signature can be omitted)
- Record Transporter Information for Recipient Truck
- Answer Question # 1
- Input Manifest Number from Donor Truck
- Answer Question # 2.

If transferring the waste again, provide info as needed for the next recipient truck.

**§15-5-31 Manifest Required**

Generator Info	Name: The Hot Dog Palace		Address: 123 Main Street	
	City: Austin	St.: TX	Zip: 78701	Ph.: 512-555-555a
	Indicate the waste type (must check one) and, if applicable, the interceptor (or trap) capacity: <input type="checkbox"/> Wastewater Treatment Plant Sludge <input checked="" type="checkbox"/> Food Service Grease Interceptor (or Trap) ... Capacity = <u>100</u> (gal.) <input type="checkbox"/> Chemical Toilet <input type="checkbox"/> Septic Tank / Sewage Holding Tank ... Capacity = _____ (gal.) <input type="checkbox"/> Wastewater from Sanitary Sewer System <input type="checkbox"/> Grit / Mud / Oil / Lint Interceptor (or Trap) ... Capacity = _____ (gal.) <input type="checkbox"/> Other - Specify Source and Type of Waste: _____			
Gallons Removed: 100		Date Removed: 2/1/2006		
As the representative for the generator of this waste, I certify that the information provided is true and correct; and that this waste is to be transported to a facility authorized by the Texas Commission on Environmental Quality (TCEQ) to receive these wastes. Printed Name: Frank Wienerman    Signature: _____				
Transporter Info	Bus. Name: Bob's Pumping Co.		Address: 123 Hauler's Way	
	City: Austin	St.: TX	Zip: 78701	Ph.: 512-555-555y
	TCEQ Registration No.: 00000		Vehicle License No.: GRS KID	
GOA Permit No.: 111		Gallons Transported: 100	Date Relinquished: 2/3/2006	
As the waste transporter's representative, I certify that the information provided is true and correct; and that this waste was collected in accordance with Title 30 of the Texas Administrative Code, Chapter 312, Subchapter G and the Austin City Code. Printed Name: Junior Doe    Signature: <i>Junior Doe</i>				
Transfer Info	Note: This section is for documenting transfers of wastes between vehicles operating under the same TCEQ Reg. No. The transfer of waste to any secondary transporter must be at a Type V facility that is either permitted by or registered with the TCEQ.			
	1. Was this waste transferred to the vehicle identified above from a previous transporter vehicle? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, indicate the previous Manifest / Trip Ticket No. here: <u>1010</u>			
	2. Is this waste being transferred from the vehicle identified above to a different (new) transporter vehicle? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If YES, complete the section below for the vehicle accepting this waste and initiate a new Manifest / Trip Ticket including the new "Transporter Info" and the original "Generator Info" (duplication of generator's signature would not be required).			
	New Manifest / Trip Ticket No.:		New Vehicle License No.:	
Gallons Transferred:		Transfer Date:		
As the representative for the transporter receiving this transferred waste, I certify that the information provided is true and correct. Printed Name: _____    Signature: _____				
Receiver Info	Fac. Name: Landfill USA		Address: 10 Pasture Hwy	
	City: Manor	St.: TX	Zip: 78653	Ph.: 512-555-555z
	Check One: <input checked="" type="checkbox"/> Disposal Site <input type="checkbox"/> Permitted Transfer Station <input type="checkbox"/> Registered Transfer Station		TCEQ Type I or Type V Permit No.: <u>1234567</u> OR TCEQ Registration No. _____	
Gallons Received: 100		Date Received: 2/3/2006	Time Received: 12:35 PM	
As the representative for the facility receiving this waste I certify that: • The TCEQ has authorized this facility to accept the waste specified under "Generator Info" above; • The waste was received by this facility on the date and time indicated, and • The waste has been transferred, recycled or disposed of as required by the TCEQ authorization for this facility. Printed Name: Pete Receiver    Signature: <i>Pete Receiver</i>				

# Transfer of Wastes

## Receiver

- Name, Address
- City, Zip, Phone
- TCEQ Registration #
- Permit #
- Gallons Received
- Date Received
- Time Received
- Indicate Disposal Site
- Permitted Transfer Station # or
- Registered Transfer Station #

