

AGENDA



Thursday, July 29, 2010

Purchasing Office RECOMMENDATION FOR COUNCIL ACTION

Item No. 69

Subject: Authorize award and execution of a 36-month requirements supply contract with METRO FIRE APPARATUS SPECIALISTS, INC., Houston, TX to provide captive repair parts for Quality manufactured fire hose beds and components in an estimated amount not to exceed \$109,200, with three 12-month extension options in estimated amounts not to exceed \$51,840 for the first extension option, \$62,208 for the second extension option, and \$74,650 for the third extension option, for a total estimated contract amount not to exceed \$297,898.

Amount and Source of Funding: Funding in the amount of \$5,000 is available in the Fiscal Year 2009-2010 Operating Budget of the Financial and Administrative Services Department, Fleet Fund. Funding for the remaining 34 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Colleen Athey, Buyer I, 972-4012

Purchasing Language: Lowest bid of three bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide captive repair parts for the City's fleet of fire trucks with Quality manufactured hose beds on an as-needed basis. These parts will be used by the Fleet mechanics and vehicle technicians for the daily operations of routine in-house maintenance and repair services for fire trucks.

There are currently 32 fire units with Quality manufactured hose beds in the City's fleet. This contract will ensure a reliable supply of repair parts are available in order to make necessary repairs to the City's fire apparatus.

MBE/WBE solicited: 0/0

MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Thirty-four notices were sent. There are no known MBE/WBEs for these commodities. Three bids were received.
- c. This is the first contract for these parts; therefore, there is no pricing history available.

APPROVAL JUSTIFICATION

- a. Lowest bid received.
- b. The Purchasing Office concurs with the Fleet Services Division's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.