

## AGENDA



Thursday, July 29, 2010

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION****Item No. 65**

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**Subject:** Authorize award, negotiation, and execution of Amendment No. 2 to a contract with ZONAR SYSTEMS, INC., Seattle, Washington for licensing and maintenance for an electronic vehicle inspection report system, to increase the current term of the contract in an estimated amount not to exceed \$28,164.99, to increase the remaining extension option in an estimated amount not to exceed \$8,665.56, and to add a third extension option in an estimated amount not to exceed \$13,561.56, for a total estimated contract amount not to exceed \$65,178.03.

**Amount and Source of Funding:** Funding in the amount of \$36,830.55 is available in the Fiscal Year 2009-2010 Operating Budget of the Watershed Protection Department. Funding for the extension options is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Mick Osborne, Specialist Sr. Buyer/974-2995

**Purchasing Language:** Contract Amendment.

**MBE/WBE:** This contract was awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

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This contract is for the licensing and maintenance of software for 48 Watershed Protection Department vehicles that require the operator to possess a commercial driver license (CDL). The software is used to record pre-trip and post-trip inspections on field operations vehicles as required by the Texas Department of Transportation. The Zonar software, used with Zonar hardware installed on the vehicles, operates on a web-based platform that maintains the current and historic inspections for each vehicle. The system eliminates the need for conventional paper copies and the mandatory retention of those copies by the supervisors of the equipment operators and truck drivers. The two-year old system has functioned well, is cost effective, easy to use, and eliminates significant supervisor time to collect and store paper records.

This proposed amendment provides for the upgrade of the original 48 units to include the capability for all information to be retrieved from the web, including sending inspection reports from the drivers to their supervisors instead of requiring them to physically transfer the report data in the supervisors' offices. It will also allow a driver to provide real-time information to law enforcement officers when required and to Fleet Services when repairs are needed. Also with this amendment, software and hardware for 39 additional vehicles will be added to the contract, completing Watershed Protection's entire CDL and crew-cab fleet. The remaining extension option is being increased to account for the additional maintenance and support costs for the upgrade and additional licenses and a third extension option is being added to the contract.