Generator Info	Name: The Hot Dog Palace		Address: 123 Main Street	
	City: Austin	St.: TX	Zip: 78701	Ph.: 512-555-555a
	Indicate the waste type (must check one) and, if applicable, the interceptor (or trap) capacity: <input type="checkbox"/> Wastewater Treatment Plant Sludge <input checked="" type="checkbox"/> Food Service Grease Interceptor (or Trap) Capacity = 100 (gal.) <input type="checkbox"/> Chemical Toilet <input type="checkbox"/> Septic Tank / Sewage Holding Tank Capacity = _____ (gal.) <input type="checkbox"/> Wastewater from Sanitary Sewer System <input type="checkbox"/> Grit / Mud / Oil / Lint Interceptor (or Trap) Capacity = _____ (gal.) <input type="checkbox"/> Other - Specify Source and Type of Waste: _____			
Gallons Removed: 100		Date Removed: 2/1/2006		
As the representative for the generator of this waste, I certify that the information provided is true and correct, and that this waste is to be transported to a facility authorized by the Texas Commission on Environmental Quality (TCEQ) to receive these wastes. Printed Name: Frank Wiernerman    Signature: _____				
Transporter Info	Bus. Name: Bob's Pumping Co.		Address: 123 Hauler's Way	
	City: Austin	St.: TX	Zip: 78701	Ph.: 512-555-555y
	TCEQ Registration No.: 00000		Vehicle License No.: GRS KID	
COA Permit No.: 111		Gallons Transported: 100	Date Relinquished: 2/3/2006	
As the waste transporter's representative, I certify that the information provided is true and correct, and that this waste was collected in accordance with Title 30 of the Texas Administrative Code, Chapter 312, Subchapter G and the Austin City Code. Printed Name: Junior Doe    Signature: Junior Doe				
Transfer Info	Note: This section is for documenting transfers of wastes between vehicles operating under the same TCEQ Reg. No. The transfer of waste to any secondary transporter must be at a Type V facility that is either permitted by or registered with the TCEQ.			
	1. Was this waste transferred to the vehicle identified above from a previous transporter vehicle? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, indicate the previous Manifest / Trip Ticket No. here: 1010			
	2. Is this waste being transferred from the vehicle identified above to a different (new) transporter vehicle? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If YES, complete the section below for the vehicle accepting this waste and initiate a new Manifest / Trip Ticket including the new "Transporter Info" and the original "Generator Info" (duplication of generator's signature would not be required).			
	New Manifest / Trip Ticket No.:		New Vehicle License No.:	
Gallons Transferred:		Transfer Date:		
As the representative for the transporter receiving this transferred waste, I certify that the information provided is true and correct. Printed Name: _____    Signature: _____				
Receiver Info	Fac. Name: Landfill USA		Address: 10 Pasture Hwy	
	City: Manor	St.: TX	Zip: 78653	Ph.: 512-555-555z
	Check One: <input checked="" type="checkbox"/> Disposal Site <input type="checkbox"/> Permitted Transfer Station <input type="checkbox"/> Registered Transfer Station		TCEQ Type (or Type V Permit No.): 1234567 OR    TCEQ Registration No.: _____	
Gallons Received: 100		Date Received: 2/3/2006	Time Received: 12:35 PM	
As the representative for the facility receiving this waste, I certify that: <ul style="list-style-type: none"> <li>• The TCEQ has authorized this facility to accept the waste specified under "Generator Info" above;</li> <li>• The waste was received by this facility on the date and time indicated; and</li> <li>• The waste has been transferred, recycled or disposed of as required by the TCEQ authorization for this facility.</li> </ul> Printed Name: Pete Receiver    Signature: Pete Receiver				

§15-5-31 Manifest Required

**THE GOOD  
MANIFEST,**

**THE BAD  
MANIFEST,**



**& THE UGLY  
MANIFEST**

# Completing Manifests

- Write **LEGIBLY**. The information is no good if we cannot decipher the handwriting.
- Address is very important. Please be sure you are putting the **CORRECT** address on the manifest, always include suite numbers.
- The zip code and phone numbers of the generator is used when the address is inputted incorrectly.
- All dates (date removed, date relinquished, and date received at disposal facility) need to be documented. Often these are not the same dates.

