

City of Austin Residential New Construction and Addition Permit ApplicationResidential Review, 2nd floor, One Texas Center 505 Barton Springs, Austin, TX 78704 (512) 978-4000

Property Information					
Project Address:	Tax Parcel ID:				
Legal Description:					
Zoning District:	Lot Size (sq ft):				
Neighborhood Plan Area (if applicable):	Historic District (if applicable):				
Required Reviews					
Is project participating in S.M.A.R.T. Housing? Y N	Does project have a Green Building requirement? Y N				
(If yes, contact Austin Energy for Green Building Rating requirements. Attach signed certification letter from NHCD.)	(If yes, contact Austin Energy for Green Building Rating requirements)				
Is this site within an Airport Overlay Zone? Y N	Does this site have a septic system? Y N				
(If yes, approval through Aviation is required)	(If yes, submit a copy of approved septic permit)				
Does the structure exceed 3600 square feet total under roof?	Y N (If yes, Fire review is required)				
Is this property within 200 feet of a hazardous pipeline?	Y N (If yes, Fire review is required)				
Is this site located within an Erosion Hazard Zone? Y N	Is this property within 150 feet of the 100 year floodplain? Y N				
(If yes, EHZ review is required)	(Proximity to floodplain may require additional review time.)				
Is there a protected sized tree on this lot or adjacent lot(s)? Note: Include tree location(s) on plot plan.	Y N (If yes, application for a tree permit with the <u>City Arborist</u> is required)				
Is this site within the Residential Design and Compatibility Standa	rds Ordinance Boundary Area? (LDC 25-2 Subchapter F) Y N				
Does this site currently have: water availability? wastewater availability?	Y N (If no, contact Austin Water Utility to apply for Y N water/wastewater taps and/or service extension request.)				
Are there existing water/waste water infrastructure, appurtenances					
(If yes, contact Austin Water Utility Pipeline Engineering for review and approval) Does this site have or will it have an auxiliary water source? Y N (If yes, submit approved auxiliary and potable plumbing plans) (Auxiliary water supplies are wells, rainwater harvesting, river water, lake water, reclaimed water, etc.)					
Does this site require a cut or fill in excess of four (4) feet? Y N (If yes, contact the Development Assistance Center for a Site Plan Exemption)					
Is this site within the Waterfront Overlay? Y N (LDC 25-2 Subchapter C Article 3)	Is this site within the Lake Austin Overlay? Y N (LDC 25-2-180, 25-2-647)				
Does this site front a paved street? Y N (If no, contact Development Assistance Center for Site Plan requirements) Is this site adjacent to a paved alley? Y N (Public Works approval required to take access from a public alley)					
Does this site have a Board of Adjustment (BOA) variance?	Y N Case #(if applicable)				
Does this site have a Residential Design and Compatibility Comm					
(If yes, provide a copy of decision sheet. Note: A permit cannot be approved within 10 days of approval of a variance from BOA.)					
Description of Work					
Existing Use: vacant single-family residential du	plex residential two-family residential other:				
Proposed Use: vacant single-family residential du	plex residential two-family residential other:				
Project Type: new construction addition	addition/remodel other:				
Will all or part of an existing exterior wall, structure, or roof be removed as part of the project? (Note: Removal of all or part of a structure requires a demolition permit application.)					
# of existing bedrooms: # of bedrooms upon completion:	# of baths existing: # of baths upon completion:				
Project Description: (Note: Please provide thorough description of project. Attach additional pages as necessary)					
Trades Permits Required (Circle as applicable): electric p	blumbing mechanical (HVAC) concrete (R.O.W.)				

