

## AGENDA



Thursday, November 18, 2010

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION****Item No. 41**

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**Subject:** Authorize award, negotiation, and execution of Amendment No. 1 to a 36-month contract with AMERICAN ASSOCIATION OF AIRPORT EXECUTIVES, Alexandria, VA, for the purchase and integration of a new Spanish language security training module in an amount not to exceed \$21,500 for a revised total contract amount not to exceed \$54,800.

**Amount and Source of Funding:** Funding in the amount of \$21,500 is available in the Fiscal Year 2010-2011 Operating Budget of the Department of Aviation.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Mick Osborne, Specialist Sr. Buyer /974 2995

**Purchasing Language:** Contract Amendment.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

**Boards and Commission Action:** Recommended by the Airport Advisory Commission.

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This contract provides maintenance, upgrades, and updates for the Interface Employee Training System currently in use at Austin Bergstrom International Airport (ABIA). The system is currently used for Transportation Security Administration (TSA) mandated annual training areas including Part 139 Compliance, Security Identification Display Area, Driver Training, and Basic Airport Security Awareness.

This proposed Amendment No. 1 will authorize the purchase, creation, and implementation of a Spanish language version of the Security Identification Display Area customized training program used at ABIA for the purpose of training ALL airport employees and contractors on Federal Aviation Administration (FAA) and TSA mandated security procedures. It utilizes digital video that is filmed on location at the airport so that the training is customized to the airport's work environment and procedures. The use of local video allows users to be trained on the use of ABIA specific security systems, programs, and procedures. The system also stores and tracks employee and contractor training status which is reported to the TSA.

It is vital from a safety and security standpoint that ABIA employees fully understand the airport's security expectations and federal regulations. The new Spanish language version of the SIDA training will be available at all times, as is the English version, making it more accessible to employees whose first language is Spanish. Additionally, the course will be in formal Spanish and will not be subject to misunderstanding due to the use of colloquial or informal Spanish. The purchase and implementation of the Spanish language version of the SIDA training is in the best interests of the safety and security of the airport.