

APPENDIX B

Crime Prevention through Environmental Design Neighborhood Safety Audit Worksheet

The intent of this Neighborhood Safety Audit Worksheet is to identify localized safety issues in a particular area while using the principles set forth by the Crime Prevention through Environmental Design urban planning tool. Those principles are:

- **Territoriality:** defining the ownership of a particular space (e.g., public vs. private space). Territorial control prevents the use of a space by unauthorized users.
- **Access Control:** denial of access to specific crime targets by minimizing uncontrolled movement within a specific area.
- **Natural Surveillance:** the ability to easily observe all users of a defined space, including potential criminals.
- **Maintenance and Management:** effective upkeep of those items that support the intended purpose and use of specific spaces (e.g., lighting, landscaping).

You may use the information found through this audit to create a safety plan that lays out recommendations for a safer, more secure neighborhood.

This audit sheet is based on the one used by the Phoenix Police Department in Phoenix, Arizona.

Neighborhood Name: _____

General area of audit: _____

Date: _____ Day: _____ Time: _____

Auditor(s): _____

1) General Impressions

What is your overall impression of the area? _____

What five words best describe the general area? _____

2) Lighting

Impression of lighting:

- ☐ Very Poor
- ☐ Poor
- ☐ Satisfactory
- ☐ Good

- ☐ Very Good
- ☐ Too Dark
- ☐ Too Bright

Is the lighting fairly distributed throughout the area?

☐ Yes

☐ No

If streetlights are not working, identify them by their location: _____

Are you able to identify a face 75 feet away?

☐ Yes

☐ No

Do trees or bushes obscure the lighting?

☐ Yes

☐ No

How well does the lighting illuminate pedestrian walkways or sidewalks?

☐ Very Poorly

☐ Well

☐ Poorly

☐ Very Well

☐ Satisfactorily

How clearly does the lighting illuminate directional signs or maps?

☐ Very Poorly

☐ Well

☐ Poorly

☐ Very Well

☐ Satisfactorily

3) Signage

Are any street signs missing from the area?

☐ Yes

☐ No

Are street signs adequately illuminated?

☐ Yes

☐ No

Is there any type of signage that should be provided in the area?

☐ Yes

☐ No

If yes, please describe the type and location: _____

4) Sight Lines

Can you clearly see what's around you?

☐ Yes

☐ No

If no, what is blocking your view?

☐ Bushes

☐ Hill(s)

☐ Fences

☐ Other _____

Are there places someone could be hiding?

☐ Yes

☐ No

If yes, where? _____

What would make it easier for you to see your surroundings? _____

5) Isolation

At the time of this audit, are there parts of the neighborhood that feel isolated from the rest of the area?

☐ Yes

☐ No

How many areas of the neighborhood seem isolated at other times of the day?

In the early morning?

☐ None

☐ A few

☐ Several

In the evening?

☐ None

☐ A few

☐ Several

During the day?

☐ None

☐ A few

☐ Several

After 10 p.m.?

☐ None

☐ A few

☐ Several

Is it easy to predict when people will be around?

☐ Yes

☐ No

How far away is the nearest person to hear a call for help? _____

Other Comments: _____

6) Movement Predictors (as related to predictable and unchangeable routes)

Is there a frequently traveled route used by pedestrians in the neighborhood?

☐ Yes

☐ No

Is there an alternative, well-lit, and frequently traveled route available?

☐ Yes

☐ No

Is the end of the route clearly visible?

☐ Yes

☐ No

Are there places along the route where someone could hide and wait for you?

☐ Yes

☐ No

Other Comments: _____

7) Possible Entrapment Sites

Are there small, confined areas where you could be hidden from view (e.g., between garbage bins, alleys, recessed doorways)?

☐ Yes

☐ No

If yes, specify where you could be hidden from view: _____

8) Escape Routes

How easy would it be for an offender to disappear from this area?

