

## AGENDA



Thursday, November 4, 2010

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION**
**Item No. 17**

**Subject:** Authorize award and execution of a 36-month requirements supply contract with ENVIRONMENTAL SURVEY, INC. (WBE/FW), Austin, TX, or the other qualified bidder for IFB-BV No. SDC0156, for vegetation control services at wet ponds for the Watershed Protection Department in an estimated amount not to exceed \$293,481, with three 12-month extension options in an estimated amount not to exceed \$97,827 for each extension option, for a total estimated contract amount not to exceed \$586,962.

**Amount and Source of Funding:** Funding in the amount of \$81,523 is available in the Fiscal Year 2010-2011 Operating Budget of the Watershed Protection Department. Funding for the remaining 26 months of the original contract period and extension options is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Steve Cocke, Buyer II, 974-2003.

**Purchasing Language:** Best evaluated bid of five bids received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide vegetation control at the City's wet ponds. The services will include maintenance of the outer slopes of the ponds as well as entry into the permanent pool to remove debris and excessive vegetation within the pond. Invasive woody plants will also be physically removed from each wet pond on a quarterly basis. The specialized maintenance will assist in ensuring each wet pond is compliant with the Environmental Criteria Manual as well as dam maintenance policies and procedures while following the wet pond Integrated Pest Management (IPM) plan.

An evaluation panel made up of Watershed Protection personnel evaluated the bids based on price, experience, equipment list, and demonstrated understanding of the City's needs.

MBE/WBE solicited: 8/8

MBE/WBE bid: 0/1

**PRICE ANALYSIS**

- a. Adequate competition.
- b. Sixty- one notices were sent, including eight MBEs and eight WBEs. Five bids were received, including one WBE.
- c. The pricing offered represents a 4% decrease from the last contract award in October 2009.

**APPROVAL JUSTIFICATION**

- a. Best evaluated bid received. Environmental Survey, Inc. is not the current provider of these services.
- b. The Purchasing Office concurs with the Watershed Protection Department's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.