Grant for Technology Opportunities Program (GTOPs) Task Force

2011 Recommendations

GTOPS Task Force 2011

2010 GTOPs Cycle

Review committee mission includes responding to issues raised during previous year's cycle.

- Overall, process went well, one of our best years yet

- Scheduling of activity around holiday season was a difficulty for some review board members

- Some less-developed organizations weren't prepared for the reporting and backup requirements of the program

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Proposed Changes for 2011:

1. **De-identify Review Board Applicants -** foster open communication regarding applicants.

2. **GTOPs Application** – remove "Summary of revenue sources" from required documents under question 9. Add to question 5, "You may wish to attach a list of major contributors and supports." Add "list of major contributors and supporters" to optional attachments in question 9.

3. **Review Board Orientation** - Remove written form option from scoring (only use spreadsheet); remove "Community Media Groups" from glossary; slight changes to language for clarity.

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4. **Pre-Application Meeting** – Add slide regarding the value of documentation to better prepare applicants.

5. **Auditing –** Continue 2010 GTOPs cycle policy of spot checks on documentation.

6. **Website** – Add "Resources" page with links to helpful resources for organizational development.

7. **Outreach** – continue researching potential applicants and send personal invites

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Timeline

October 21, 2010	Pre-Application Meeting & Grant Writing Seminar
November 4, 2010	Grant Review Committee Applications Due
November 10, 2010	Commission Meeting – Review Committee Selected
December 2, 2010	GTOPs Applications Due
December 9, 2010	Review Committee Orientation
January 6, 2011	Written Questions Due (Reviewers)
January 20, 2011	Written Responses Due (Applicants)
February 1, 2011	First Round of Scores Due
February 17, 2011	Oral Presentations
February 24, 2011	Final Scores Due
March 2, 2011	Final Deliberation
March 9, 2011	Commission Meeting – Awards Recommendations Presented

GTOPS Task Force 2011

For more information:

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