- ☐ Not Very Easy
- ☐ Quite Easy
- ☐ Very Easy

9) Nearby Land Uses

What types of things are near to this area?

- | | |
|---|--|
| <input type="checkbox"/> Stores | <input type="checkbox"/> Apartments |
| <input type="checkbox"/> Offices | <input type="checkbox"/> Natural area/park |
| <input type="checkbox"/> Restaurants | <input type="checkbox"/> Parking lot |
| <input type="checkbox"/> Factories | <input type="checkbox"/> School |
| <input type="checkbox"/> High-traffic roadway | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Houses | _____ |

Can you identify who owns or maintains nearby properties?

- | | |
|------------------------------|-----------------------------|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|------------------------------|-----------------------------|

What are your impressions of nearby land uses?

- | | |
|---------------------------------------|------------------------------------|
| <input type="checkbox"/> Very Poor | <input type="checkbox"/> Good |
| <input type="checkbox"/> Poor | <input type="checkbox"/> Very Good |
| <input type="checkbox"/> Satisfactory | |

10) Maintenance

What are your impressions of property maintenance at this site?

- | | |
|---------------------------------------|------------------------------------|
| <input type="checkbox"/> Very Poor | <input type="checkbox"/> Good |
| <input type="checkbox"/> Poor | <input type="checkbox"/> Very Good |
| <input type="checkbox"/> Satisfactory | |

Is there litter lying around?

- | | |
|------------------------------|-----------------------------|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|------------------------------|-----------------------------|

Does the general area feel cared for?

- | | |
|------------------------------|-----------------------------|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|------------------------------|-----------------------------|

Does the general area feel abandoned?

☐ Yes

☐ No

If yes, why does it feel abandoned? _____

Is there graffiti present?

☐ Yes

☐ No

11) Sense of Safety

Would other materials, tones, textures, or colors improve your sense of safety?

☐ Yes

☐ No

Other Comments: _____

12) Overall Design

What are your impressions of property maintenance at this site?

☐ Very Poor

☐ Good

☐ Poor

☐ Very Good

☐ Satisfactory

If you weren't familiar with this area, would it be easy to find your way around?

☐ Yes

☐ No

Other Comments: _____

13) Improvements

What improvements would you like to see made to this general area? _____

14) Recommendations

Do you have any other specific recommendations for this area? _____

After the Audit

Organize your findings

After the audit, you will have a lot of information regarding potential safety issues in the area and possible solutions to those issues. One way to organize all of this information is to group the findings together based on specific factors (e.g., lighting). You could also group findings by type of space (e.g., parking lots) or by specific uses of the space (e.g., strip mall).

If a specific area has been overlooked in the initial audit, consider talking with people that might use that specific area on a regular basis. If there is no one to talk to, conduct a short audit for that specific area.

Sharing the results

It is important to get support, information, ideas, and feedback from the people who live or work in the area in which this safety audit was conducted. Ideally, these people should be part of the audit group, but if they were not, it is important that they get involved in the process at this point. Consider holding small group meetings to provide non-participants in the audit the opportunity to discuss their concerns and help in making recommendations.

Making recommendations

Before you make any recommendations, first prioritize the identified problems. This allows for the most effective use of the resources that may be available to address those problems.

It is important that the recommendations you make can actually solve the problems identified in this audit. Think comprehensively when making recommendations. For example, you may decide a building needs a sign for identification purposes; but, putting up a sign without any illumination is only a partial solution.

