



## Insurance Guidelines

### City of Austin

#### Insurance Requirements

**Required of all Rental Events, Permit Requestors, or as required by rental agreement.**

- Commercial General Liability Insurance with a minimum bodily injury and property damage per occurrence limit of \$500,000 for coverages A (bodily injury and property damage) & B (personal and advertising injury). Coverage for products and completed operations shall also be provided with a limit of \$500,000. See below for policy provisions.\*
- Business Automobile Liability Insurance for all owned, non-owned and hired vehicles with a minimum combined single limit of \$500,000 per occurrence. See below for policy provisions.\*
- Liquor Legal Liability. ALCOHOL: If Organizer is PERMITTED and granted permission to sell or distribute alcoholic beverages, coverage for Liquor Legal Liability with a limit of \$500,000 shall also be provided
- ALL POLICIES shall be endorsed and certificates shall reflect the following:
  1. City of Austin (listed as additional insured).
  2. Waiver of Subrogation in favor of the City of Austin.
  3. 30 day Notice of Cancellation in favor of the City of Austin (endorsement TE 0202A).

*\*\*Business Automobile Liability Insurance required when the facility user or their contractors will be delivering any event supplies such as (but not limited to) tents, tables, chairs, signage, etc. to the site in vehicles.*

#### **The Certificate Holder to Read:**

City of Austin Parks and Recreation Department – Emma S. Barrientos Mexican American Cultural Center  
600 River Street  
Austin, TX 78701

#### **Additional Insured Listed:**

City of Austin

#### **Physical Address for location of event:**

Emma S. Barrientos Mexican American Cultural Center  
600 River Street  
Austin, TX 78701