



**Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) &
Small Business Procurement Program Advisory Committee**

**Tuesday, December 4, 2012
Boards & Commissions Room 1101
301 W. 2nd Street, City Hall**

Austin, Texas

5:30 p.m.

AGENDA

CALL TO ORDER

1. APPROVAL OF MINUTES

Approval of the Committee minutes from the October 2, 2012 regular meeting.

2. CITIZEN COMMUNICATION: GENERAL

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

3. OLD BUSINESS

For discussion and possible action on recommendations to City Council (2-1-163(B))

- a. Update on procurement opportunities on the Circuit of the Americas (COTA) project.
- b. Update from the Weatherization Committee regarding the Home Energy Assistance Program (HEAP) solicitation.
- c. Update from City staff regarding the Pickfair Recreation Center ADA & Parks Improvement project contracting issues.

4. NEW BUSINESS

For discussion and possible action on recommendations to City Council (2-1-163(B))

- a. Update from Public Works Department staff regarding the Commodity Code Crosswalk process and its progress.
- b. Presentation from SMBR staff regarding certification guidelines.
- c. Discuss possible MBE/WBE Procurement Program Ordinance and Rule changes.
- d. Discuss and take action on adopting a regular meeting schedule for 2013 calendar year.

5. STAFF REPORTS

- a. Monthly report and update from SMBR regarding the Small Business Construction Program (SBCP).
- b. Monthly report and update from SMBR regarding Request for Changes.
- c. Monthly report and update from SMBR regarding Council Awards.

6. AGENDA ITEMS

Discussion and possible action on setting agenda items for the proposed regular meeting on Wednesday, January 2, 2013.

ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Dolores Gonzalez, City of Austin ADA Coordinator, at (512) 974-3256 for additional information; TTY users route through Relay Texas at 711. For more information on the Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) & Small Business Procurement Program Advisory Committee, please contact Jolene Cochran at 974-7673.