Working for Change

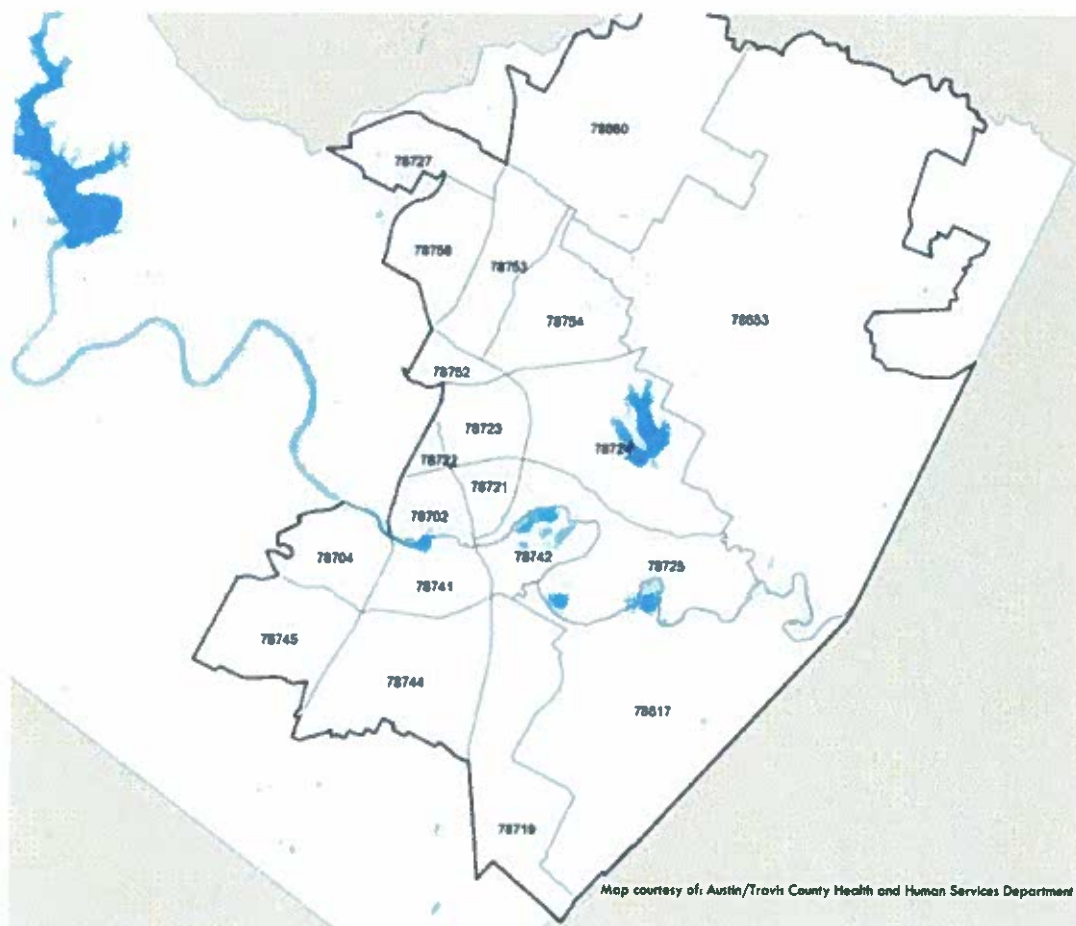
Work with several entities, including area neighborhood associations or the Austin Police Department, to assist with the safety audit and to prepare a safety plan for those problems identified in the audit. Remember, though, that these entities' resources may be limited, and it may be important to identify other sources to assist in solving the safety issues in the area.

Resources that could be helpful in preparing a safety plan include:

- The National Crime Prevention Council (www.ncpc.org) and their *Designing Safer Communities: A Crime Prevention through Environmental Design Handbook* (1997).
- Jeffrey, C. Ray. *Crime Prevention through Environmental Design*. Beverly Hills: Sage, 1971.
- Newman, Oscar. *Defensible Space: Crime Prevention through Urban Design*. New York: Macmillan, 1972.

APPENDIX C

Steps to a Healthier Austin Intervention Area



The intervention area of eastern Travis County (shown above), of which the NLCNPA is part, has higher rates of chronic disease, including asthma, diabetes, and obesity, and is the focus of the Austin/Travis County Health and Human Services Department's Steps to a Healthier Austin initiative. The Steps to a Healthier Austin initiative provides resources to Austin and Travis County communities to reduce health disparities and promote quality healthcare through the implementation of community action plans.

