



Annexation Request Form

Section 25-4-195 of the Austin City Code requires landowners to request annexation as a condition of extending municipal water and wastewater service to property located outside of the City's full purpose jurisdiction if the property is not covered by an Austin Water's certificate of convenience and necessity (CCN) for the type of service requested. Following approval of the Service Extension Request (SER), the City may record the owner's annexation request in the county deed records.

The undersigned requests full purpose annexation of the subject tract into the City of Austin's full purpose jurisdiction in accordance with Chapter 43 of the Texas Local Government Code. This annexation request required by City Code serves as an initial step in a process under Chapter 43 of the Texas Local Government Code, which the City and the applicant by agreement may further pursue.

For information regarding the City's annexation process, please contact the Housing and Planning Department at (512) 974-7659.

This annexation form MUST be signed by Housing and Planning staff prior to approval of the SER.

Project Name:	
Subdivision Name and Case Number, if applicable:	
Service Extension Request Number(s):	
Tax Parcel ID Number(s):	
Location of Tract (Address and/or Legal Description, please also attach a vicinity map):	

In the event that the Service Extension Request is denied or expires, this request for annexation becomes void.

I, the undersigned, am the current owner of the tract described above and I request annexation into the City of Austin for full purposes, which the City and the applicant by agreement may further pursue, in accordance with Chapter 43 of the Texas Local Government Code.

Name of Owner (Type or Print)	
Owner's Signature	Date
Received by Housing and Planning Department	Date

Acknowledgement

STATE OF TEXAS
COUNTY OF TRAVIS

This instrument was acknowledged before me on this the ____ day of _____, _____, by

Print Name (owner)	
	Notary Public, State of Texas

After completing, please return to: SER@austintexas.gov or Austin Water, Attn: SER Staff, PO Box 1088, Austin, TX 78767