

AGENDA



Thursday, November 4, 2010

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION****Item No. 16**

Subject: Authorize award and execution of Amendment No.2 to a requirements service contract with 3M TRACK AND TRACE SOLUTIONS, St. Paul, MN, for the maintenance and repair of 3M equipment for the Austin Public Libraries to increase the contract authorization for the first extension option in an estimated amount not to exceed \$15,429 increase the second extension option in an estimated amount not to exceed \$30,726 and increase the third extension option in an estimated amount not to exceed \$49,848 for a revised total estimated contract amount not to exceed \$279,040.51. 3M Track and Trace Solutions is the sole source for these services.

Amount and Source of Funding: Funding in the amount of \$56,090 is available in the 2010-2011 Operating Budget of the Austin Public Library Department. Funding for the remaining one month of the current contract term and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Cruz Banda, Buyer II/974-2133

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified, therefore, no goals were established for this solicitation.

This sole source contract was awarded by the City of Austin on September 10, 2009 to provide maintenance and repair services to various types of equipment used by all of the Austin Public Libraries. The equipment covered by the contract includes the book check, media check, self check systems, the materials detection systems, Radio Frequency Identification (RFID) systems, and related workstations and supporting software. The Austin Public Library equipment is used to secure and process the Library Collections via barcodes, RFID and magnetic security tape.

This Proposed Amendment No. 2 will provide maintenance and repair services coverage for existing 3M equipment that has been in service and is now beyond the warranty service time period. The addition of the 3M equipment to the existing maintenance contract will allow for the continued timely maintenance and repair services support to systems that help manage the security and processing of the Library's Collections.

3M is a sole provider of maintenance, repair, and support services for its proprietary software and hardware.