More information on Steps to a Healthier Austin can be found at:

- <http://www.healthierus.gov/steps/grantees/austin.html>
- <http://www.ithriveaustin.org/>

APPENDIX D

Community Health Resources

Note: The contact information provided below was up-to-date at the time of this neighborhood plan's adoption. However, this information can change at any time after the plan's adoption date.

Nutrition Resources

- **Sustainable Food Center**
1106 Clayton Lane, Suite 480W
Austin, Texas 78723
(512) 236-0074
<http://www.sustainablefoodcenter.org/>
- **The Happy Kitchen / La Cocina Alegre Cooking and Nutrition Education Classes**
The Happy Kitchen / La Cocina Alegre Cooking and Nutrition Education Classes impart vital knowledge that enables individuals to choose and prepare healthy meals and snacks for their families. A free, interactive 6-week series, these classes emphasize the selection and preparation of fresh, seasonal foods that are safe, nutritious, economical, and delicious. Taught by trained peer facilitators at various community sites around Austin, classes are offered in both English and in Spanish. Classes meet once a week for 1 1/2 hours to cook, discuss, and learn together. Everyone leaves each meeting with recipes and groceries to practice new cooking skills.

Contact: Joy Casnovsky, Program Coordinator
(512) 236-0074 x104
joy@sustainablefoodcenter.org
http://www.sustainablefoodcenter.org/THK_overview.html
- **The Austin Farmers' Market at The Triangle**
46th Street and North Lamar Boulevard
Austin, Texas 78751
Wednesdays, 4:00 p.m. to 8:00 p.m., year-round
<http://www.austinfarmersmarket.org/>
- **The Austin Farmers' Market Neighborhood Farm Stand**
St. John Neighborhood Market at the St. John Neighborhood Center
7500 Blessing Avenue
Austin, Texas 78752
Wednesdays, 12:00 p.m. to 2:00 p.m., late May through July
<http://www.austinfarmersmarket.org/>

Physical Activities Resources

- **Walk Texas!**
Walk Texas – Active Austin Chapter is a free program for anyone who lives or works in Austin or Travis County, who wants to become more physically active. It includes a quarterly 10-Week Challenge, Group Leader Orientation, & incentives.

Contact: Sabrina McCarty
(512) 972-5463
sabrina.mccarty@ci.austin.tx.us
<http://www.dshs.state.tx.us/diabetes/walktx.shtm>

- **Gus Garcia Recreation Center**
1201 East Rundberg Lane
Austin, Texas 78753
(512) 339-0016
<http://www.ci.austin.tx.us/parks/gusgarcia.htm>

Please call or visit for the most current pricing and schedules as programs change frequently and are not always updated online.

- **Virginia L. Brown Recreation Center**
7500 Blessing Avenue
Austin, Texas 78752
(512) 974-7865
<http://www.ci.austin.tx.us/parks/stjohns.htm>

Please call or visit for the most current pricing and schedules as programs change frequently and are not always updated online.

- **Kennemer Neighborhood Pool at Lanier High School**
1032 Peyton Gin Road
Austin, Texas 78758
http://www.ci.austin.tx.us/parks/pools_schedule.htm#Kennemer
- **St. John's Neighborhood Pool**
889 Wilks Avenue
Austin, Texas 78752
http://www.ci.austin.tx.us/parks/pools_schedule.htm#St.%20John's
- **Walnut Creek Municipal Pool**
12138 North Lamar Boulevard
Austin, Texas 78753
(512) 834-0824
http://www.ci.austin.tx.us/parks/pools_schedule.htm#Walnut

Community Gardening Resources

- **Sustainable Food Center's Grow Local Program**
1106 Clayton Lane, Suite 480W
Austin, Texas 78723
(512) 236-0074
http://www.sustainablefoodcenter.org/GL_overview.html

