

AGENDA



Thursday, April 29, 2010

Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION

Item No. 41

Subject: Authorize award and execution of a 36-month requirements service contract with ST. DAVID'S OCCUPATIONAL HEALTH SERVICES, Austin, TX to provide inoculation and immunization services at various City facilities in an estimated amount not to exceed \$414,180, with three 12-month extension options in an estimated amount not to exceed \$165,672 for the first extension option, \$198,806 for the second extension option, and \$238,568 for the third extension option, for a total estimated contract amount not to exceed \$1,017,226.

Amount and Source of Funding: Funding in the amount of \$57,525 is available in the Fiscal Year 2009-2010 Operating Budgets of various City departments. Funding for the remaining 31 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Aiden Cohen, Senior Buyer, 972-4008

Purchasing Language: Best-value bid of four bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide inoculation and immunization services for new and existing City employees in the Building Services and Fleet Services Divisions of the Financial and Administrative Services Department and Solid Waste Services Department. As existing contracts expire, or other City departments identify the need for third-party inoculation and immunization services, additional departments may be added to this contract.

St. David's will provide all of the equipment, labor, supplies, facilities, and medical supervision necessary to perform services covered by this contract. If requested, the trained and certified staff of St. David's will perform all pre-arranged inoculations, immunizations, or vaccinations for at least 10 employees per City location. Additionally, if needed during the term of the contract, St. David's will also be able to provide pandemic and seasonal flu vaccinations to City employees.

MBE/WBE solicited: 2/3 MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Fifty-six notices were sent, including two MBEs and three WBEs. Four bids were received, with no response from the MBE/WBEs.
- c. The pricing offered represents a 23% increase to the last contract award in October 2006. The price increase is due to the higher cost of healthcare services industry.

APPROVAL JUSTIFICATION

- a. Best evaluated bid of four bids received. St. David's is the current provider of these services.

- b. The Purchasing Office concurs with the various City departments' recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.