



## EXECUTIVE COMMITTEE

August 7, 2012 ~ 6:00 p.m.

**Meeting Location:** 1520 Rutherford Lane Building 1, 2<sup>nd</sup> Floor, Austin, TX 78754

### MEETING A G E N D A

*All topics below will be discussed by the Executive Committee of the HIV Planning Council, with the possibility of recommendations and/or motions made for consideration by the full Planning Council membership.*

#### **CALL TO ORDER** (*Paul Hassell, Vice Chair*)

1. Citizen Communication & Community Announcements
2. Approve Previous Meeting Minutes (*June 5, 2012*)
3. Membership applicant interview (*Scott Chatagnier*)
4. Chair Report
  - a. Review Attendance records and Membership Report
  - b. Mentorship update
5. Review and discussion of the bylaws regarding termination of membership due to absences
6. Review of Planning Council policies and procedures (tracking attendance and grievance)
7. Ryan White Part A Administrative Agent Report- *Greg Bolds*
8. Review of Planning Council policies and procedures (tracking attendance and grievance)
9. HIV Planning Council Staff Report – *Kimberly Pemberton*
10. Overview grant planning timeline: assessing need, priority setting, resource allocation
11. Review of officer nominations
12. Sub-Committee reports
  - a. Allocations (*Victor Martinez, Chair*)
  - b. Care Strategy/ Needs Assessment (*Christopher Hamilton, Chair*)
  - c. Comprehensive Planning (*Joseph Collins, Chair*)
  - d. Evaluations/Quality Management (*Paul Hassell, Chair*)
13. Agenda items for next Business Meeting (*August 28, 2012*)

#### **ADJOURN**

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