Contact: Sari Albornoz, Grow Local Program Director

(512) 236-0074 x110
sari@sustainablefoodcenter.org

- **Austin Parks Foundation**
816 Congress Avenue, Suite 1680
Austin, Texas 78701
(512) 477-1566
<http://www.austinparks.org/>
- **Keep Austin Beautiful**
55 North IH-35, Suite 215
Austin, Texas 78702
(512) 391-0617
<http://www.keepaustinbeautiful.org/>

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APPENDIX E

Steps to Starting a Community Garden on City Property in Austin

As compiled by the Sustainable Food Center

Note: The contact information provided below was up-to-date at the time of this neighborhood plan's adoption. However, this information can change at any time after the plan's adoption date.

1. Once you find a piece of property, first find out who owns the lot through a search of the Travis County Appraisal District (www.traviscad.org).
2. If the property is owned by the City of Austin, contact the City of Austin Real Estate Director to find out current and future plans for the property and under what jurisdiction it falls.
3. If available for a minimum of 5 years, submit a license agreement application to Andy Halm, City of Austin Right-of-Way Management. The approval process takes a minimum of 5 months.

A copy of the license agreement and a list of all required documents (License Agreement Procedure Packet) can be found at: <http://www.ci.austin.tx.us/realestate/>.

In addition to the application, you will be required to submit the following:

- \$425 fee
 - Certificate of Insurance in the amount of \$500,000 for General Liability and MUST name the City of Austin as additional insured to the policy.
 - Updated Survey (Cost: \$450+)
 - Signed Resolution of Corporate Authority specifying who is authorized to sign on behalf of the organization.
 - Detailed Plan with all existing water and wastewater mains, service lines, meter and cleanout locations. (Info. can be obtained at Austin Water's Maps and Records and Taps Office, Waller Creek Center, 625 E. 10th St.)
4. Once approved, you will need to submit an application for a Commercial Water/Wastewater Tap Permit to **Austin Water Utility**. The application can be at: <http://www.ci.austin.tx.us/water/tapforms.htm>

You will also need to submit the following documentation along with the application:

- Construction Notes
- Utility Plan Pages
- Detail Sheet

You will need to contact a civil engineer to draw up the plans for the meter installation (Cost: \$2,500+) and a general contractor to install the meter. The cost of materials and labor to install the meter can cost as much as \$11,500.

Community Gardens are exempt from paying the Capital Recovery Fee however there are other required fees, such as the Construction Inspection Fee, which is not waived. The associated fee amount is based on the estimated construction costs.

5. Concurrent with submission of the water/wastewater permit application, you will also need to submit an application for designation as a Qualified Community Garden to the **Austin Parks and Recreation Department**.

- Before submitting the application though, contact Kimberly Freeman (974-3162) to find out if the garden is located on property in:
 - (1) an area designated by the council for Community Development Block Grant program centralization; or
 - (2) a census tract in which the current census indicates that not less than 51 percent of the residents are below the federal poverty level.

If the garden location does not meet the restrictions on location, it will not be approved as a qualified community garden so you will not need to submit the application.

- According to City of Austin Code, Chapter 8-4: Qualified Community Garden:
 - (1) A qualified community garden under this chapter must be a parcel of land used as a cooperative garden that is platted as a legal lot or exempted under Section 25-4-3 (*Temporary Exemption from Platting Requirements*).
 - (2) A non-profit organization incorporated in Texas may apply to have a cooperative garden designated as a qualified community garden.
- Included in this application will need to be the following information:
 - Internal Revenue Service documentation of the organization's non-profit tax status;
 - the organization's articles of incorporation;
 - the organization's bylaws;
 - a certified statement that no habitable or permanent structure is located on the property used to be a qualified community garden, including a map or plat of the site documenting the location of any existing structure;
 - a certified statement that the organization has:
 - 1. been in operation not less than one year before the date of the application as a cooperative garden, or is sponsored by an organization that has operated as a cooperative garden; and
 - 2. a purpose that includes agriculture, gardening, or economic development;
 - the name, address and telephone number of the person who manages the cooperative garden;
 - a plan of operation for the qualified community garden, including fees, membership requirements, and business hours;

