



**HIV PLANNING COUNCIL
BUSINESS MEETING
Meeting Date: January 22, 2013
Minutes from the November 27, 2012 Business Meeting
MINUTES**

Meeting Location: 1520 Rutherford, Austin TX

Meeting Called to order at: 6:05 p.m.

Planning Council Members in attendance: *Amber Alvarez, David Barstow, Leah Graham, Christopher Hamilton, Paul Hassell, Justin Irving, Dr. Victor Martinez, Winifred Muhammad, Amelia Reinwald, and Curtis Weidner.*

City of Austin Staff in attendance: Keizhia Carlyle and Hugh Beck.

Community Members in attendance: 6

Review and Approval of Minutes:

Meeting minutes from 10-23-2012 were approved with noted corrections: under the heading "staff report" change fairwell to farewell.

HIV PREVENTION PLAN PRESENTATION:

The Texas Department of State Health Services gave a presentation on the Texas HIV plan.

RYAN WHITE PART A ADMINISTRATIVE AGENT REPORT:

The Chair Dr. Victor Martinez reviewed the Administrative Agent report, due to the Administrative Agent staff being out of town. He noted that Administrative Agent will have a comprehensive site visit from HRSA in March of 2013 and that the HRSA team would like to attend a Planning Council meeting during the visit. He also reviewed the Expenditure summary report and stated that the Administrative Agent received the notice of grant award for the carryover request.

Chair "Share":

Dr. Victor Martinez reviewed the Planning Council membership report and gave a mentorship update. He also stated that there will not be a Business meeting in December due to the Christmas holiday.

PLANNING COUNCIL BUSINESS:

The Executive Committee made a motion to accept Seth Shulman's application for membership.

Vote: 10-favor; 0-opposed; motion approved.

Sub-committee reports:

Allocations:

The Allocations sub-committee made a motion to move \$50,000 out of the Outpatient Ambulatory Health service category. **Vote: 10-favor; 0-Opposed; Motion passed.**

The Allocations sub-committee made a motion to move \$75,000 out of the Substance Abuse Outpatient service category. A discussion ensued on why this service category was under spent.

Paul Hassell made an amendment to the original motion. The amendment is to move \$50,000 out of Substance Abuse Outpatient Service category. Justin Irving seconded the amendment. A discussion

ensued on what amount should be taken out of the category and what other service category the money should come out of. Vote on the amendment: 9-favor; 1-abstention; 0-Opposed; Amendment passed. The amended motion is to move \$50,000 out of the Substance Abuse Outpatient Service category. **Vote: 10-favor; 1-abstention; 0-Opposed; motion passed.**

The Allocations sub-committee made a motion to move \$25,000 out of the Mental Health services category. A discussion ensued on why this service category was underspent. **Vote: 9-favor; 1-abstention; 0-Opposed; motion passed.**

The Allocations sub-committee made a motion to add \$60,000 into the AIDS Pharmaceutical Assistance Local service category. Paul Hassell made an amendment to the original motion, to add \$45,000 into AIDS Pharmaceutical Assistance Local service category. **Vote: 10-favor; 0-Opposed; motion passed.** The amended motion is to move \$45,000 into AIDS Pharmaceutical Assistance Local service category. Vote: 10-favor; 0-Opposed; motion passed.

The Allocations sub-committee made a motion to allocate \$25,000 to Hospice service category. **Vote: 10-favor; 0-Opposed; motion passed.**

The Allocations sub-committee made a motion to allocate \$15,000 to Medical transportation service category. **Vote: 10-favor; 0-Opposed; motion passed.**

The Allocations sub-committee made a motion to allocate \$50,000 to the Food Bank service category. Paul Hassell made a motion to amend the amount to \$40,000. Christopher Hamilton seconded the amendment. **Vote on the amendment: 10-favor; 0-Opposed; amendment passed.** The amended motion is to allocate \$40,000 to the Food Bank service category. **Vote on motion: 10-favor; 0-Opposed; motion passed.**

Care Strategy:

Christopher Hamilton stated that the sub-committee met with case managers to discuss transportation issues and that they met with a representative from CapMetro.

Comprehensive Plan/Needs Assessment:

Justin Irving stated that the Comprehensive Planning and Needs Assessment sub-committees met with the Care Strategy sub-committee at the November sub-committee meeting.

Evaluation/Quality Management:

Paul Hassell gave a presentation on the results of the Client Satisfaction Survey.

Staff Report:

Keizhia Carlyle gave an oral staff report.

Hearing no objection the meeting was adjourned at 8:10 p.m.