

AGENDA



Thursday, September 23, 2010

Purchasing Office RECOMMENDATION FOR COUNCIL ACTION

Item No. 71

Subject: Authorize award and execution of a 36-month requirements service contract with AUSTIN MAC HAIK FORD LINCOLN MERCURY LTD., dba MAC HAIK FORD LINCOLN MERCURY, Georgetown, TX to provide repair services for Ford light-duty vehicles in an estimated amount not to exceed \$728,000, with three 12-month extension options in estimated amounts not to exceed \$345,600 for the first extension option, \$414,720 for the second extension option, and \$497,664 for the third extension option, for a total estimated contract amount not to exceed \$1,985,984.

Amount and Source of Funding: Funding in the amount of \$200,000 is available in the Fiscal Year 2010-2011 Operating Budget of the Financial and Administrative Services Department, Fleet Fund. Funding for the remaining 24 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Colleen Athey, Buyer I, 972-4012

Purchasing Language: Best-value bid meeting specifications of two bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide repair services needed to complete repairs for City-owned Ford light-duty vehicles. The contractor will provide repair services and, as needed, repair parts for Ford light-duty vehicles.

This repair service contract is intended to be used to supplement the Ford light-duty repairs performed by the City's mechanics in the Fleet Service Centers. Approximately 20% of the City's fleet is made up of Ford light-duty vehicles. This contract is necessary to support the automotive and equipment fleet service centers with a reliable and continuous repair source.

MBE/WBE solicited: 1/1 MBE/WBE bid: 0/0

PRICE ANALYSIS

- Adequate competition.
- Twenty-eight notices were sent, including one MBE and one WBE. Two bids were received, with no response from the MBE/WBEs.
- The pricing offered represents a 2% increase to the last contract award in November 2008.

APPROVAL JUSTIFICATION

- Best evaluated bid meeting specifications of two bids received. Austin Mac Haik Ford Lincoln Mercury LTD. is not the current provider of these services.
- The Purchasing Office concurs with the Fleet Services Division's recommended award.
- Advertised in the Austin American-Statesman and on the Internet.