

AGENDA



Thursday, September 23, 2010

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 69

Subject: Authorize award and execution of a 24-month requirements service contract with A-1 DIGITAL PRINTING, LLC., Austin, TX for blueline printing services in an estimated amount not to exceed \$489,782, with three 12-month extension options in an estimated amount not to exceed \$244,891 per extension option, for a total estimated contract amount not to exceed \$1,224,455.

Amount and Source of Funding: Funding in the amount of \$244,891 is available in the Fiscal Year 2010–2011 Operating Budgets of various City departments. Funding for the remaining 12 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Lupe Cruz, Buyer I, 974-9142

Purchasing Language: Lowest bid two bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract establishes a reliable source for various City departments to obtain blueline printing services on an as needed basis. These prints are required for all construction projects, as well as public presentation of proposed projects. Depending on the project and the department, the number of blueline copies will vary in order to allow all of the contractors and subcontractors to have a set of prints. These services will be used by the Department of Public Works, Parks and Recreation Department, and the Department of Watershed Protection & Development Review.

MBE/WBE solicited: 0/4

MBE/WBE bid: 0/1 PRICE ANALYSIS

a. Adequate competition.
b. Forty-nine notices were sent, including four WBEs. There are no known MBEs available for this service. Two bids were received, including one WBE.
c. The pricing offered represents a 2% increase to the last contract award in August 2005. APPROVAL JUSTIFICATION

a. Lowest bid received. A-1 Digital is not the current provider of these services.
b. The Purchasing Office concurs with the Public Works Department, Parks and Recreation Department, and the Watershed Protection Development Review Department's recommended award.
c. Advertised in the Austin American-Statesman and on the Internet.