City of Austin / Travis County  
Austin Water Utility  
Manifest / Trip Ticket for Hauled Liquid Waste  
Number: 675927

Name: *Polycas* Address: *500 De White*  
City: *Austin* State: *TX* Zip Code: *78701* Phone: *737-452-1234*

Indicate the waste type (must check one) and, if applicable, the interceptor (or trap) capacity:

Wastewater Treatment Plant Sludge  
 Chemical Toilet  
 Wastewater from Sanitary Sewer System  
 Other - Specify Source and Type of Waste:

Food Service Grease Interceptor (or Trap) Capacity = *500* (gal.)  
 Septic Tank / Sewage Holding Tank Capacity = \_\_\_\_\_ (gal.)  
 Grit / Mud / Oil / Lint Interceptor (or Trap) Capacity = \_\_\_\_\_ (gal.)

Gallons Removed: *500* Date Removed: *6-14-7*

As the representative for the generator of this waste, I certify that the information provided is true and correct; and that this waste is to be transported to a facility authorized by the Texas Commission on Environmental Quality (TCEQ) to receive it.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Business Name: \_\_\_\_\_ Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: *78610* Phone: \_\_\_\_\_  
TCEQ Registration No.: \_\_\_\_\_ Vehicle License No.: \_\_\_\_\_  
COA Permit No.: \_\_\_\_\_ Gallons Transported: *500* Date Relinquished: *6-14-7*

As the representative for the transporter of this waste, I certify that the information provided is true and correct; and that this waste was collected in accordance with Title 30 of the Texas Administrative Code, Chapter 119, Subchapter G and \_\_\_\_\_.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Note: This section is for documenting transfers of wastes between vehicles operating under the same TCEQ Registration Number. The transfer of waste to any secondary transporter must be at a Type V facility that is either permitted by or registered with the TCEQ.

1. Was this waste transferred to the vehicle identified above from a previous transporter vehicle?  Yes  No  
If YES, indicate the previous Manifest / Trip Ticket No. here: \_\_\_\_\_

2. Is this waste being transferred from the vehicle identified above to a different (new) transporter vehicle?  Yes  No  
If YES, complete the section below for the vehicle accepting this waste and initiate a new Manifest / Trip Ticket including the new "Transporter Info" and the original "Generator Info" (duplication of the generator's signature would not be required).

New Manifest / Trip Ticket No.: \_\_\_\_\_ New Vehicle License No.: \_\_\_\_\_  
Gallons Transferred: \_\_\_\_\_ Transfer Date: \_\_\_\_\_

As the representative for the transporter receiving this transferred waste, I certify that the information provided is true and correct.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Facility Name: \_\_\_\_\_ Address: \_\_\_\_\_  
City: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Check One:  Disposal Site  
 Permitted  
 Registered  
Gallons Received: *500* TCEQ Type I or Type V Permit No.: \_\_\_\_\_  
OR TCEQ Registration No.: \_\_\_\_\_  
Time Received: *10:35A*

As the representative for the facility receiving this waste, I certify that:  
• The TCEQ has authorized this facility to accept the waste specified under "Generator Info";  
• The waste was received \_\_\_\_\_ and \_\_\_\_\_  
• The waste has been treated \_\_\_\_\_ and \_\_\_\_\_ if as required by the TCEQ.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

AWU 12/2006 WHITE - Austin Water Utility; YELLOW - Generator (Initial); GREEN - Generator (Print); PINK - Receiver; GOLD - Transporter

# Completing Manifests

- All of the Receiver information is vital. Without this final information you cannot prove that the waste was disposed.
- Put one business per manifest unless they share a community grease trap.
- Transferring loads from one truck to another requires a new manifest to be created for each generator.
- Putting the capacity tells us what size of grease trap you are pumping.
- All information on manifests must be accurate. Possessing or presenting a false manifest is an offense.

