

AGENDA



Thursday, March 25, 2010

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION****Item No. 38**

Subject: Authorize negotiation and execution of Amendment No. 2 to the contract with ALLIED NORTH AMERICA INSURANCE BROKERAGE OF TEXAS, LLC., Dallas, TX, for Rolling Owner Controlled Insurance Program (ROCIP V) Administrative and Insurance Procurement Services to add provisions allowing the City to make insurance premium and loss payments directly to the selected insurance carrier, Liberty Mutual Insurance Group, Philadelphia, PA, and to authorize execution of necessary formal insurance agreements.

Fiscal Note: There is no unanticipated fiscal impact; therefore, a fiscal not is not required.

For More Information: Steve Aden, Purchasing Manager, 974-2021.

Purchasing Language: Contract Amendment.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore no goals were established for this solicitation.

Prior Council Action: December 17, 2009, Approved contract for the Rolling Owner Controlled Insurance Program (RCOP V).

This proposed contract is a “no cost” amendment that is necessary to add provisions that will allow the City to process insurance premium and loss payments directly to the selected insurance carrier, Liberty Mutual Insurance Group, Philadelphia, PA. This amendment will also allow the City to execute formal insurance agreements associated with the purchase of insurance on the City's behalf.

The amendment is needed to allow changes that will create a more transparent financial arrangement between the City and the selected carrier, reduce payment processing timeframes, and allow the City to sign important financial security documents the carrier requires in establishing these types of programs with clients.