

AGENDA



Thursday, December 9, 2010

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION**

Item No. 38

Subject: Authorize award and execution of a 12-month requirements supply contract with RSI GLOBAL, INC., Harvey, LA, for the purchase of auxiliary parts for switchgear and relay panels in an estimated amount not to exceed \$152,537, with four 12-month extension options in an estimated amount not to exceed \$152,537 per extension option, for a total estimated contract amount not to exceed \$762,685.

Amount and Source of Funding: Funding in the amount of \$127,114 is available in the Fiscal Year 2010-2011 Operating Budget of Austin Energy. Funding for the remaining two months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Gage Loots, Buyer II/512-322-6118

Purchasing Language: Lowest bid of two bids received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Boards and Commission Action: Recommended by the Electric Utility Commission.

This contract is to provide Austin Energy (AE) with auxiliary parts for switchgear and relay panels. These parts will be used by Substation Maintenance to replace defective parts in switchgear and relay panels. There are a variety of different parts covered by this contract including LEDs, test switches, GPS clocks, and annunciators. These parts are necessary to ensure the safe and efficient operation of the substations throughout AE's electrical network.

MBE/WBE solicited: 2/2

MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. One hundred seventy-eight notices were sent, including two MBEs and two WBEs. Two bids were received, with no response from the MBE/WBEs.
- c. This is the first purchase of its type; therefore, there is no pricing history available.

APPROVAL JUSTIFICATION

- a. Lowest bid received.
- b. The Purchasing Office concurs with Austin Energy's recommended award.
- c. Advertised on the Internet.