City of Austin | Travis County  
Austin Water Utility  
Manifest / Trip Ticket for Hauled Liquid Waste

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Number: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Indicate the waste type (must check one) and, if applicable, the interceptor (or trap) capacity:  
 Wastewater Treatment Plant Sludge  Food Service Grease Interceptor (or Trap) Capacity = \_\_\_\_\_ (gal.)  
 Chemical Toilet  Septic Tank / Sewage Holding Tank Capacity = \_\_\_\_\_ (gal.)  
 Wastewater from Sanitary Sewer System  Grease / Mud / Oil / Liner Interceptor (or Trap) Capacity = \_\_\_\_\_ (gal.)  
 Other - Specify Source and Type of Waste: \_\_\_\_\_

Gallons Removed: \_\_\_\_\_ Date Removed: \_\_\_\_\_

As the representative for the generator of this waste, I certify that the information provided is true and correct, and that this waste is to be transported to a facility authorized by the Texas Commission on Environmental Quality (TCEQ) to receive these wastes.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Business Name: \_\_\_\_\_ Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

TCEQ Registration No.: \_\_\_\_\_ Vehicle License No.: \_\_\_\_\_  
COA Permit No.: \_\_\_\_\_ Gallons Transported: \_\_\_\_\_ Date Relinquished: \_\_\_\_\_

As the representative for the transporter of this waste, I certify that the information provided is true and correct, and that this waste was collected in accordance with Title 30 of the Texas Administrative Code, Chapter 312, Subchapter G and the Austin City Code.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

**Note:** This section is for documenting transfers of wastes between vehicles operating under the same TCEQ Registration Number. The transfer of waste to any secondary transporter must be at a Type V facility that is either permitted by or registered with the TCEQ.

1. Was this waste transferred to the vehicle identified above from a previous transporter vehicle?  Yes  No  
If YES, indicate the previous Manifest / Trip Ticket No. here: \_\_\_\_\_

2. Is this waste being transferred from the vehicle identified above to a different (new) transporter vehicle?  Yes  No  
If YES, complete the section below for the vehicle accepting this waste and initiate a new Manifest / Trip Ticket including the new "Transporter Info" and the original "Generator Info" (duplication of the generator's signature would not be required).

New Manifest / Trip Ticket No.: \_\_\_\_\_ New Vehicle License No.: \_\_\_\_\_  
Gallons Transferred: \_\_\_\_\_ Transfer Date: \_\_\_\_\_

As the representative for the transporter receiving this transferred waste, I certify that the information provided is true and correct.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Facility Name: \_\_\_\_\_ Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Check One:  Disposal Site  Permitted Transfer Station  Registered Transfer Station  
TCEQ Type I or Type V Permit No.: \_\_\_\_\_  
OR TCEQ Registration No.: \_\_\_\_\_

Gallons Received: \_\_\_\_\_ Date Received: \_\_\_\_\_ Time Received: \_\_\_\_\_

As the representative for the facility receiving this waste, I certify that:  
 • The TCEQ has authorized the facility to accept the waste specified under "Generator Info" above;  
 • The waste was received by this facility on the date and time indicated; and  
 • The waste has been transferred, recycled or disposed of as required by the TCEQ authorization for this facility.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

AWU 03/2008  
 WHITE - Austin Water Utility; YELLOW - Generator (Initial); GREEN - Generator (Final); PINK - Receiver; GOLD - Transporter  
 WHITE - Austin Water Utility; YELLOW - Generator (Initial); GREEN - Generator (Final); PINK - Receiver; GOLD - Transporter  
 WHITE - Austin Water Utility; YELLOW - Generator (Initial); GREEN - Generator (Final); PINK - Receiver; GOLD - Transporter  
 AWU 03/2008  
 WHITE - Austin Water Utility; YELLOW - Generator (Initial); GREEN - Generator (Final); PINK - Receiver; GOLD - Transporter  
 WHITE - Austin Water Utility; YELLOW - Generator (Initial); GREEN - Generator (Final); PINK - Receiver; GOLD - Transporter

# Completing Manifests

Who?

Where?

How much?

When?

City of Austin / Travis County  
Austin Water Utility  
Manifest / Trip Ticket for Hauled Liquid Waste  
Number: 672329

Name: T's Waster UP  
Address: 1417 E Rudberg  
City: Austin State: TX Zip Code: 78753 Phone: 915-5569

Indicate the waste type (must check one) and, if applicable, the interceptor (or trap) capacity:

Wastewater Treatment Plant Sludge  
 Food Service Grease Interceptor (or Trap) Capacity = \_\_\_\_\_ (gal.)  
 Chemical Toilet  
 Septic Tank / Sewage Holding Tank Capacity = \_\_\_\_\_ (gal.)  
 Wastewater from Sanitary Sewer System  
 Grit / Mud / Oil / Lint Interceptor (or Trap) Capacity = 1500 (gal.)  
 Other - Specify Source and Type of Waste: \_\_\_\_\_

Gallons Removed: 1500 Date Removed: 5-16-07

As the representative for the generator of this waste, I certify that the information provided is true and correct; and that this waste is to be transported to a facility authorized by the Texas Commission on Environmental Quality (TCEQ) to receive these wastes.

