

2404 Sharon Lane
Austin, TX 78703
October 20, 2013

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Dear Neighbors,

Greetings! This is a courtesy notification to our adjacent neighbors regarding an application we plan to submit to the City of Austin for a permit to finish the existing attic space above our garage. The goal for this project is to create an accessory apartment for an elderly parent who resides with us for a portion of the year.

As part of the project plan, we retained the architectural firm, Porter Architecture & Design PLLC, to conduct a feasibility study. To reasonably accommodate a shower in the accessory apartment, we are requesting a variance to the allowable gross floor area ("FAR") for our property. The FAR ratio of our existing structure is 41.52% and after the garage attic conversion the FAR ratio will increase to 45.45%.

There will be no change to the exterior of our home with the exception of the addition of a small dormer to the south side of the second-story garage. A schematic of the proposed design is attached here for your reference; as you will see, the changes to the exterior will match the character and materials of the existing structure and will not increase the footprint of the home or exceed set-back plane requirements.

We also plan to build a new driveway to resolve the drainage/water runoff problem you may have noticed.

If you have any objections or concerns about this project, please feel free to contact either of us by email at the addresses listed at the close of this letter. If you feel comfortable supporting the project, we would appreciate your signature and return of this letter to our mailbox at your earliest convenience.

Thank you for your consideration!

Best regards,

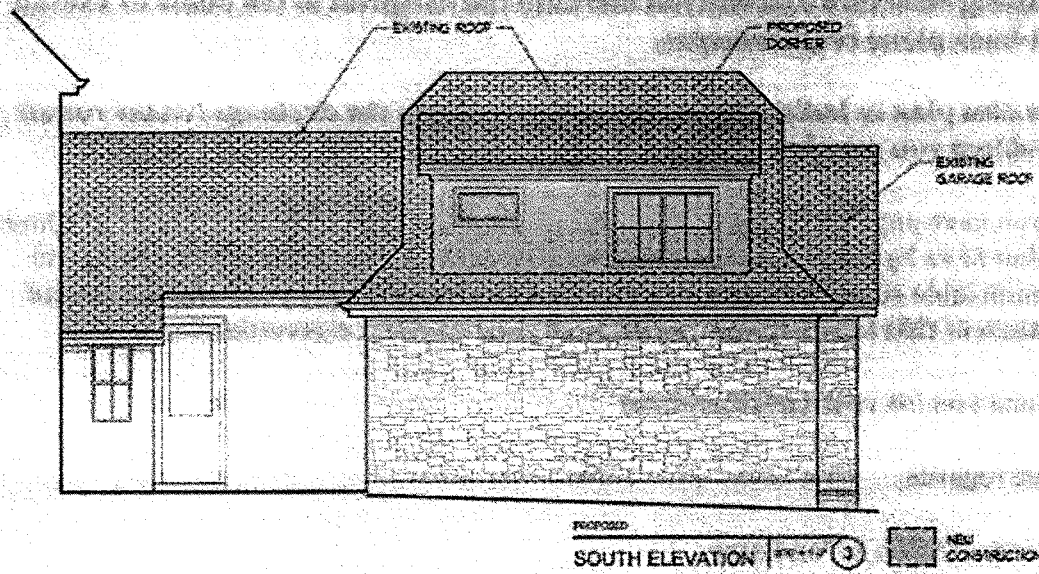
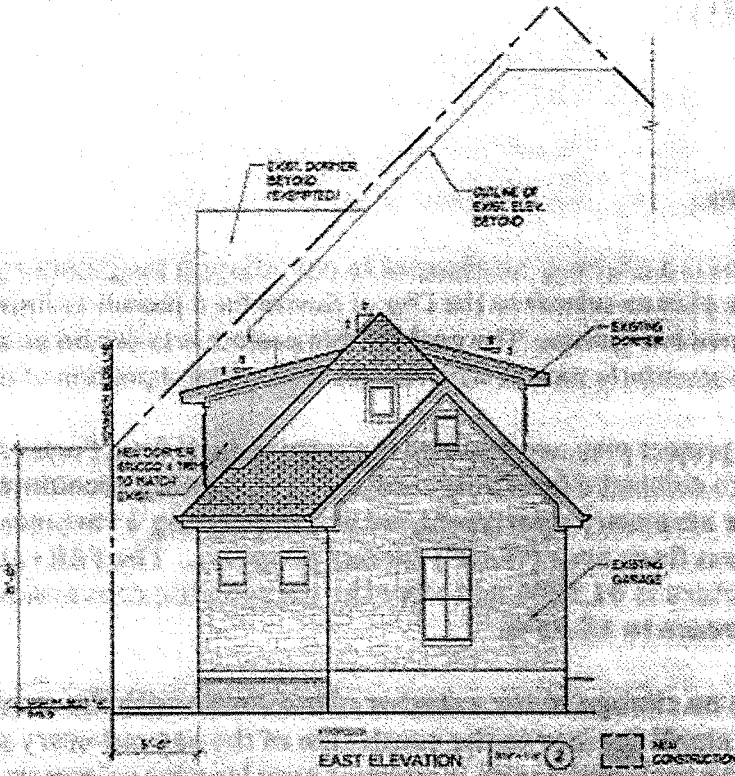
Breann Bruton & Ted Batey
bkbruton@gmail.com
ted.batey@mindspring.com

Signature of Support:

Name & Address

Proposed Changes to 2404 Sharon Lane

B1/55



Signature of Support:

Name & Address

James McDermitt
2802 A Windsor Rd
Austin, TX 78703