- a membership list, including the names and addresses of not less than four unrelated persons or families to participate in the qualified community garden;
- the organization's current financial statement, audit, or Internal Revenue Service Form 990;
- if applicable, a lease or agreement with the owner of the site authorizing use of the site for not less than 12 months from the date of the application, including a legal description of the property; and
- certification of the current federal census, if required for qualification under Section 8-4-3 (*Restriction on Location*).

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APPENDIX F

Sustainability Resources Available in the City of Austin

Note: The contact information provided below was up-to-date at the time of this neighborhood plan's adoption. However, this information can change at any time after the plan's adoption date.

Plants, Produce, and Gardening

- Community Gardens (http://www.sustainablefoodcenter.org/GL_overview.html)
- Planting New Trees (<http://www.treefolks.org/>)
- Farmer's Market (<http://www.austinfarmersmarket.org/>)
- Rain Gardens (<http://www.ci.austin.tx.us/growgreen/raingardenplants.htm>)
- Native Plant Landscaping (<http://www.ci.austin.tx.us/growgreen/plants.htm>)
- Subsidized Rain Barrels (<http://www.ci.austin.tx.us/watercon/rbsales.htm>)
- Subsidized Rain Harvesting Systems (<http://www.ci.austin.tx.us/watercon/rwrebates.htm>)

Neighborhood Sustainability

- Green Neighbor Program (<http://www.ci.austin.tx.us/watershed/greenneighbor/>)
- Neighborhood Habitat Program (<http://www.ci.austin.tx.us/parks/wildlifehabitatchallenge.htm>)
- Green Building
(<http://www.austinenergy.com/Energy%20Efficiency/Programs/Green%20Building/>)

Home Efficiency

- Home Solar (<http://www.austinenergy.com/Energy%20Efficiency/Programs/index.htm>)
- Selling Excess Solar Power to the Grid
(<http://www.austinenergy.com/Energy%20Efficiency/Programs/Rebates/Solar%20Rebates/faq.htm>)
- Free Low-Flow Toilets (<http://www.ci.austin.tx.us/watercon/sftoilet.htm>)
- Free Water-Efficient Showerheads and Faucets
(<http://www.ci.austin.tx.us/watercon/showerheads.htm>)

Carbon Footprint Calculator

- Calculate your carbon footprint (http://www.ci.austin.tx.us/acpp/co2_footprint.htm)

APPENDIX G

Current Land Use by Category, 2008

	Total Number of Parcels	Percent Total of Parcels	Acreage
Single Family	1,453	72.9%	347.1
Mobile Home	74	3.7%	15.4
Multifamily	109	5.5%	189.2
Commercial	133	6.7%	196.3
Office	32	1.6%	23.9
Industrial	67	3.4%	111.0
Civic	17	0.9%	47.0
Open Space	3	0.2%	0.8
Transportation	9	0.5%	4.1
Roads	2	0.1%	1.5
Utilities	1	0.1%	0.5
Undeveloped	92	4.6%	107.8
Total	1,992	100.0%	1,044.6

Source: City of Austin, Planning and Development Review Department

APPENDIX H

Final Survey Results

At the end of the planning process, Planning and Development Review Department staff administered an online and paper survey to gauge the entire community's support of the NLCNPA neighborhood plan. All property owners, business owners, and renters were notified of the survey in a neighborhood-wide mailout in February 2010. Twenty-four survey responses were received and reviewed by staff in the three-week period allotted for participation in the survey. The final survey's questions and responses can be found below.

1) Please rate your level of support for the NLCNPA Neighborhood Plan. / Por favor, marque su cantidad de apoyo para el plan de los vecindarios de North Lamar.

