



**HIV PLANNING COUNCIL
BUSINESS MEETING
Meeting Date: September 25, 2012
Minutes from the August 28, 2012 Business Meeting
MINUTES**

Meeting Location: 1520 Rutherford, Austin TX

Meeting Called to order at: 6:11 p.m.

Planning Council Members in attendance: Shanika Cornelius, Leah Graham, Paul Hassell, Delfred Hastings, Justin Irving, Victor Martinez, Winifred Muhammad, Amelia Reinwald, and Curtis Weidner.

City of Austin Staff in attendance: Kimberly Pemberton, John Waller, Gregory Bolds, and Gloria Bean.

Community Members in attendance: 4

Review and Approval of Minutes:

Meeting minutes from July 24, 2012 were approved with noted corrections.

Chair "Share":

Paul Hassell reviewed the Planning Council membership report. He stated that the Council still needs consumer representation.

Ryan White Part A Administrative Agent Report:

Greg Bolds reviewed the Administrative Agent Report for the month of August. He also reviewed the expenditure report and stated that the grant due date is October 22, 2012 and that the new project officer is Matt Newland. Quality Management manager Gloria Bean gave a report on Quality Management.

Planning Council Business

Vote on new member applicant:

The Executive Committee made a motion to accept Scott Chatagnier's application for membership to the Austin Area Comprehensive Planning Council. A discussion ensued on what HRSA slot he would fill.

Early Identification of Individuals with HIV and AIDS (EIIHA) status update:

Kimberly Pemberton gave an update on Early Identification of Individuals with HIV and AIDS (EIIHA) collaborative; she stated that Planning Council staff will hold a meeting with Jenny McFarland from the Department of Health and Human Services to get a

picture of what other areas are doing with EIIHA. A discussion ensued on opt out testing and what clinics are currently doing opt out testing.

Sub-Committee Reports:

Allocations: Victor Martinez stated that the Sub-committee will look at priorities and the expenditures from last year. The sub-committee will also hold two meetings in September.

Care Strategy/Needs Assessment: Justin Irving gave a presentation on Growth Rate, Quantification of Need, and Priority Setting.

The Needs Assessment and Care Strategy sub-committee made a motion to accept the Needs Assessment report. A discussion ensued on what the scope of the Needs Assessment report covered and how it was used in decision making.

Vote: 8-favor; 0-opposed; motion passed.

The Needs Assessment and Care Strategy sub-committee made a motion to accept the Growth Rate. **Vote: 9-favor; 0-opposed; motion passed.**

The Needs Assessment and Care Strategy sub-committee made a motion to accept the Quantification of Need methodology and results. A discussion ensued on method five and why it was not used to calculate the Quantification of Need. **Vote: 8-favor; 0-opposed; motion passed.**

The Needs Assessment and Care Strategy sub-committee made a motion to accept the Priority Setting and results. A discussion ensued on how the scoring was made and hospice care. Clarification was needed on how Early Identification of Individuals with HIV and AIDS (EIIHA) fitted into priority setting. **Vote: 9-favor; 0-opposed; motion passed.**

Quality Management/Evaluations: The Sub-committee did not meet.

Comprehensive Plan: The Sub-committee did not meet.

Staff Report:

Kimberly Pemberton gave an oral staff report. She stated that Officer Elections will take place at the September 25, 2012 Business meeting and she let everyone know who has been nominated and for what position.

Hearing no objection the meeting was adjourned at 8:02 p.m.