

AGENDA



Thursday, July 29, 2010

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**
Item No. 57

Subject: Authorize award and execution of a 36-month requirements service contract with SENTRY SECURITY AND INVESTIGATIONS LP, (MBE) Austin, TX for the purchase of unarmed security guard and patrol services for the Austin Water Utility in an estimated amount not to exceed \$812,376, with three 12-month extension options in an estimated amount not to exceed \$270,792 per extension option, for a total estimated contract amount not to exceed \$1,624,752.

Amount and Source of Funding: Funding in the amount of \$45,132 is available in the Fiscal Year 2009-2010 Operating Budget of the Austin Water Utility. Funding for the remaining 34 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Roy Rivers, Buyer II / 974-2596

Purchasing Language: Lowest bid of fourteen bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Boards and Commission Action: Recommended by the Water & Wastewater Commission.

This contract will provide unarmed security guard and patrol services at multiple City of Austin Water Utility (AWU) sites seven days per week including holidays. The Contractor will be required to provide one 24-hour unarmed security guard for AWU's Waller Creek Center facility located at 625 East Tenth Street. It will also include one unarmed roving security guard at this location from 3:00 PM to 9:00 AM.

One unarmed patrol guard will be provided to perform mobile monitoring and investigation of alarm activations at various other AWU sites throughout the City of Austin from 3:00 PM to 9:00 AM.

All guard personnel assigned to this contract must pass a Texas Department of Public Safety criminal background investigation. The primary 24-hour per day guard at Waller Creek Center must hold a peace officer license from the Texas Commission on Law Enforcement. All other assigned guards must be certified by the Texas Board of Private Investigators and Private Security Agencies.

An estimated 240 service hours of unscheduled guard services are included in this contract and will be available on an as needed basis. MBE/WBE solicited: 8/4 MBE/WBE bid: 1/0

PRICE ANALYSIS

- a. Adequate competition.
- b. Three hundred and eight notices were sent, including eight MBEs and four WBEs. Fifteen bids were received, with one response from an MBE.
- c. The pricing offered represents a 54% increase to the last contract award June 2007. The increase can be contributed to the inclusion of patrol services being added to the new contract.

APPROVAL JUSTIFICATION

- a. Lowest bid. Sentry Security and Investigations LP is the previous provider of these services.
- b. The Purchasing Office concurs with Austin Water Utility's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.