Printed Name: George M. Dodd Signature: George M. Dodd

Business  
City:  
TCEQ R  
COA Pe \_\_\_\_\_ 1500 Date Relinquished: 5-16-07

As the representative for the transporter of this waste, I certify that the information provided is true and correct; and that this waste was collected in accordance with Title 30 of the Texas Administrative Code, Chapter 312, Subchapter G and the Austin City Code.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Note: This section is for documenting transfers of wastes between vehicles operating under the same TCEQ Registration Number. The transfer of waste to any secondary transporter must be at a Type V facility that is either permitted by or registered with the TCEQ.

1. Was this waste transferred to the vehicle identified above from a previous transporter vehicle?  Yes  No  
If YES, indicate the previous Manifest / Trip Ticket No. here: \_\_\_\_\_

2. Is this waste being transferred from the vehicle identified above to a different (new) transporter vehicle?  Yes  No  
If YES, complete the section below for the vehicle accepting this waste and initiate a new Manifest / Trip Ticket including the new "Transporter Info" and the original "Generator Info" (duplication of the generator's signature would not be required).

New Manifest / Trip Ticket No.: \_\_\_\_\_ New Vehicle License No.: \_\_\_\_\_

Gallons Transferred: \_\_\_\_\_ Transfer Date: \_\_\_\_\_

As the representative for the transporter receiving this transferred waste, I certify that the information provided is true and correct.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Facility  
Address:  
City: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Check One:  Disposal Site  
 Permitted Transfer Station  
 Registered Transfer Station

TCEQ Type I or Type V Permit No.: \_\_\_\_\_  
TCEQ Registration No.: \_\_\_\_\_

Gallons Received: \_\_\_\_\_ Date Received: \_\_\_\_\_ Time Received: \_\_\_\_\_

As the representative for the facility receiving this waste, I certify that:  
• The TCEQ has authorized this facility to accept the waste specified under "Generator Info";  
• The waste was received by this facility on the date and time indicated; and  
• The waste has been recycled, recycled or disposed of as required by the TCEQ authorization for this facility.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ 5/16/07

WHITE - Austin Water Utility, YELLOW - Generator (Initial), GREEN - Generator (Final), PINK - Receiver, GOLD - Transporter

Who is ultimately responsible for completing the missing information?

**THE RECEIVER**

# Completing Manifests

Where is the generator located?

How many gallons were removed from the grease trap?

When was the grease trap pumped?

City of Austin / Travis County  
Austin Water Utility (512-972-1060)  
Manifest / Trip Ticket for Hauled Liquid Waste  
Number: 652956

Name: [Signature] Address: [Signature] City: [Signature] State: [Signature] Zip Code: [Signature] Phone: [Signature]

Indicate the waste type (must check one) and, if applicable, the interceptor (or trap) capacity:  
 Wastewater Treatment Plant Sludge  
 Chemical Toilet  
 Wastewater from Sanitary Sewer System  
 Other - Specify Source and Type of Waste:  
 Food Service Grease Interceptor (or Trap) Capacity = 750 (gal.)  
 Septic Tank / Sewage Holding Tank Capacity = (gal.)  
 Grit / Mud / Oil / Lint Interceptor (or Trap) Capacity = (gal.)

Gallons Removed: [Signature] Date Removed: [Signature]

As the representative for the generator of this waste, I certify that the information provided is true and correct, and that this waste is to be transported to a facility authorized by the Texas Commission on Environmental Quality (TCEQ) to receive these wastes.  
Printed Name: [Signature] Signature: [Signature]

TCEQ Registration No.: [Signature] Vehicle License No.: [Signature]  
COA Permit No.: [Signature] Gallons Transported: 750 Date Relinquished: [Signature]

As the representative for the transporter of this waste, I certify that the information provided is true and correct, and that this waste was collected in accordance with Title 30 of the Texas Administrative Code, Chapter 342, Subchapter G and the Austin City Code.  
Printed Name: [Signature] Signature: [Signature]

Note: This section is for documenting transfers of wastes between vehicles operating under the same TCEQ Registration Number. The transfer of waste to any secondary transporter must be at a Type V facility that is either permitted by or registered with the TCEQ.

