

AGENDA



Thursday, June 24, 2010

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**
Item No. 42

Subject: Authorize award, negotiation, and execution of a contract with TEXAS ENGINEERING EXTENSION SERVICE, College Station, TX for the development of a National Incident Management Systems (NIMS) Incident Command System (ICS) 300 and 400 training course in an amount not to exceed \$53,178.

Amount and Source of Funding: Funding is available in the Fiscal Year 2009-2010 Operating Budget of Austin Energy.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Terry Nicholson, Senior Buyer/322-6586

Purchasing Language: Best evaluated proposal of four proposals received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Boards and Commission Action: Recommended by the Electric Utility Commission.

This contract is for the development, implementation, and execution of ICS 300 and 400 training courses for Austin Energy's (AE) mid-level and top-level incident command personnel.

For the past 10 years, AE has been using the ICS system to manage emergencies. In 2004, the NIMS program was officially adopted by the Department of Homeland Security as the Nation's emergency response standard and training guidelines and curriculum were developed to be used nationally. The available training programs have been developed for general industry, but not specifically relevant to electric utility operations and emergencies.

Austin Energy is seeking a tailored ICS 300 and 400 course which meet the objectives of NIMS, but incorporates electric utility type scenarios and acknowledges the areas where the electric utility industry functions differently than the public emergency response agencies.

MBE/WBE solicited: 3/4 MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Forty nine notices were sent, including three MBEs and four WBEs. Four proposals were received, with no response from the MBE/WBEs.

APPROVAL JUSTIFICATION

- a. Best evaluated proposal received.
- b. The Purchasing Office concurs with Austin Energy's recommended award.
- c. Advertised on the Internet.