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Job Valuation							
Total Job Valuation:	Amount of Total Job Valuation dedicated to all Addition and/or New Construction: \$				Amount of Total Job Valuation dedicated to all Remodel/Repair:		
Note: The total job valuation should be the sum total of all valuations noted to the right. Labor and materials only, rounded	ructure: \$			\$Bldg: \$ Elec: \$ Plmbg: \$ Mech: \$			
to nearest dollar. Permit fees are based on adopted fee schedule.							
Please utilize the Calculation A	Aid on the last page of ations and to provide						plete the
Site Development Information	P				g		
Area Description		Existin	g Sq Ft	New/Ad	ded Sq Ft	Total	Sa Ft
Note: Provide a separate calculation for each distinct area. Attach additional sheets as necessary. Measurements are to the outside surface of the exterior wall.		Bldg 1	Bldg 2	Bldg 1	Bldg 2	Bldg 1	Bldg 2
a) 1 st Floor conditioned area							
b) 2 nd Floor conditioned area							
c) 3 rd Floor conditioned area							
d) Basement							
e) Covered parking (garage or c							
f) Covered patio, deck, porch	, , , ,						
g) Other covered or roofed are	ea						
h) Uncovered wood decks							
Total Building Area (total a	a through h)						
i) Pool							
j) Spa							
Building Coverage Information Note: Building Coverage means the area of a incidental projecting eaves, balconies, and sin Total Building Coverage (sq ft):	milar features. Pools, ponds, and	d fountains are i					ilities,
Impervious Cover Information							
Note: Impervious cover is the total horizontal gravel placed over pervious surfaces that are boards and that is located over a pervious surface.	used only for landscaping or by	pedestrians. For	an uncovered w	ood deck that l	has drainage spa	ces between the	e deck
Total Impervious Cover (sq ft):	% of lo	t size:					
Setbacks Are any existing structures on this serice (LDC 25-2-492)	ite a non-compliant struct	ure based on	a yard setbac	k requireme	ent?	Y N	
Does any structure (or an element of Is front yard setback averaging being						Y N Y N	
		: (LDC 23-2, 3	ubenapter 1, sec	2.3 OI 23-2-1	70)	1 11	
Height Information (LDC 25-1-21 or 2	25-2 Subchapter F, Section 3.4)	P	Parking (LDC	25-6 Appendix	A & 25-6-478)		
Building Height:ft Number	of Floors:	#	of spaces rec	quired:	# of space	es provided:_	
Right-of-Way Information Is a sidewalk required for the propose *Sidewalks are to be installed on any new co- increases the building's gross floor area by 50	nstruction of a single family, tw		lex residential str	ructure and any	Y addition to an e	N existing building	g that
Will a Type I driveway approach be	installed, relocated, remo	oved or repair	red as part of	this project?	?	Y N	

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Are storm sewer inlets located along the property or within ten (10) feet of the boundaries of the property? (If yes, drainage review is required)

Distance from intersection (for corner lots only): _

Y

N

Width of approach (measured at property line): _____ ft

Subchapter F

Gross Floor Area

This section is only required for projects located within the Residential Design and Compatibility Standards Ordinance Boundaries as defined and illustrated in Title 25-2 Subchapter F of the Land Development Code. The Gross Floor Area of each floor is measured as the area contained within the outside edge of the exterior walls.

		Existing Sq Ft	New/Added Sq Ft	Proposed Exemption (check article utilized)	Applied Exemption Sq Ft	Total Sq Ft
1 st Floor			<u>-</u>			
2 nd Floor						
3 rd Floor						
Area w/ ceili	ngs > 15'			Must follow article 3.3.5		
Ground Floor Porch* (check article utilized)				☐ Full Porch sq ft (3.3.3 A) ☐ 200 sq ft (3.3.3 A 2)		
Basement				Must follow article 3.3.3B, see note below		
Attic				Must follow article 3.3.3C, see note below		
Garage**: (check article utilized)	Attached			☐ 200 sq ft (3.3.2 B 2b)		
	Detached			☐ 450 sq ft (3.3.2 A 1 / 2a) ☐ 200 sq ft (3.3.2 B 2a)		
Carport**: (check article utilized)	Attached			☐ 450 sq ft (3.3.2 A 3) ☐ 200 sq ft (3.3.2 B 1)***		
	Detached			☐ 450 sq ft (3.3.2 A 1)		
Accessory Br	uilding(s)					
Totals						
			TOTA	AL GROSS FLOOR AREA (add	d Total Sq Ft column)	
(Total Gross	Floor Area ÷	- lot area)x100 =	Floor-To	o-Area Ratio (FAR)		
		required for this pro er, within 9 feet of a side	•	further than 36 feet in length per article	Y 2.7.1)	N
Does any portion of the structure extend beyond a setback plane/exemption exhibit (aka "tent")? Y N (If Yes, indicate applicable section of Subchapter F and length of protrusion on the drawings)					N	
		•		d porch, may be exempted, provided that	at the porch is not accessible	by automobile and

*Ground Floor Porch exemption: A ground floor porch, including a screened porch, may be exempted, provided that the porch is not accessible by automobile and is not connected to a driveway; and the exemption may not exceed 200 square feet if a porch has habitable space or a balcony above it.

