Austin Community Technology and Telecommunications Commission
Regular Meeting   http://www.austintexas.gov/cttc

MINUTES
April 9, 2014
channelAustin Public Access Studios - Austin, Texas

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Current Commission Members:

Lemuel Williams, Jr., Chair	Elizabeth Quintanilla, Vice Chair
Wendell Ramsey	Melvin White
Chelsea McCullough	Tracy LaQuey parker
VACANT POSITION	

The following items are posted for discussion and possible action.

1.   Call to order – April 9, 2014 - 6:48 p.m.

       Commission members in attendance:
       Lemuel Williams, Jr.
       Elizabeth Quintanilla
       Wendell Ramsey
       Melvin White
       Chelsea McCullough
       Tracy LaQuey Parker

       Staff in attendance:
       Rondella Hawkins
       Paul Lewis
       John Speirs
       Jane Reina

2.   Adoption of agenda.

       The agenda was adopted by consent to the Commission.

3.   Citizen Communications: General

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

No citizens signed up for general citizen communications.

4. Approval of minutes – March 12, 2014 Commission Regular Meeting.

    Minutes from the Commission regular meeting of March 12, 2014 were approved on Commissioner White's motion; Commissioner Ramsey's second on a vote of 5-0. (Commissioner Quintanilla arrived after item 4)

5. channelAustin update. (Stefan Wray, General Manager) (wp1)

    Stefan Wray, General Manager of channelAustin (aka Public Access Community Television) presented a PowerPoint that included developing a framework for redefining public access in regard to their contact renewal with the City of Austin. View the PowerPoint at:
    http://www.ci.austin.tx.us/edims/document.cfm?id=208298

6. Presentation from Wendy Taylor Wampler on Literacy Coalition and Learner Web Project. (wp5)

    Ms. Taylor Wampler gave an overview of how the Literacy Coalition and their Learner Web Project helps the community. View the PowerPoint at:
    http://www.ci.austin.tx.us/edims/document.cfm?id=208375

7. Staff briefing on Legislative, Regulatory and Policy update. (Paul Lewis) (wp1)

    Paul Lewis, Assistant Manager of the City of Austin Office of Telecommunications & Regulatory Affairs (TARA) update included Cable/Video Issue; City Regulations; and Federal Activity.
    Visit the full report at: http://www.ci.austin.tx.us/edims/document.cfm?id=208376

8. Digital Inclusion Strategic Plan. (Rondella Hawkins and John Speirs) (wp4)

    John Speirs, Program Coordinator with the City of Austin's TARA office presented a PowerPoint on Collaborating for a Digital Austin.

    On March 20, 2014 the City Manager was directed to work with the Community Technology and Telecommunication Commission (CTTC) and other relevant Commissions, community organizations and stakeholders to develop a Digital Inclusion Strategic Plan to address access and adoption of digital technology, to serve as a guiding document for providing digital inclusion opportunities in effecting the City's goal to ensure all Austin residents are served. A recommendation to City Council for consideration is due by October 23, 2014.

    Mr. Speirs proposed a steering committee with stakeholders to refine principles and goals; and develop strategies created by Austin Digital Assessment (survey) Data to help develop the Digital Inclusion Strategic Plan.

    Accepting staff recommendation to coordinate a steering committee to create the Digital Inclusion Strategic Plan that will be led by the Digital Inclusion Assessment (survey) Working Group which includes Commissioners McCullough, Quintanilla and White; also

including the City of Austin Innovation Officer and other community organizations was made on Commissioner Ramsey's motion: Commissioner Quintanilla's second on a vote of 6-0

Visit PowerPoint and more details at: http://www.ci.austin.tx.us/edims/document.cfm?id=208374
View resolution at: http://www.ci.austin.tx.us/edims/document.cfm?id=207970

9. Digital Inclusion Assessment (survey) Working Group update. (John Speirs) (wp4)

    Digital Inclusion Assessment (survey) Working Group includes Commissioners McCullough, Quintanilla and White.

    Mr. Speirs provided a memo and the draft survey.

    The working group met with staff and UT last week to review and edit the suggested survey document.

    UT will work with TARA to make sure that a statistically viable sample is maintained, but allow for the larger Austin community to ultimately be involved in the survey effort.

    UT will work with TARA on utilizing undergraduate students for grassroots marketing efforts.

    For full report visit: http://www.ci.austin.tx.us/edims/document.cfm?id=208863

    Accepting the draft Digital Inclusion Assessment (survey) was made on Commission Ramsey's motion; Commissioner White's second on a vote of 6-0.

10. Appointment of 2015 Grant for Technology Opportunities Program (GTOPs) Review Working Group. (John Speirs) (wp5)

    Appointment of Commissions White, McCullough and Parker as the 2015 GTOP Review Working Group was made on Commission Ramsey's motion; Commissioner Quintanilla's second on a vote of 6-0.

    Stacy Bowman and Tianac Crooker were recognized for their serving on the 2014 GTOPS Grant Review Committee.

11. Update reports on networking relationships with other boards/commissions and groups, citywide and Austin Community Technology and Telecommunications Commission. (ACT&TC) information items.

    Commissioner Quintanilla reported she attended the Capital Factory welcoming of the City of Austin's new Innovations Officer. The community was well represented. From this event she has some interest from the community to have a public housing tour from the Housing Authority of the City of Austin (HACA) of the learning labs in their communities.

    Commission Williams reported that Austin is hosting the Broadband Summit. It's everything about gigafing America which includes infrastructure; higher broadband speed; different networking technology; customer service; and more.

Commissioner Williams is looking to the Commission to help develop a playbook for gigabit, which would include how gigabit will affect business, art, healthcare, etc.

12. Discussion of agenda items for ACT&TC future meetings.

Propose agenda items for the May 14, 2014 regular meeting.

- Austin Free-Net update.
- ATXN (channel6) update.
- GTOPS Review Working Group update.
- Digital Inclusion Strategic Plan Steering Committee update from Digital Inclusion Assessment (survey) Working Group.
- Update on Distract Driving ordinance.
- Presentation on Reverse 411 (disaster services). (last presented 4/12/12 by Warren Weidler, Austin Fire Department).

13. Adjournment

The meeting adjourned at 8:54 pm