Response	Response Count	Response Percentage
Fully Supportive / Yo lo apoyo completamente	11	45.8%
Generally Supportive / Yo lo apoyo en general	8	33.3%
Generally Unsupportive / Yo no lo apoyo en general	1	4.2%
No support / No tengo apoyo	1	4.2%
Unfamiliar with the Plan / No soy familiar con el plan	3	12.5%

2) Are you satisfied with the planning process in the NLCNPA? / ¿Está satisfecho con el proceso de planificación en los vecindarios de North Lamar?

Response	Response Count	Response Percentage
Very Satisfied / Muy satisfecho	4	16.7%
Satisfied / Satisfecho	7	29.2%
Neutral / No tengo una opinión	7	29.2%
Very Dissatisfied / No satisfecha	2	8.3%
Did not Participate in the Process / No participé en el proceso	4	16.7%

3) How did you participate in the planning process? (Check all that apply.) / ¿Cómo usted participó en el proceso de planificación? (Marque todos que aplican.)

Response	Response Count	Response Percentage
Survey(s) / Encuesta(s)	9	28.1%
Correspondence with staff / Correspondencia con los empleos del departamento	2	6.3%
Planning meetings / Reuniones	7	21.9%
I was not involved / No participé en el proceso	11	34.4%
Other / Otro	2	6.3%
Skipped Question	1	3.1%

4) How did you hear about neighborhood planning meetings? *(Check all that apply.)* /
¿Cómo usted aprendió el proceso de planificación? *(Maque todos que aplican.)*

Response	Response Count	Response Percentage
Postcards, Letters, Flyers / Correo	16	45.7%
Signs posted in the neighborhood / Señales en el vecindario	1	2.9%
E-mail / Correo electrónico	5	14.3%
City of Austin website / Sitio de web de la Ciudad	3	8.6%
Neighborhood Association / Asociación del vecindario	4	11.4%
This is the first time I've heard about the plan / Es mi primera vez aprender del proceso	5	14.3%
Other / Otro	0	0.0%
Skipped Question	1	2.9%

5) Please provide any suggestions on how to improve the neighborhood planning process. /
¿Cómo mejoramos el proceso de planificación?

- A. I have no suggestions at this time.
- B. Present zoning options earlier in the program. Make zoning descriptions that are easier to enforce. Treat individuals and businesses that hoard metal, cars, and trash in a neighborhood as a more serious issue. The habit is destructive to a neighborhood.
- C. News letter, email, etc.
- D. Opportunities for online input versus attending meetings. Perhaps video presentations which allow input following the viewing.
- E. Faster where possible. I would be at this meeting but we will be out of state.
- F. Have representatives from each of the surrounding neighborhoods represented and business owners, so that they can work together to get through it. I felt like our neighborhood - Eubank Acres had many participants, but not heard as much as I'd like.
- G. The greener the better, though I'm not really equipped to measure how much more green something is.
- H. Better supervision of the school children at Georgian and Fawnridge that catch the city bus everyday and keep them off of the private property mainly my chainlink fence that they have destroyed. I have lived here for sixty years.
- I. Maybe a door to door survey or asking people to be involved - personally.
- J. This is a very low-quality product in return for the amount of city and neighborhood resources used to produce it. There does not seem to be any budget accountability in this process. At a minimum, an output should be an accounting of the amount of staff and neighborhood time and other resources. Neighborhoods should have the option of a planning process facilitated by city staff, or of receiving the equivalent amount of money to contract with professional neighborhood planners.

6) In the North Lamar Combined Neighborhood Planning Area, I am a... (Check all that apply.) / En los vecindarios de North Lamar, soy un... (Marque todos que aplican.)

Response	Response Count	Response Percentage
Homeowner / Dueño de casa	18	69.2%
Renter / Alquilado	2	7.7%
Business Owner / Dueño de empresa	2	7.7%
Non-resident property owner / Dueño de propiedad (pero no vivo en los vecindarios de North Lamar)	3	11.5%
Other / Otro	1	3.8%