



**HIV PLANNING COUNCIL
BUSINESS MEETING
Meeting Date: March 27, 2012
Minutes from the February 14, 2012 Business Meeting**

MINUTES

Meeting Location: 1520 Rutherford, Austin TX

Meeting Called to order at: 6:08 p.m.

Planning Council Members in attendance: *Amber Alvarez, David Barstow, Shanika Cornelius, Christopher Hamilton, Paul Hassell, Delfred Hastings, Victor Martinez, Winifred Muhammad, and Justin Irving.*

City of Austin Staff in attendance: Kimberly Pemberton and Greg Bolds.

Community members in attendance: *Lu Russell (Parliamentarian), Norah Maposa, Eblni Herbert, Debra Washington, Sylvia Lopez, Curtis Weidner.*

Review and Approval of Minutes:

Meeting minutes from January 10, 2012 and September 13, 2012 were approved with noted corrections.

Chair "Share"

A. Planning Council membership report:

Christopher Hamilton reviewed the membership report.

B. Report from the THMP (Texas HIV Medication Advisory Committee) meeting:

Paul Hassell gave a power point presentation on the THMP (Texas HIV Medication Advisory Committee) meeting.

C. Discuss changing the Business meeting and committee meeting dates:

A discussion ensued on whether to switch the Business meeting and the Committee meeting dates, the Planning Council decided to have the Business meetings on the fourth Tuesday of the month and the Committee meetings on the second Tuesday of the month. The next Business meeting will be held March 27, 2012 and the next Committee meetings will be held March 13, 2012.

D. Vote on new member applicants and reapplications:

The Executive Committee made a motion to recommend Curtis Weidner for full membership to the Planning Council.

Voting results: 9-favor; 0-opposed; motion passed.

Lane Greer was not recommended for membership to the council. A discussion ensued on the Planning Council's reflectiveness to the HIV/AIDS population in Austin and the TGA (transitional grant area).

The Executive Committee made a motion to accept Paul Hassell's reapplication for membership. **Voting results: 10-favor; 0-opposed; motion passed.**

The Executive Committee made a motion to accept Leah Graham's reapplication for membership. **Voting results: 10-favor; 0-opposed; motion passed.**

Ryan White part A Administrative Report

Greg Bolts reviewed the February Administrative Agent report. He stated that the Administrative Agent will hold interviews for the Quality Management position; he also noted that Vince Cobalis will be retiring at the end of February.

Sub-Committee reports:

Allocations:

Victor Martinez Presented the Funding/Planning Recommendation to the City of Austin sheet. A motion was made to accept this non binding recommendation to the City of Austin with the correction of adding "new" in front of HIV infections on sentence #2. Voting results: 9-favor; 0-opposed; motion passed.

Care Strategy/Needs Assessment:

Christopher Hamilton stated that at the Care Strategy/Needs Assessment Sub-committee was given an update on the Needs Assessment project by John Waller. The sub-committee also reviewed the Draft standards of Care for Case Management. **The Care Strategy and Needs Assessment sub-committee made a motion to accept the Draft Standards of Care for Case Management as written. Voting results: 9-favor; 0-opposed; motion passed.**

Comprehensive Planning:

Joseph Collins stated that the Comprehensive Planning Sub-committee is finishing data gathering for the Comprehensive Plan and that the final draft of the Comprehensive Plan should be finished in April.

Quality Management:

Paul Hassell stated that the Evaluations/Quality Management Sub-committee is waiting for the Quality Management position to be filled and that the follow up letters to the Client Satisfaction Survey has been sent out.

Hearing no objection the meeting was adjourned at 7:39 p.m.