Basement exemption: A habitable portion of a building that is below grade may be exempted if the habitable portion does not extend beyond the first-story footprint and is below natural or finished grade, whichever is lower; and it is surrounded by natural grade for at least 50% of its perimeter wall area and the finished floor of the first story is not more than three feet above the average elevation at the intersections of the minimum front yard setback line and the side property lines.

Habitable Attic exemption: A habitable portion of an attic may be exempted if: 1. The roof above it is not a flat or mansard roof and has a slope of 3 to 12 or greater; 2. It is fully contained within the roof structure; 3. It has only one floor; 4. It does not extend beyond the footprint of the floors below; 5. It is the highest habitable portion of the building, or a section of the building, and adds no additional mass to the structure; and 6. Fifty percent or more of the area has a ceiling height of seven feet or less.

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^{**} Garage and carport exemptions (in relation to primary structure): Exemptions must follow the code as outlined in Title 25-2 Subchapter F 3.3.2. Each amount listed (450 or 200) is the maximum exclusion allowed per the article designated. Note: Article 3.3.2 C, "An applicant may receive only one 450-square foot exemption per site under paragraph A. An applicant who receives a 450-square foot exemption may receive an additional 200-foot exemption for the same site under paragraph B, but only for an attached parking area used to meet minimum parking requirements."

^{***}Ordinance article 3.3.2 B 1 is the only 200 sq ft exemption that may be combined with a 450 sq ft exemption. Otherwise only one 450 exemption or one 200 sq ft exemption may be taken

Contact Informat	ion		
Owner		Applicant/Agent	
Mailing Address		Mailing Address	
Phone		Phone	
Email		Email	
General Contractor		Design Professional	
Mailing Address		Mailing Address	
Phone		Phone	
Email		Email	
Authorization			
I acknowledge the nothing may be builted. I further understate that customer will be repair any damage to within or beneath drie easements. Private pure a gree that this approved and an ecurrent code may burner in the site, I am cityarborist@austinted. I also understand (a.k.a. an OSSF or see the septic system per seption and Sedium I acknowledge to structure and any addition of any of the suite of the service of the septic system per service of the service of the septic system per service of the	se for the Building Official to suspend or that this project qualifies for the Site Planta upon or over an easement. In that no portion of any roof structure in the expense of any necessary relocation of existing utilities caused during constructive ways or sidewalks. Private plumbing a lumbing lines will not cross lot lines. Is application will expire on the 181st dixtension is not granted. If the applicate required. That to the best of my knowledge and abilitedge that, should any information contate and/or license. I that if there are any trees greater than 19 required to complete a Tree Ordexas.gov. This initiates the tree permitting that if there is a septic system located on expite system) application by contacting Armitting requirement needed to proceed we mentation Controls are required on any dition to an existing building that increase	revoke a permit and/or licentary and permit and publication of existing utilities to cleate ion. Water services, meter purtenances will not be located as a feet the date that the tion expires, a new submit sty, the information provided ined herein prove incorrect inches in diameter located in ance. Review Applicated a requirement needed to prove the property, I am require the property on 25-8-181. The mew construction of a single style in the development review on 25-8-181. The property of a single style in the building's gross floor with will not be constructing codes or another ordinary and the property in the development review on 25-8-181.	section 25-5-2 of the LDC. I understand that a utility or drainage easement. I acknowledge ear this driveway location and/or the cost to so, and wastewater cleanouts are not permitted ocated in public right-of-way or public eapplication is filed if the application is not nittal will be required and compliance with ead in this application is complete and accurate. It, the building official may suspend or revoke do not the property and immediately adjacent to action by contacting (512) 974-1876 or occeed with the development review process. The document and one of the City of Austin.
Owner's signature: _			Date:
Applicant's signature	e:		Date:
Design Professional	's signature:		Date:
General Contractor's	s signature:		Date:

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City of Austin Residential New Construction and Addition Permit Application

Residential Review, 2nd floor, One Texas Center 505 Barton Springs, Austin, TX 78704 (512) 978-4000

Additional Information

Application Process

Please submit all documents single-sided.

Submission requirements:

- □ Completed application
- □ 2 large-format sets of permit exhibits (11"x17", 12"x18", 18"x24", or 24"x36")
- □ 1 small-format set of permit exhibits (11"x17", 8.5"x14", or 8.5"x11")
- Austin Energy Building Service Plan Application (BSPA)
 Note: The BSPA and the small-format plot plan must be stamped by AE in the Development Assistance Center on the first (1st) floor of the One Texas Center prior to submittal
- □ Austin Water Utility W&WW Service Plan Verification, if water demand is to increase (e.g. addition of a bath)

 Note: The AWU form and the small-format plot plan must be stamped by AWU in the Development Assistance Center on the first (1st) floor of the One Texas Center prior to submittal
- Completed Demolition application with all required documentation, if any portion of an exterior wall is to be removed or modified. If submitting for a total demolition for new construction, demolition application must be submitted separately.

