

## AGENDA



Thursday, July 29, 2010

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 60

**Subject:** Authorize award, negotiation, and execution of a 36-month requirements service contract with CHASE PAYMENTECH SOLUTIONS, LLC, Dallas, TX, for Visa and MasterCard credit card processing services in an estimated amount not to exceed \$1,876,996, with two 24-month extension options in estimated amounts not to exceed \$1,697,351 for the first extension option, and \$1,897,370 for the second extension option, for a total estimated contract amount not to exceed \$5,471,717.

**Amount and Source of Funding:** Funding in the amount of \$493,206 is contingent upon approval of the Fiscal Year 2010–2011 Operating Budget. Funding for the remaining extension options is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Steve Aden, Purchasing Manager, 974-2021.

**Purchasing Language:** Best evaluated proposal of seven proposals received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide credit card processing services for various City departments including Austin Convention Center, Health and Human Services, Municipal Court, Parks and Recreation, Austin Water Utility, and Emergency Medical Services. Credit card acceptance by various City departments is a customer service convenience since it provides citizens with another payment option in addition to cash. Visa and MasterCard credit cards are accepted as a method of payment at numerous locations throughout the City. Customers can currently use these credit cards for payment of various City Services. Additionally, citizens may make payments from any computer connected to the internet.

A Request for Proposal (RFP) was issued October 5, 2009 with responses due November 2, 2009. Seven proposals were received. An evaluation team consisting of members from the Financial and Administrative Services Department, Municipal Court, Parks and Recreation Department, and Communications Technology Management reviewed and scored the proposals. The panel members recommended Chase Paymentech Solutions, LLC as the best proposer offering reasonable fees for services proposed based upon the following evaluation categories:

1) Business Organization, 2) Merchant Processing Service Program, 3) Project Management Personnel, 4) Applicable Prior Experience, and 5) Cost.

MBE/WBE solicited: 9/7

MBE/WBE responded: 0/0

**PRICE ANALYSIS**

a. Adequate competition.

b. Three hundred ninety-four notices were sent, including nine MBEs and seven WBEs. Seven proposals were received, with no response from the MBE/WBEs. There was one "No Response" received.

APPROVAL JUSTIFICATION

- a. Best evaluated proposal received.
- b. The Purchasing Office concurs with the Financial and Administrative Service Department, Treasury Office's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.