


***Balcones Canyonlands Conservation Plan***  
**Infrastructure Project Manager**  
**Mapping Account Application**

The City of Austin will provide ArcGIS Online (AGOL) read-only accounts to Travis County infrastructure project managers at their request. ESRI's ArcGIS Online is a collaborative, cloud-based platform that lets members of an organization share and access maps and mobile mapping applications. It will allow the user access to BCCP maps through a web browser, and in the field on most Android and iOS devices, using free downloadable apps on smartphones and tablets. The app that supports this technology is ESRI's **Explorer for ArcGIS** app  (available for free download through the AppStore or Google Play).

Once a Mapping Account Application is received and processed by City of Austin staff, an AGOL invitation will be created for the applicant and an email will be delivered to the applicant's provided email address, from ArcGIS Notifications. The email will provide instructions that the applicant must follow to establish their password and complete their AGOL account (user names will be predetermined). If the applicant does not complete their account within two weeks of the email notification, the invitation to join will expire. Once the applicant's AGOL account is completed, City of Austin staff will add the user to the BCCP Infrastructure Map Group, which will allow the applicant access to the BCCP maps provided.

All City of Austin issued AGOL accounts for Travis County infrastructure project managers will expire annually on October 31<sup>st</sup>. To maintain uninterrupted AGOL account access, project managers must submit a new application yearly, between October 1<sup>st</sup> and 30<sup>th</sup>.

The City of Austin does not provide training for this tool, but there are many online training resources available at <http://training.esri.com>. The use of the mobile mapping app on smartphones and tablets will consume the user's cellular data plan and cellular data charges will not be reimbursed by the City of Austin.

Please fill out the information below to request an ArcGIS Online account.

**Applicant Information:**

**Applicant Name:** \_\_\_\_\_  
Company or Agency: \_\_\_\_\_  
Applicant Title: \_\_\_\_\_  
Daytime Phone # (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_  
Email address: \_\_\_\_\_

I understand that the use of this mobile technology on smartphones and tablets will consume my cellular data plan, and that I will not be reimbursed by any BCCP agency for charges that may be applied by my cellular company. I understand that I may not share my user name and password. I certify that all statements on this application are true and correct to the best of my knowledge.

\_\_\_\_\_  
**SIGNATURE of Applicant Requesting Mapping Account**

\_\_\_\_\_  
**DATE Signed**

\_\_\_\_\_  
**PRINTED NAME of Person Signing**

\_\_\_\_\_  
**Company or Agency**

Email application directly to: Kimberlee Harvey [Kimberlee.Harvey@austintexas.gov](mailto:Kimberlee.Harvey@austintexas.gov)

Or submit application to: **BCP Program – Infrastructure (Attn: Kimberlee Harvey)**  
**Wildland Conservation Division, Reicher Ranch**  
**Austin Water Utility**  
**3621 South FM 620 Rd.**  
**Austin, Texas 78738**