All drawings must be to a City of Austin verifiable scale, see <u>Residential Building Permit Customer Submittal Checklist</u> for additional details and a list of acceptable scales.

Check for expired permits: https://www.austintexas.gov/devreview/a_queryfolder_permits.jsp

If there are expired permits associated with this property, they must be resolved. This can be done in the following ways:

Submit an Acknowledgement of Expired Permits form with this application. OR

If the work qualifies for an express permit, include it in the description of work on this application.

If the Acknowledgement of Expired Permits form is used for this project, information about what will be required to resolve the expired permit(s) can be obtained during Residential Review General Information Walk-in hours.

All new construction must comply with the Visitability Ordinance.

Submit application package during Intake hours. Please note limited hours for total demolition application submittal. For hours and additional information go to our website at http://www.austintexas.gov/department/residential-building-review

About the Review Disciplines

Technical Review – Any permit exhibits not sealed and signed by a Texas-registered architect or certified building designer will be subject to a limited technical review. The technical review is not intended to be exhaustive of all possible building code requirements.

Floodplain Review – Any work requiring a permit on property located within 150 feet of an identified flood plain will require additional review. If review is anticipated, include supporting information such as FEMA elevation certificate form 086-0-033 and/or topographic surveys referencing NAVD88. To check your property for proximity to a flood plain visit www.ATXFloodPro.com or the City's Floodplain Development Information website.

Historic Review – There is additional review of exterior changes if property is a City Landmark or located in a Local Historic District, National Register Historic District, H or HD zoned district, or partial demolition of exterior features on property over 40 years old.

Erosion Hazard – There is a review of structural design if a property is located in the Erosion Hazard Zone, as defined by the boundaries located on the City of Austin GIS map. These zones align with locations where water flow and watershed could lead to erosion damage of the surrounding land features (e.g creeks, stream beds, ...).

Fire Review – There is additional review of a project if the square footage of a structure exceeds 3,600 square feet in area. The 3,600 sq. ft. includes the total goss building area: all first, second, and additional floor areas; attached covered porches, patios, decks, and balconys; attached garages; and any other attached roofed areas. The review ensures adequate proximity to fire hydrants and sufficient water supply to the hydrants based on the total gross area of the structure. Properties within 200 feet of a hazardous pipeline may also require additional review.

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Additional Information, Continued

Documentation Explanations and Definitions

Permit Exhibits:

Plot Plan – Plot Plans must be drawn to a standard scale and are to include but are not limited to the following items: property address and legal description, north arrow, drawing scale, trees within the ROW or trees equal to or greater than 19 inches in diameter located on the property and immediately adjacent to the property, property lines, building lines for both existing and proposed improvements, easements, required zoning setbacks and roof overhangs, water meter and wastewater cleanout locations, underground and overhead utility lines and appurtenances, and water and/or wastewater line size and material.

Floorplan(s) – Floorplans must be drawn to a standard scale and are to include (but are not limited to) the following items: drawing scale, room labels, new wall measurements, new ceiling heights, new door and window schedule, smoke detector* and carbon monoxide detector** specifications and locations, dimensioned locations of new plumbing fixtures, handrail/guardrail locations and room square footages. Please provide Existing and Proposed Floor plan if part of the improvements includes removing or adding any wall, window, door, plumbing fixtures, etc. Clearly differentiate between existing, demolished, and new items.

*provide smoke detector system (hardwired, interconnected, battery back-up) at each sleeping room and vicinity in accordance with IRC R314

**provide carbon monoxide detector in immediate vicinity of sleeping rooms in accordance with IRC R315.

Exterior Elevations – Elevation plans must be drawn to a standard scale are to include front, rear, and sides of the structure. For additions, elevations are required of all sides of the new portion of the structure. Height deminsions are required on all elevations. If ceiling height exceeds 20' or building is multi-story include deminsions of high, low, and average elevations at grade.

Setback Plane Compliance Plan – If subject to Subchapter F – A separate exhibit must be submitted showing topographic elevations on 1-foot intervals on the property, including the top of foundation spot elevation and intersections of the property boundary with the building line segments per Subchapter F, Section 2.6. All topographic information must be prepared and sealed by a Texas-registered professional land surveyor.