1. Was this waste transferred to the vehicle identified above from a previous transporter vehicle?  Yes  No  
If YES, indicate the previous Manifest / Trip Ticket No. here: \_\_\_\_\_  
2. Is this waste being transferred from the vehicle identified above to a different (new) transporter vehicle?  Yes  No  
If YES, complete the section below for the vehicle accepting this waste and initiate a new Manifest / Trip Ticket including the new "Transporter info" and the original "Generator info" (duplication of the generator's signature would not be required).

New Manifest / Trip Ticket No.: [Signature] New Vehicle License No.: [Signature]  
Gallons Transferred: [Signature] Transfer Date: [Signature]

As the representative for the transporter receiving this transferred waste, I certify that the information provided is true and correct.  
Printed Name: [Signature] Signature: [Signature]

Facility Name: [Signature] Address: [Signature]  
City: [Signature] State: [Signature] Zip Code: [Signature] Phone: [Signature]

Check One:  Disposal Site  
 Permitted Transfer  
 Registered Transfer Station

Q Type I or Type V Permit No.: 42016  
TCEQ Registration No.: [Signature]

Gallons Received: 750 Date Received: 8/11/06 Time Received: 8:00 am

As the representative for the facility receiving this waste, I certify that:  
• The TCEQ has authorized this facility to accept the waste specified under "Generator info" above;  
• The  
• The  
TCEQ  
Signature: [Signature]

AWU 03/2006  
WHITE - Austin Water Utility; YELLOW - Generator (Initial); GREEN - Generator (Signature)

Who is ultimately responsible for completing the missing information?

THE TRANSPORTER

# Holding Times

## State Law

Transporters who store waste in a mobile closed container (container on wheels) shall not store the waste for more than four (4) days.

## City Code

Hauler must discharge or dispose of liquid waste at an approved receiving station within four (4) days after the date of a manifest indicating receipt from a generator.

**30 TAC §312.147 Temporary Storage  
§15-10-93 Offenses**

City of Austin / Travis County  
Austin Water Utility  
Manifest / Trip Ticket for Hauled Liquid Waste  
Number: 667826

1ST MANIFEST IN BOOK

Name: COPA Address: 217 COMBETT  
City: AUSTIN State: TX Zip Code: Phone:

Indicate the waste type (must check one) and, if applicable, the interceptor (or trap) capacity:

Wastewater Treatment Plant Sludge  Food Service Grease Interceptor (or Trap) Capacity = 30 (gal.)  
 Chemical Toilet  Septic Tank / Sewage Holding Tank Capacity = (gal.)  
 Wastewater from Sanitary Sewer System  Grit / Mud / Oil / Lint Interceptor (or Trap) Capacity = (gal.)  
 Other - Specify Source and Type of Waste:

Gallons Removed: 30 Date Received: 1-12-07

As the representative for the generator of this waste, I certify that the information provided is true and correct; and that this waste will be transported to a facility authorized by the Texas Commission on Environmental Quality (TCEQ) to receive these wastes.

Printed Name: Signature:

Business Name: Address:  
City: Zip Code: Phone:  
TCEQ Registration No. Vehicle License No.  
COA Permit No. Gallons Transported: 36 Date Relinquished:

As the representative for the transporter of this waste, I certify that the information provided is true and correct; and that this waste was collected in accordance with Title 30 of the Texas Administrative Code, Chapter 312, Subchapter G and the Austin City Code.

Printed Name: Signature:

Note: This section is for documenting transfers of wastes between vehicles operating under the same TCEQ Registration Number. The transfer of waste to any secondary transporter must be at a Type V facility that is either permitted by or registered with the TCEQ.

1. Was this waste transferred to the vehicle identified above from a previous transporter vehicle?  Yes  No  
If YES, indicate the previous Manifest / Trip Ticket No. here: \_\_\_\_\_

2. Is this waste being transferred from the vehicle identified above to a different (new) transporter vehicle?  Yes  No  
If YES, complete the section below for the vehicle accepting this waste and initiate a new Manifest / Trip Ticket including the new "Transporter Info" and the original "Generator Info" (duplication of the generator's signature would not be required).

