**Thursday, February 4, 2010**

**Convention Center**                                                    **Item No. 11**
**RECOMMENDATION FOR COUNCIL ACTION**

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**Subject:** Authorize negotiation and execution of an amendment to the professional services agreement with R. Mendoza & Co., PC (MBE/FH) for accounting services, in an amount not to exceed $90,000, with the option of three extensions at $50,000 per extension, for a total contract amount not to exceed $240,000.

**Amount and Source of Funding:** Funding is available in the Fiscal Year 2009-2010 Operating Budget of the Austin Convention Center Department.

**Fiscal Note:** A fiscal note is not required.

**For More Information:** Michele Gizelbach, Chief Financial Manager, 404-4054; Darin Upchurch, Assistant Director, 404-4045; Mark Tester, Director, 404-4040

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation. However, the prime contractor is certified MBE/FH.

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This item authorizes the negotiation and execution of an amendment to an existing contract for accounting services.

The Catering and Concession Agreement between the Austin Convention Center and Aramark Sports and Entertainment Services of Texas, LLC (Aramark) requires an audit each fiscal year. The City executed a $50,000 contract in February 2008 to engage the audit firm of R. Mendoza & Co., PC to perform the necessary audit services for Fiscal Year 2006.  Based upon a recent audit update, it has been determined that the final cost to complete the audit will exceed the City Manager's administrative authority.

This item also requests approval for three additional extension options to complete audits for Fiscal Years 2007, 2008, and 2009 in an amount not to exceed $50,000 for each of the three years.  The total amount for this proposed item will be $240,000.

R. Mendoza & Co. PC is a certified MBE/FH vendor with the City of Austin.