AUSTIN WATER UTILITY
Utility Development Services Division
625 East 10th Street, Suite 715
Austin, Texas 78701
(512) 972-0207 fax: (512) 972-0251

Application for On-Site Sewage Facility Certification Letter

Site Address:					Zip:
Legal Description	Lot	Block	Subdivision		Sec #
OR	Acres	of the		Survey #	
Tax Parcel #					

☐On-Site Sewage Facility Certification Letter

Property Owner:	Phone:
Mailing Address:	
Person Requesting Service:	Phone:
Name of Title or Mortgage Company:	Phone:
Mailing Address:	ATTN:

Date of Closing Scheduled:	Letter to be picked up? ☐YES ☐NO
Approximate age of residence:	Number of Bedrooms:
Size of Dwelling (square feet):	
Is building occupied?	If not, vacant for how long?
Have there been any additions to the building since the original system was installed?	
If so, what?	
Approximate square feet added:	

Source of Water

☐Private Well ☐Cistern ☐Lake Water
☐Public Water Supplier Name of the Provider:

Type of Disinfection, if any?
Is there an automatic sprinkler system?
If yes, give the make/model of the backflow prevention device:
If no one is home, do we have permission to enter the yard? ☐YES ☐NO

Please complete this form as fully as possible to avoid delay.

- The Austin Water Utility will contact you to set up a date for your inspection.
- Turn around time may be seven to ten working days, weather permitting.
- Before we inspect, high weeds and debris must be removed from the drainfields, dogs must be restrained, and gates must be unlocked. If a certification letter cannot be issued after one inspection, a re-inspection fee will be charged for each additional trip.

Call (512) 972-0207 for more information. No refunds of application fees shall be granted.

01/27/2010