Structural Drawing(s) -

Foundation plan of sufficient detail to show conformance to the provisions of the currently adopted IRC including but not limited to:
1) size, spacing and strength of reinforcing steel 2) foundation requirements for braced wall panels required in braced wall plan.

Wall and floor/ceiling/roof sections and details, framing plans and/or framing design information as follows:

General – lumber size, grade, species and spacing of all wood elements.

Wood framed floors – spans and intermediate girders

Wood framed walls – wall type (e.g. 2x4's @ 16 in. o.c.), wall height, headers.

Wood framed roofs – roof framing plan to include rafters and girders as a minimum.

Brace wall plan showing compliance with the currently adopted IRC. The plan shall clearly indicate the braced wall lines and the braced wall method use for compliance to expedite review.

Non-complying Structures (applicable to all work types):

A separate exhibit must be submitted showing the existing building footprint location in relation to the property boundaries and required setbacks. Exterior walls and supporting structural elements must be clearly labeled and dimensioned showing walls to be removed per Land Development Code Section 25-2-963.

Setback Averaging:

If using setback averaging, one copy of the Contextual Site Plan showing four adjacent properties with location of existing buildings and existing front yard setbacks identified for front yard setback averaging per the provisions of Subchapter F, Residential Design and Compatibility Standards, Section 2.3.

Surveys must be provided by a Texas-registered professional land surveyor showing existing buildings and their distance from the front lot line.

Design Professionals:

For any project exceeding 20 feet in height or more than one-story within the Subchapter F boundaries, all permit exhibits must be sealed and signed by a Texas-registered architect or certified building designer (National Council of Building Designers or Texas Institute of Building Design)

Localized flooding:

If there is a storm drain inlet or pipe, drainage ditch, or drainage easement on or near the property or the property is at the low point of a roadway, there may be a chance of flooding from the local drainage system. The proposed development cannot cause additional flooding on other property nor have an adverse impact on the existing local drainage system. Contact the Development Assistance Center for more information.

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Additional Information, Continued

Calculation Aid			
Area Description Note: Provide a separate calculation for each distinct area. Attach additional sheets as	Existing Sq Ft	New/Added Sq Ft	Total Sq Ft
necessary. Measurements are to the outside surface of the exterior wall.		Ft	
a) 1 st floor conditioned area			
b) 2 nd floor conditioned area			
c) 3 rd floor conditioned area			
d) Basement			
e) Attached Covered Parking (garage or carport)			
f) Detached Covered Parking (garage or carport)			
g) Covered Wood Decks (counted at 100%)			
h) Covered Patio / Porch (separated values: /)			
i) Balcony			
j) Other – Specify:			
Total Building Area (TBA) (add: a. through j)			
Total Building Coverage (TBC)			
(from TBA subtract, if applicable: b, c, d, and i)	(<u>A</u>)		(<u>B</u>)
k) Driveway			
l) Sidewalks			
m) Uncovered Patio			
n) Uncovered Wood Decks (counted at 50%)			
o) AC pads and other concrete flatwork			
p) Other (Pool Coping, Retaining Walls)			
Total Site Impervious Coverage (add: TBC and k through p)	(<u>C</u>)		(<u>D</u>)
q) Pool			
r) Spa			
Building Coverage Information Note: Building Coverage means the area of a lot covered by buildings or roofed areas, bu incidental projecting eaves, balconies, and similar features. Pools, ponds, and fountains a			eational facilities,
Lot Area (sq ft):			
Existing Building Coverage (see above <u>A</u> , sq ft):			
Existing	Coverage % of lot	$(\underline{\mathbf{A}} \div \mathbf{Lot} \ \mathbf{area}) \times 100$:%
Final Building Coverage (see above B , sq ft):			
Final (Coverage % of lot (B ÷ Lot area)x100	. %
Impervious Cover Information Note: Impervious cover is the total horizontal area of covered spaces, paved areas, walkw gravel placed over pervious surfaces that are used only for landscaping or by pedestrians.		erm excludes pools, ponds,	fountains, and areas with
Existing Impervious Coverage (see above $\underline{\mathbf{C}}$, sq ft):			
Existing	coverage % of lot ($\underline{\mathbf{C}} \div \mathbf{Lot} \mathbf{area}) \mathbf{x} 100$:%
Final Impervious Coverage (see above <u>D</u> , sq ft):			
Final c	overage % of lot ($\underline{\mathbf{L}}$	<u>O</u> ÷ Lot area)x100 :	%

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