



MEETING MINUTES

MEETING DATE, & TIME

The HIV Planning Council convened on Tuesday, October 12, 2010 for a Business Meeting held at 1520 Rutherford Lane in Austin, TX.

MEETING ATTENDEES

PLANNING COUNCIL MEMBERS: Christopher Hamilton (Chair), Tim Bailey (Vice Chair), Paul Hassell (Secretary), Joseph Collins, Leah Graham, Delfred Hastings, Courtney McElhaney, Winifred Muhammad, Jeremy Riddle.

CITY OF AUSTIN STAFF: Kimberly Pemberton (HIV Planning Council Program Manager), Keizhia Smith (HIV Planning Council Administrative Senior), Gregory Bolds (HHS HIV Services Planner II), and John Steiner (City Legal Integrity Officer).

COMMUNITY MEMBERS: Lu Russell (parliamentarian), Debra Washington, and Sylvia Lopez.

CALL TO ORDER

- The meeting was called to order at 6:05 p.m. by Chair Christopher Hamilton.
- Christopher Hamilton extended an invitation to community members to provide input on agenda items, noting agenda items pertaining to unobligated and carryover Ryan White grant fund (\$69,000, \$3,800 respectively)
- Minutes from the September 14, 2010 business meeting were approved with the recommendation to correct minor punctuations identified in the draft document.

ETHICS TRAINING PRESENTATION

- John Steiner, Integrity Officer for the City of Austin, presented an Ethics Training which focused on member responsibilities as public servants, including requirements related to conflict of interest and lobbying.

CHAIR BRIEFING

- Christopher Hamilton provided an overview of topics discussed during the October 5, 2010 Executive Committee meeting, which included issues related to the future work and direction of the Planning Council.
- Chair Hamilton announced his desire for the Planning Council to celebrate accomplishments with an end-of-the-year celebratory event. He asked members to consider options for doing this.
- Details of the monthly membership activity report were shared by Chair Hamilton, noting membership deficiencies in the following areas: consumer representation and individuals representing the Hispanic population.

NEW BUSINESS & COMMITTEE RECOMMENDATIONS

- The Planning Council voted on a recommendation from the Executive Committee to accept Charlotte Simms-Sattiewhite's nomination as a 2-year member. A motion was made to forward Ms. Sattiewhite's application to the Mayor's office for consideration. The motion passed with 9 affirmative votes.
- The Planning Council voted on a recommendation from the Executive Committee to accept Christopher Hamilton's re-application for membership appointment to the Planning Council. A motion was made to accept Mr. Hamilton's reapplication, and to forward to the Mayor's office for consideration. The motion passed with 9 affirmative votes.
- Additional information was shared by Chair Hamilton which included refreshing the continuum of care, working in sync with the Comprehensive Plan, and reviewing the standards of care.
- A discussion ensued about acceptable uses for the \$69,000 Minority AIDS Initiative (MAI) funds. After considering the information discussed, the Planning Council elected to revisit the issue at the November business meeting. Members were urged by Chair Hamilton to direct any data or information requests about MAI to the support staff.

RYAN WHITE PROGRAM PART A PRESENTATION & REPORTS

- **Paul Hassell gave an update on the Care Coordination Transition Team work.**
- **Gregory Bolds presented the Administrative Agent Report.**
- **The HIV Planning Council support staff provided an update on recruitment efforts and future strategic planning goals**

The special presentation scheduled by SUMA Orchard Social Marketing organization was cancelled due to their inability to attend the meeting.

Hearing no objection, the meeting adjourned at 8:17 p.m.