

AGENDA



Thursday, November 18, 2010

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION****Item No. 45**

Subject: Authorize award and execution of a 12-month requirements contract with ELK ELECTRIC, INC., Austin, TX, for electrical maintenance services in an estimated amount not exceed \$300,000, with five 12-month extension options in estimated amounts not to exceed \$325,000 for the first extension option, \$325,000 for the second extension option, \$330,000 for the third extension option, \$330,000 for the fourth extension option, and \$340,000 for the fifth extension option, for a total estimated contract amount not to exceed \$1,950,000.

Amount and Source of Funding: Funding in the amount of \$250,000 is available in the Fiscal Year 2010-2011 Operating Budget of the Parks and Recreation Department. Funding for the remaining two months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Cruz Banda, Buyer II/974-2133

Purchasing Language: Lowest bid of three bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract is for electrical maintenance and repair services for the Parks and Recreation Department for approximately 250 buildings and park facilities. Services will include, but are not limited to, electrical maintenance, repairs, and minor renovations to electrical systems and equipment.

The Contractor is responsible for securing all permits, labor, equipment, materials, and supplies required for each service.

MBE/WBE solicited: 23/9

MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. One hundred and seventeen notices were sent, including 23 MBEs and nine WBEs. Three bids were received, with no response from the MBE/WBEs.
- c. This is the first contract of its type; therefore, there is no pricing history available.

APPROVAL JUSTIFICATION

- a. Lowest bid received.
- b. The Purchasing Office concurs with Parks and Recreation Department's recommended award.
- c. Advertised in the Austin American-Statesman and the Internet.