New Manifest / Trip Ticket No.: New Vehicle License No.:  
Gallons Transferred: Transfer Date:  
As the representative for the transporter receiving this transferred waste, I certify that the information provided is true and correct.

Printed Name: Signature:

Facility Name: Address:  
City: State: Zip Code:  
Check One:  Disposal Site  Permitted Transfer Station  Registered Transfer Station  
TCEQ T: \_\_\_\_\_ OR TCEQ Registration No.: \_\_\_\_\_

Gallons Received: 30 Date Received: 3/1/07 Time Received: 12:05

As the representative for the facility receiving this waste, I certify that:  
• The TCEQ has authorized this facility to accept the waste specified under "Generator Info" above;  
• The waste was received by this facility on the date and time indicated; and  
• The waste has been transferred, recycled or disposed of as required by the TCEQ ault

Printed Name: Signature:

AWU 12/2006  
WHITE - Austin Water Utility; YELLOW - Generator (Initial); GREEN - Generator (Final); PINK - Receiver; GOLD - Transporter



# Regulatory Offenses

The discharge or disposal of liquid waste at a location **other than an approved receiving station.**

Discharges of a liquid waste, **other than approved waste**, at a city owned or operated approved receiving station.

Discharges of liquid waste at a City owned or operated approved receiving station more than **four days** after the date of a manifest indicating receipt from a generator.

Transfer liquid waste without **accurately** documenting the transfer on a **manifest** from:

- ❖ One vehicle to another;
- ❖ A mobile storage tank to a vehicle;
- ❖ A fixed storage tank to a vehicle;



# Regulatory Offenses

**Discharges hazardous waste or liquid waste containing pollutants in violation of federal, state, or local law;**

**Discharges waste from grease traps, grit traps, or hold haul tanks that has been comingled with sewage, septic tank waste, activated sludge or chemical toilet waste to a City owned or operated approved receiving station;**

**Discharges liquid waste not documented by a manifest;**

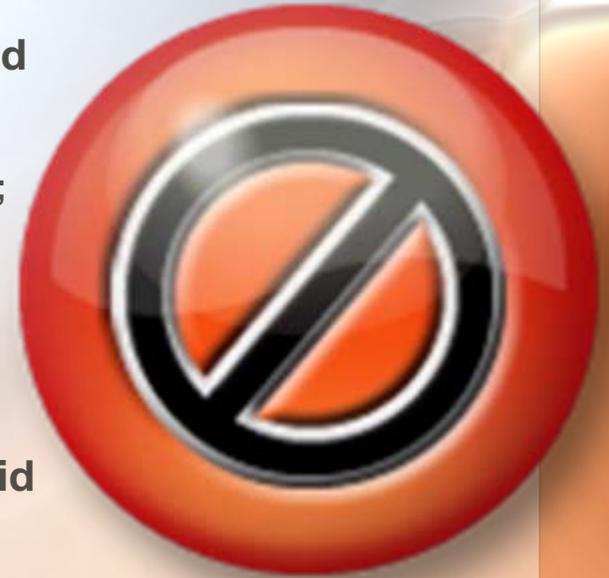
**Possesses or presents a false:**

- manifest,
- chemical analysis,
- list of industrial contributors,
- or other document to

**obtain approval for discharge or disposal of liquid waste;**

**Discharges wastes from a grit trap, grease trap, or hold haul tank to:**

- the POTW;
- the City's sanitary sewer system;
- the POTW's wholesale wastewater customers; or
- a City owned or operated approved receiving station;



# Regulatory Offenses

A person commits an offense if the **person falsifies the date** a liquid waste hauler or operator accepts hauled liquid waste.

A generator commits an offense if the generator **knowingly falsifies information about the type and quantity of hauled liquid waste** to be transported.

