

## AGENDA



Thursday, October 14, 2010

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION****Item No. 31**

**Subject:** Authorize award and execution of a 36-month requirements service contract with CROWDER INDUSTRIAL RADIATOR SVC INC, Austin, TX for repair services for automotive and heavy equipment radiators in an estimated amount not to exceed \$305,760, with three 12-month extension options in estimated amounts not to exceed \$145,152 for the first extension option, \$174,182 for the second extension option, and \$209,019 for the third extension option, for a total estimated contract amount not to exceed \$834,113.

**Amount and Source of Funding:** Funding in the amount of \$77,000 is available in the Fiscal Year 2010-2011 Operating Budget of the Financial and Administrative Services Department, Fleet Fund. Funding for the remaining 25 months of the original contract period and extension options is contingent upon funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Wilbur Jones, Buyer I, 972-4013

**Purchasing Language:** Best evaluated bid of two bids received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide radiator repair service for various City vehicles and heavy equipment on an as-needed basis. Radiator repairs will consist of flush and repair, clean and repair, rod out and repair, rebuild, and recore services. This contract is necessary to support the automotive and equipment Fleet Service Centers with a reliable and continuous source of serviceable radiators and other cooling system components.

MBE/WBE solicited: 4/3

MBE/WBE bid: 0/0

**PRICE ANALYSIS**

- a. Adequate competition.
- b. Seventy-five notices were sent, including four MBEs and three WBEs. Two bids were received, with no response from the MBE/WBEs.
- c. The pricing offered represents a 52% decrease from the last contract award in November 2004.

**APPROVAL JUSTIFICATIONS**

- a. Best evaluated bid received. Crowder Industrial Radiator Services, Inc. is not the current provider of these services.
- b. The Purchasing Office concurs with the Fleet Services Division's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.