



**Austin Community Technology and Telecommunications Commission
Regular Meeting** <http://www.austintexas.gov/cttc>

MINUTES

October 10, 2012

City Hall – Austin, Texas

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Current Commission Members:

Lemuel Williams, Jr., Chair	Chip Rosenthal, Vice Chair
Wendell Ramsey	Melvin White
Elizabeth Quintanilla	VACANT POSITION
VACANT POSITION	

The following items are posted for discussion and possible action.

1. Call to order – October 10, 2012 - 6:50 p.m.

Commission members in attendance:

Lemuel Williams, Jr., Chair
Chip Rosenthal, Vice Chair
Wendell Ramsey
Melvin White
Elizabeth Quintanilla

City Staff in attendance:

Rondella Hawkins
Paul Lewis
John Speirs
Jane Reina

2. Adoption of agenda.

The agenda was adopted by consent of the Commission.

3. Citizen Communication: General

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

No citizens signed up for general citizen communication.

4. Approval of minutes – September 12, 2012 Commission Regular Meeting.

The minutes from the Commission regular meeting of September 12, 2012 was approved on Commissioner Rosenthal's motion; Commissioner Ramsey's second on a vote of 4-0-0. (Commissioner White arrived after item 6)

Minutes located at: <http://www.ci.austin.tx.us/edims/document.cfm?id=177554>

5. Report on the Code for America conference. (wp4)

This item was pulled from the agenda.

6. Election of Austin Community Technology and Telecommunications Commission officers.

Commissioner Lemuel Williams Jr. was elected Chair of the Austin Community Technology and Telecommunications Commission for the term of November 1, 2012 through October 31, 2013 by consent of the Commission.

Commissioner Elizabeth Quintanilla was elected Vice-Chair of the Austin Community Technology and Telecommunications Commission for the term of November 1, 2012 through October 31, 2013 by consent of the Commission.

7. Adopt commission meeting schedule for 2013.

The Commission's 2013 meeting schedule was adopted, with the Commission cancelling their July meeting and making their November regular meeting their annual workplan retreat, was approved on Commissioner Rosenthal's motion; Commissioner Ramsey's second, on a vote of 6-0-0.

8. Staff briefing on Legislative, Regulatory and Policy update. (Paul Lewis) (wp5)

Paul Lewis, Assistant Manager of the City of Austin Office of Telecommunications & Regulatory Affairs update included PEG Channel Coordination; ChannelAustin PEG and AISD PEG equipment purchase, and Public Information Request for information on the City's 1% PEG fees collected. To see the full report visit:

<http://www.ci.austin.tx.us/edims/document.cfm?id=177542>

9. Staff update on strategic vision for community media capital investment. (Rondella Hawkins) (wp1)

Rondella Hawkins, City of Austin Office of Telecommunications & Regulatory Affairs (TARA) Director reported that Public, Educational, and Governmental (PEG) fees are remitted by cable providers to the City for capital expenditures related to PEG channel operations, and therefore the final decision on how the PEG fees are used resides with the City.

TARA is working with the PEG stakeholders to establish the policies and procedures to be followed to determine how the PEG fees are allocate. This Commission will invite PEG stakeholders to participate in its January 2013 meeting to present their suggestions. Additional comments from the general public will also be received at this meeting.

The Commissions was requested to submit names of PEG stakeholders or others the Commission would like to invite to participate in the round table discussion in January. (i.e. PEG Managers, Community radio, community media.....)

Commissioner Rosenthal encouraged the Commission do some out reach for people in the community to come to the public hearing.

See the full report at: <http://www.ci.austin.tx.us/edims/document.cfm?id=177600>

10. Staff update on Grant for Technology Opportunities Program (GTOPs) and discussion and possible action on additional recommendations from the GTOPs Review Working Group. (John Speirs) (wp2)

John Speirs, Program Coordinator with the City of Austin Office of Telecommunications & Regulatory Affairs gave a brief update on GTOPs which included GTOPs online application orientations and GTOPs marketing.

The Commission had some discussion and the decision was made to postpone the additional Review Working Groups recommendations until their December 12th regular meeting. <http://www.ci.austin.tx.us/edims/document.cfm?id=177541>

11. Report from Open Government Working Group. (Commissioner Rosenthal) (wp4)

Commissioner Rosenthal reported that this working group has not met since the last Commission meeting therefore had no report. This working group is scheduled to meet the week of October 15th.

He would like to have an update from the Open Innovation group at this Commissions' December meeting.

See report on Open Government presented to the Council Committee on Emerging Technology at: <http://www.ci.austin.tx.us/edims/document.cfm?id=177540>

12. Update report and discussion and possible action on disbanding of the Community Technology Assessment Working Group. (Commissioner Quintanilla) (wp3)

Commissioner Quintanilla would like to postpone the disbanding of this working group due to some action items from Dr. Straubhaar.

This group is considering asking the City's Public Information Office if they could add some questions to their annual survey.

Commissioner Rosenthal suggested this Commission work toward creating a policy to bring to Council for approval to have periodic community assessments on residential technology.

13. Update reports on networking relationships with other boards/commissions and groups, citywide and Austin Community Technology and Telecommunications Commission (ACT&TC) information items.

Commissioner Quintanilla stated that last week there was an IT Expo at the Austin Convention Center as well as the South by Southwest Eco with a Hack-a-thon put on by the Department of Energy.

She also stated the week of Oct 8th is Austin Startup Week.

Also, the Austin Technology Council is very interested in STEM.

14. Discussion of agenda items for ACT&TC future meetings.

Motion to move the Commission regular meeting / workplan retreat from December 12, 2012 to November 14, 2012 and change the December meeting to a regular meeting was approved on Commissioner Rosenthal's motion; Commissioner Quintanilla's second on a vote of 5-0-0.

Proposed items for the November 14, 2012 regular meeting and workplan retreat meeting:

- o Review the accomplishment of this Commissions Workplan for 2012.
- o Develop this Commissions Workplan for 2013

Proposed items for the December 12, 2012 regular meeting:

- o Report from the Community Technology Assessment Working Group. (Commissioner Quintanilla) (wp3)
- o Report from Open Government Working Group. (Commissioner Rosenthal) (wp4)
- o Report from Open Innovation Group. (wp4)
- o Report from AustinGo (wp4)
- o Staff update on Grant for Technology Opportunities Program (GTOPs) and discussion and possible action on additional recommendations from the GTOPs Review Working Group. (John Speirs) (wp2)
- o Discussion and possible action on the appointment of the 2013 GTOPs Grant Review Committee members and appointment of GTOPs Grant Review Committee Chair. (Williams)(wp2)

15. Adjournment

The meeting adjourned at 8:05 pm