A liquid waste hauler commits an offense if the liquid waste hauler **transfers, causes, or allows the transfer of a manifest or manifest book to a person other than the SSD or an employee of the liquid waste hauler.**



**§15-5-33 False Information and Transfer Prohibited**

# Regulatory Offenses

**Discharges hazardous waste at a receiving station not permitted to receive hazardous waste under RCRA;**

**Discharges liquid waste collected from one or more generators into a service line, cleanout, sampling port, manhole, or other device that discharges into the POTW and is owned or operated by a third person;**

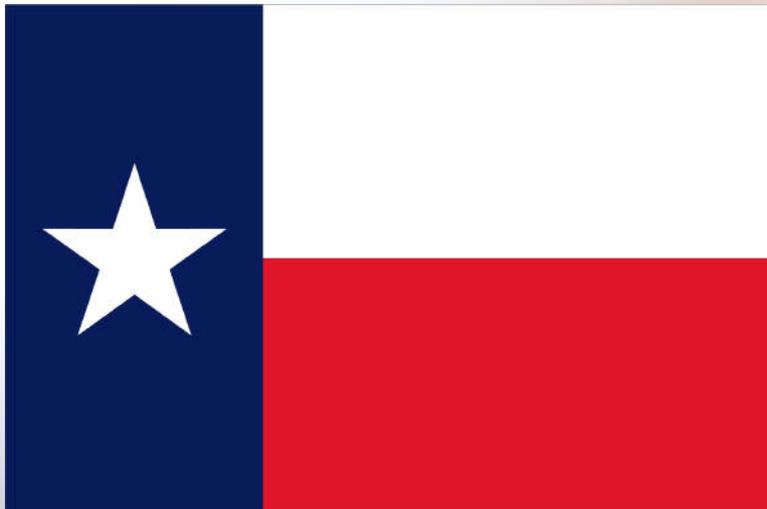
**Discharges grease trap waste, grit trap waste, or other liquid waste removed from a grease trap or grit trap into the device from which it was removed or any other device; or**

**Discharges grease trap waste, grit trap waste, or other liquid waste that has been physically or chemically treated, separated, commingled with other liquid waste, or otherwise altered, into a grease trap, grit trap, or other device before, during or after the device is serviced.**



# Regulatory Offenses State

- Failure of a transporter to properly and correctly maintain records, trip tickets, or other documents;
- Failure of a transporter to submit correct information on the annual summary report or on an application for registration by the required due date.
- Unauthorized discharges of sewage sludge, water treatment sludge, domestic septage, chemical toilet waste, grit trap waste, or grease trap waste



**30 TAC §312.150 Penalties**



# Revoking the Permit

- **Failure to comply with applicable city and state laws.**
- **Revoked for a period of one year.**
- **Written notification of a hearing will be mailed 10 days prior to hearing.**
- **The written notification will include the reason for revoking the permit.**
- **SSD will deliver the decision in writing.**
- **Cannot reapply for a permit for one year after the date of the revocation.**



# Penalties and Fines

## LOCAL

### *Health*

- Each day that a violation occurs is a separate offense.
- An offense is a Class C misdemeanor, punishable by a fine not to exceed \$2,000 per day for each violation.

### *Wastewater*

- Each day that a violation occurs is a separate offense.
- An offense is a Class C misdemeanor subject to a fine not to exceed \$2,000 for each violation, or a civil offense with fines not to exceed \$5,000 a day for each violation.

§ 15-10-251 Criminal Penalty  
§ 15-10-252 Civil Penalty  
§15-5-27 Offense and Penalty

# Penalties and Fines

## STATE

- **Void Transporter's Registration**
- **Intentional or Knowing Unauthorized Discharge:**
  - ❖ Individual – fine between \$1,000 and \$100,000 or confinement for a maximum of five years
  - ❖ Company – fine between \$1,000 and \$250,000
- **Unauthorized Discharge:**
  - ❖ Individual – fine between \$1,000 and \$ 50,000 or confinement for a maximum of one year
  - ❖ Company – fine between \$1,000 and \$100,000
- **Penalties**
  - ❖ A fine, as imposed under the section creating the offense (see handout)
  - ❖ Confinement for a period, as imposed by the section creating the offense, not to exceed (see handout)
  - ❖ Both fine and confinement, as imposed by the section creating the offense

30 TAC §312.150 Penalties

Texas Water Code Enforcement  
Provisions Section 7

# Take Care of our Political Promises



You are the only ones who know where they will end up!

# CONTACTS

**City of Austin  
Special Services Division  
3907 S. Industrial Drive, Ste 100  
Austin, TX 78744  
(512) 972-1060**

**TCEQ  
Registration & Reporting Section  
MC-129  
P.O. Box 13087  
Austin, TX 78711-3087  
Matthew Southard, Team Leader (512) 239-1045**